



We are St. Bride's

St. Bride's Primary School Handbook

2026-2027



St. Bride's Primary School & Nursery Class
Ailsa Drive
Bothwell
G71 8LP

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General Data Protection Regulation as supplemented by Data protection Act (2018)

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

Phone: 0303 123 1023 Email: education@southlanarkshire.gov.uk.

1) Introduction

St. Bride's Primary School and Nursery Class is one of 124 primary schools throughout South Lanarkshire Council.

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas: Clydesdale in the south, which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council's Plan, "Connect", sets out the Council's Vision to "improve the lives and prospects for everyone in South Lanarkshire".

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan, which confirms the commitment to provide better learning opportunities and outcomes for children and young people. This is available at [Education Resources Plan 2025/26 Education and learning - South Lanarkshire Council](#)

Introduction by Head Teacher

Welcome to St. Bride's Primary School. Our school originally opened in Bothwell in 1973 with an extension added in 1994. Unfortunately, a fire destroyed the school in July 2003 and the new St. Bride's was opened in January 2005.

Our existing school boasts 10 classrooms in the main building and a large additional multi-purpose space in a separate annexe. In addition to this there is a Gym hall complete with stage, a library, nurture room and dining hall that the children can access throughout the day and which affords a range of opportunities for our learners.

Our Nursery Class which was opened in 1996 and was formerly housed in the main school building now occupies a large custom-built building with great outdoor spaces.

In St. Bride's primary we place our learners firmly in the centre of all that we do. We strive to provide a broad, balanced curriculum that challenges and inspires each child in an environment that is welcoming, productive and happy.



Curriculum

St Bride's works with the Curriculum for Excellence to meet the needs of all learners. The purpose of Curriculum for Excellence is to help children and young people to become: Successful learners, Confident individuals, Responsible citizens, and Effective contributors. Developing the capabilities and attributes of the four capacities is embedded across all learning.

Attainment

Staff work hard to ensure that all pupils are working with appropriate levels of pace and challenge and that pupils are working to the best of their ability to meet their milestones. We encourage our pupils to achieve their maximum potential by providing appropriate coursework and communicating with parents throughout the course of the school year.

Learning and Teaching

We aim to encourage effective learning and teaching. Staff utilise a range of teaching approaches and strategies to meet the needs of all our learners. Homework is used to consolidate in-school learning.

Support for Pupils

We aim to ensure equality of opportunity for all pupils. We use a staged intervention approach and work with a number of external agencies to ensure that all pupils can access the Curriculum to the best of their ability.

Ethos

We aim to build lasting and positive relationships with pupils, parents, staff and the wider community. St. Bride's has a caring and supportive atmosphere, in which all feel valued.

Resources

We aim to maximise the use of our resources by matching available staff and equipment and apportioning budgets to the needs identified in our school's Improvement Plan.

Management and Quality Assurance

We aim to assure the quality of education delivered in our school, through monitoring and evaluating and by offering our staff appropriate development opportunities.

As a staff we aim to ensure that the highest quality of education will be delivered in our school and we hope that by all working together – parents, pupils and staff, our aims will be achieved.

It is important when your child takes the next step in their learning journey and joins our school that you also feel like a part of our school community. A strong partnership is essential in helping your child to reach their full potential. We are always ready to listen and work with you to make this happen.

*Ms Fiona Campbell
Head Teacher
January 2026*



2) About Our School



St Bride's Primary School

Ailsa Road

Bothwell

G71 8LP

Tel: 01698 853709

E mail: gw14stbridesbwoffice@glow.sch.uk

Website: <https://blogs.glowscotland.org.uk/sl/stbridesprimarybothwell/>

Bluesky Account: [@stbridespsbothwell.bsky.social](https://stbridespsbothwell.bsky.social)

SCHOOL/NURSERY ROLL

Present School Roll	-	248	Primaries 1-7
Present Nursery Roll	-	42	ages 3 to 5 years

DENOMINATIONAL STATUS

St Bride's is a Roman Catholic school

Holy Cross Learning Community

A Learning Community is made up of schools and educational establishments from the area including the secondary school, primary schools, early years establishments, early years partners and schools and bases which provide specialist additional learning services. In our Learning Community we can work together to plan better outcomes for children and young people.

The Learning Community also develops ways of working between establishments and with other agencies and organisations to ensure services are responsive, accessible and are delivered as effectively as possible.

St. Bride's Primary is part of Holy Cross Learning Community and the Head of Education for our area is Mr Stewart Nicolson.

SCHOOL HOURS

School commences: 9 a.m.

Morning Interval P1-7 10.30 – 10.45 a.m.

Lunchtime: 12.15 - 1p.m.

Dismissal: 3 p.m.



St. Bride's Breakfast Club

The School Breakfast Club is available from **8.15 - 8.45am** every morning in the School Dining Hall. School staff supervises the breakfast, and children will receive a choice of milk, water, cereal or toast.

