

Faith

Kindness

Love

Persevere

## *St Elizabeth's Primary & Nursery School*

Head Teacher, Miss Christine MacPhee

William Drive, Hamilton, ML3 7RQ, 01698 285080



*Learn Together, Laugh Together, Be the Best You Can!*

Enjoyment

### **Nursery Newsletter, August 2018**

Respect

Dear Parents and Carers,

Welcome to our first newsletter of our new session – and a warm welcome to all our children and families...both old and new! It is lovely to have all the children back and they all look as if they have been enjoying that lovely sunny weather we've been lucky enough to have this year. Our new children are settling well in both our 2-3 and 3-5 rooms as are our staff members.

#### **Nursery Staff**

- We have said a fond au revoir to Debra this session as she has taken up a 2 year secondment as an SVQ Assessor for South Lanarkshire Council, working with Modern Apprentices in Early Years. We thank Debra for all her work and commitment to our nursery and wish her the very best of luck with this new venture. We look forward to her returning to us in 2020! Eeeek!
- Our 2-3 room staff are– Hazel and Anne (job share partners), Emma and Stacey. Gillian, our Team Leader, will have specific responsibility for working in the 2-3 room. We are also due another new member of staff and I will let you know when that happens.
- Our 3-5 room staff this session are – Gayle, Robyn, Suzanne, Veronica and Nicola (job share partners), Vicki and Mags (job share partners). Mrs Leamy, our Nursery Teacher, will have specific responsibility for working in the 3-5 room. Again, a new member of staff is due to arrive with us hopefully soon.

#### **Nursery Times**

- Our nursery times are now 8.45am – 2.45pm for our fully time children; 8.45am – 11.55am for our morning children and 11.35 -2.45pm for our afternoon children. Thank you for ensuring your child is with us promptly in the morning as this all helps with the settling in routine and them hearing about what is happening in the nursery each day. At 2.45pm, the children will be brought to you through the quadrangle area. Should you require to take your child from nursery earlier than 2.45pm, please report to the nursery office where Mrs Holding will be happy to help.
- Our nursery lunchtime is from 12pm until 12.30pm and the children are settling well into this routine. A wee reminder about nursery packed lunches – a sandwich, piece of fruit or yogurt, a small treat and a drink is quite adequate, please remember no fizzy drinks, sugary sweets or large bars of chocolate. Thank you for your co-operation with this

### Nursery Admin

- Mrs Holding provides our clerical support in the nursery each day and is based in the nursery office. Please feel free to pop in and say hello to her as she is keen to get to know all of you as quickly as possible. Our nursery telephone number is **286270** however you can also call our school number **285080** and staff would be happy to help.
- Our snack money donation remains at 50p per day and should continue to be paid either weekly or monthly. This money is used to provide a daily snack for the children, to help with party food, presents at acceptable. Christmas, etc. and a range of other activities that all benefit our children
- As you know, we have a new signing in procedure for our children and parents which is working very well. Thank you for helping it to run smoothly.

### Procedures

- Please note you may receive a text or a phone call if your child is absent from nursery if you have not already been in touch. Keeping us updated about any absences, appointments, etc all helps us to know more about your child and we greatly appreciate your support with this.

### Information Evening

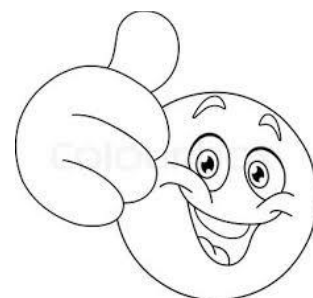
- To assist you in becoming more familiar with our nursery, we are having an Information Evening on Tues 4<sup>th</sup> September, with 2 slots – one from 5.45 – 6.15pm and one from 6.15 – 6.45pm. Please complete and return the slip attached if you are able to come along to this Open Evening.

### Fundraising

- We are planning to have the first meeting to discuss fundraising ideas on Friday 7<sup>th</sup> Sept at 9am. Please come along, everyone is VERY welcome and your ideas and suggestions much appreciated. Robyn will be leading this group and is excited about lots of various possibilities to help raise much needed funds for our nursery.
- Next week, your child will be invited to take part in a sponsored 'reading' event, courtesy of Usborne Books. More info to follow regarding this. We would greatly appreciate your help in supporting this event.

### Can you help?

- We are looking for any possible donation of cushions and are wondering if there are any spare ones at home that you wouldn't mind handing in...any size or colour would be GREATLY appreciated and both our rooms say a huge thank you for any help you can give with this.



