



St Elizabeth's Primary School  
Community Partnership Meeting  
22<sup>nd</sup> Wednesday 2017



### Attendance

Karen O'Brien, Morag Toolan, Carol Burns, Caroline Pow, Elaine Campbell, Allison McBride, Karen McCaffrey, Debbie Gavan, Fiona Mason, Laura McLaughlin, Gordon Summers, Helen Toner, Christine Emmett, Leeann Burns. Emily Hughes

### Apologies

Sandra Campbell, Christine MacPhee, Jane McPartlin, Lisa Hamer.

Point	Information/Discussion Points	Action(ed) Or Reported by
1	Serdunt	
2	Minutes - sent by email on 31 <sup>st</sup> January 2017 to partners	
3	<p>HEAD TEACHERS REPORT</p> <p>Appenix 1. – attached by e-mail</p> <p>P7 trip Abernethy Ardeonaig Outdoor Education Centre, the school has applied for a grant for £2000.00 – more information to follow should the application be successful.</p> <p>Possible Grant available through SLC for 'outdoor learning' which could be accessed through the Nursery Parent Management Committee. The grant would require a constitution and accounts and as such the Nursery PMC could not apply directly. However the Community Partnership could direct the grant with regards to the constitution/accounts. Mrs Emmett will contact L Dickson (Nursery PMC) for further information and to see if this would be a possible route.</p> <p>CP will wait for further information on availability of grant before forwarding the school £250 towards 'Outdoor Learning'.</p> <p>Discussion surrounding St Elizabeth's Primary &amp; Nursery School Community Partnership structure in relation to how the School and Nursery integrate. It was noted that on appointment Miss MacPhee</p>	<p>EC</p> <p>CE</p>

	<p>requested that both School and Nursery be fully represented through the one committee who would assist in both governance and financial aspects of the school and nursery. The Community Partnership has always dealt with the governance of both school and nursery with the separate fundraising groups. This will be revisited with regards to how Miss MacPhee wishes to move forward with structuring the School/Nursery.</p>	
4	<p><b>Chair Report</b></p> <p><b>School disco</b> was successful, however comment was made that children arrived with mobile phones taking photos which later were uploaded onto social media. This will be highlighted in the next news letter that no Mobile phones should be brought to school discos.</p> <p>Discussion surrounding cost of disco – School let has increased and as has the cost of the tuck. The cost has been agreed to be £2.00. With tuck shop and other activities such as ‘hook the duck’ and other side shows for children who do not necessarily like dancing in the hall, however there will be no ‘goody bag’.</p> <p>Successful <b>Coffee Morning</b> which raised £336, this has been split between ourselves and Our Lady &amp; St Anne’s. The coffee morning funds has been ring fenced to assist with Sacramental gifts – Miss MacPhee to decided on specific gifts and discuss with Sandra Campbell.</p> <p>Confirmation – 27th February 2017 @ Our Lady and St Anne’s with thanks giving Mass on Monday 6<sup>th</sup> March 2017 9.30am with Cake and tea in Hall afterwards (All Welcome). Helen Toner to arrange cake, Community Partnership agreed to pay for cake.</p> <p>Reconciliation – 22<sup>nd</sup> March 2017 @ Our Lady &amp; St Anne’s with thanks giving Mass on Friday 24<sup>th</sup> March @ 9.30am. Our Lady &amp; St Anne’s will host the celebration in the Hall this year (All Welcome).</p>	<p>KMcC</p> <p>CMacP SC</p>
5	<p><b>Treasuries report</b></p> <p>Bank balance - £1297.67 Available on request.</p>	

	<p>Other known up and coming expenses – School Ties, Fun Day</p> <p><b>Money Request</b></p> <p>There is considerable amount of requests for funding – Helen will arrange for a spreadsheet in order to keep a check on what pupils, parents and teachers are requesting.</p> <p>There is an outstanding request for music stands – during music tuition 5 children are sharing the one music stand. Community Partnership agreed to fund additional music stands.</p>	
<p>6</p>	<p><b>Fund Raising</b></p> <ul style="list-style-type: none"> <li>➤ <b>Spring Breakfast.</b> After the success of ‘Breakfast with Elsa’ parents has requested further similar family events. These events are more social community events as they do not raise a significant amount, however they do cover their cost and more. Members supported the event based on supporting social community involvement. Possible date Sunday 2<sup>nd</sup> April 2017. The location was discussed between Eddlewood Bowling Club or Our Lady and St Anne’s Chapel Hall. It was decided by based on the timescales it would be more convenient this time to utilize the Bowling Club as the CP would not require to do any catering. Helen Toner to advise if Club is available. As this is not a fundraiser the CP have decided to do one raffle which is part of entry.</li>   <li>✓ <b>Race Night:</b> Proposed Family Race Night at Eddlewood Bowling – Proposed date 28<sup>th</sup> April 2017 <ul style="list-style-type: none"> <li>○ Times 7pm – 11pm with disco from 9.30pm</li> <li>○ Budget for Buffet - £160.00</li> <li>○ Helen to investigate quotes for Race Man</li> <li>○ £2 – Jockey</li> <li>○ £2 – Horse</li> <li>○ Sponsor Races £20</li> <li>○ 50p a bet</li> <li>○ Mrs Emmett will attend to poster once information is clarified</li> <li>○ CP will print tickets</li> <li>○ Information will be feed through the New Letter</li> </ul> </li>   <li>➤ <b>Fun day</b> – 23<sup>rd</sup> June 2017. Debbie Gavan will arrange quotations for activities.</li> </ul>	

7	<p><b>Mrs Emmett Update</b></p> <p>Up and coming book week. Thursday 2<sup>nd</sup> March is World Book day – pupils are encouraged to dress up.</p> <p>Special Thanks from Marie Curie</p> <p>Reading Recovery Resources: Junior Week: Newspaper for Children Oxford Owl – subscription required</p>	
8	<p><b>Lets</b></p> <p><b>Summer Fete:</b> Saturday 3<sup>rd</sup> June 2016 - unable to book until next March term.</p>	
9	<p><b>AOCB</b></p> <p><b>Credit Union</b> – Partner enquired why CU had stopped attending the school. It was reported that due to the small uptake of the service it was not worth CU attending. CU directed the few pupils who to use the CU within the school how they could access the CU at Fairhill Lifestyles</p> <p>Member requested a reminder be placed in the CP new letter reminding parent about ‘Easy Fundraising’.</p> <p><b>Lenten Charities</b> – it was raised last year (2016) about not setting a donation amount of a £1 for Lenten events. This could be replaced with a note for Donation to support larger families within the school.</p>	CE/EC
10	Next meeting: 29 <sup>th</sup> March 2017	