## **Important Nursery Information - a reminder ...**

**\*Nut allergies** – just a reminder to everyone that we are a nut free nursery. Children should not bring any snacks or items in packed lunch boxes that may contain nuts or nut based ingredients.

**\*Health Promotion** – we are a health promoting nursery and are trying to encourage our children to think about what they eat and drink. The snacks we provide in nursery are required to meet certain standards and can only have a certain percentage of salt, sugar, etc.

**\*Absences/Lateness/Leaving Early** - If your child is to be absent from nursery, please phone our school office as soon as possible to inform us. We have an answering machine for your use. Lateness, absences and leaving early are recorded daily and if either of these become serious, the nursery place for your child may have to be re-allocated to a child on our ever increasing waiting list.

**\*Contact Details** - are your contact details up-to-date? If you have change number or e-mail address, please let our office staff know. This also applies to emergency contacts too.

**\*Head Lice** – we have had recent reports of head lice amongst some of our school pupils. We ask all parents and carers in our school and nursery to please check hair regularly and to treat if necessary.

**\*Nursery Lunches** – If your child does not like anything on the lunch menu on any given day, they should bring a packed lunch to nursery. Most of our children enjoy their nursery lunch and they are enjoying the social aspect of eating together. They are all doing very well embracing the routine and are getting good at clearing up, putting food in the waste bin and rubbish in the other bin...take note mums and dads!!

**\*Car Park** – please remember not to park in the disabled bays unless you have a relevant badge. Due to our procedures for our school children leaving school at the end of the day, I have had a few concerns raised about the use of our car park and I am asking everyone to be vigilant about parking safely. Thank you so much for your help with this.



## Even more important info about our fantastic nursery!

Our Yearly Calendar is home in bags today and also on our website. Please note we try as hard as possible to stick closely to the dates we have planned but at times there may be an occasion where we have to re-arrange or even cancel an event due to unforeseen circumstances. We will endeavour to give you as much notice as possible if this is ever the case.

You can always find further information about our nursery and our children on our Twitter page (@stelizabeths), our web site and our facebook page – all have frequent updates in between newsletters to help keep you as up-to-date with school news. Many thanks to our members of staff and parents who help update and maintain these sites for us. It is important I guess to say that our Facebook page is for **communication only** and should not be used to post any comments that may be detrimental to staff/parents/children or the nursery in general. Thank you for your support in helping to ensure all comments posted will not cause offence.

Needless to say at this time of year our key focus is mainly around settling our children into the nursery routine, new children as well as our returning children. In our 2-3 room, the children can become upset as it is perhaps the first time they have been away from mum or dad and they find it all a bit strange. Please be assured our skilled staff have a broad range of experience regarding early education and are highly skilled at putting children (and parents!) at ease.

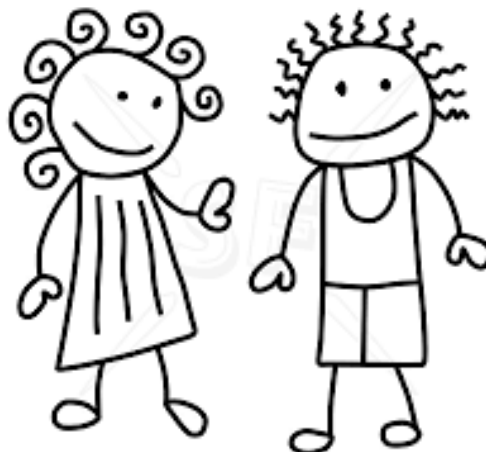
Our 3-5 room children are settling well and doing fantastically well with their lunch routine.

Our staff are keen to get to know all of you and are working extremely hard to have our nursery working at an excellent level at all times. Please feel free to speak to any member of staff should you have any questions or worries...we are all here to help.

Finally, thank you for choosing to send your child to our nursery – here's to a long and happy partnership together.

Best wishes

Miss C MacPhee  
Head Teacher





## Ongoing Improvement



We are constantly evaluating our work and looking at ways to continue to improve. As such, your views, opinions and suggestions are important to us. Please use this sheet to contribute your views. Please give this sheet to a member of our nursery staff or hand in to our school office.

### Nursery Open Evening, Tues 4<sup>th</sup> Sept 2018

Child's Name \_\_\_\_\_

Please tick the session you will be attending 5.45-6.15pm

6.15-6.45pm

Please indicate the name of the adults attending \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please return to nursery by Monday 27<sup>th</sup> August 2018.