Breakfast Club is FREE service for all children.

At **8.45 am** the children will be escorted out to the playground as usual to meet their classmates

Contacting the School

If a parent has any concerns or queries they should contact the school in the first instance by telephone (01698 853709) or email the school office (gw14stbridesbwoffice@glow.sch.uk) so that this can be escalated to the most suitable person.

Parents can request to meet with a teacher or member of the leadership team in person or to have a phone conversation if they have any concerns.

Complaints will be handled, in the first instance, by the Senior Leadership team.

If you feel that you need to escalate this to South Lanarkshire Council you can do so through the link below:

https://www.southlanarkshire.gov.uk/forms/form/335/en/comments_compliments_and_complaints

3) School Ethos

St. Bride's primary school is proud of its very warm and welcoming ethos. We strive to ensure that every child is included and feels valued.

Our school values **are Faith, Kindness, Respect, Inclusiveness and Ambition.**

Our Vision is to build a community that promotes Gospel Values in a supportive and inclusive environment where all learners strive for success and develop new skills with confidence.

Children throughout the school and nursery are recognised for the efforts they make towards these values as part of our weekly assemblies. Pupil of the week certificates are awarded in each class.

We also enjoy celebrating the achievements that our children gain outside of school and swimming, dancing and football trophies and merits are often shared via Bluesky.

St. Bride's has always had a very strong relationship with our local Parish, which is a short walk from the school. Father Colin Hughes is our Parish Priest and he visits the school weekly as well as supporting children prepare for the Sacraments of Reconciliation, First Communion and Confirmation.

Our school is very active within the local community we have formed great partnership working with a number of local businesses and organisations.

4) Staff List

Ms Fiona Campbell – Head Teacher

Responsible for:

- ❖ Overall smooth running of the school
- ❖ Managing and monitoring the curriculum
- ❖ Supporting pupils & families
- ❖ Managing and supporting teaching and ancillary staff
- ❖ Discipline
- ❖ Adviser to the Parent Council
- ❖ Liaising with parents
- ❖ Liaising with outside agencies
- ❖ Pastoral care of all pupils and staff
- ❖ Monitoring Nursery
- ❖ Child Protection Co-ordinator
- ❖ Tracking and Monitoring

Mrs Rachel O'Hara – Depute Head*Responsible for:*

- ❖ Co-ordination of Additional Support throughout the school, P1-7
- ❖ Staff development co-ordinator
- ❖ Absence cover
- ❖ Sacramental Preparations of Reconciliation, First Communion and Confirmation
- ❖ Mentoring of Student and Visiting Teachers
- ❖ Monitoring P1-7
- ❖ Co-ordination of parent helpers
- ❖ RE Co-ordinator
- ❖ Literacy Co-ordinator
- ❖ P1-3 pastoral support

Mrs Gail-Marie McCarron - Principal Teacher (Mon & Tues)*Responsible for:*

- ❖ Curriculum development
- ❖ Absence cover
- ❖ P4-7 pastoral support
- ❖ Maths co-ordinator
- ❖ Maths Challenge

Mrs Anne-Marie Campbell – Principal Teacher (Wed – Fri)*Responsible for:*

- ❖ Primary 5 class committed
- ❖ Subscriptions and online platforms
- ❖ Absence cover
- ❖ P4-7 pastoral support

Class Teachers

Mrs Hannah -4 Days per week
Mrs Rogers
Miss Fraser
Mrs Braceland
Mrs Holton
Miss C. McCann
Mrs Cocozza
Mrs McCaffrey
Mrs Campbell
Mrs McCormick
Mrs Sinclair

Support Staff

Mrs O'Neill – Team Leader (Tues –Fri)
Miss Boyle
Mrs Adams
Mrs Kelly
Mrs Giffen (Office)
Mrs McQuillan (Office)
Mrs McCallum

Specialist Support Teacher: Mrs Adrienne Mitchell**Educational Psychologist:** Mrs Lynsey Bryan**Facilities Team**

Mr D Lambie	Janitor
Mrs K. Clark	Cook in Charge

THE EARLY YEARS

The school has a very successful nursery which provides a wonderful learning environment for young children. Parents from any area may apply to attend the nursery class. To find out more about the nursery please contact the school. However, it should be noted that if you register your child for a nursery in a school this does not mean that they will automatically be enrolled at this school when they are ready to start primary school. All children who move from early years to primary education must register separately for school usually in the month of January. Our current nursery provision is housed in a purpose-built space, fully equipped with a range of stimulating and challenging indoor and outdoor resources.



All children can be accommodated in the nursery on the admission date, set by the Education Authority, usually the first Monday after their third birthday if places are available.

Our nursery in Session 2025/26 will cater for 3–5-year-olds. All children are entitled to fulltime provision, in line with the Scottish Government initiative of providing 1140 hours childcare.

Session times are 6 hours with start times between 8.45 – 9.00am and finishing times between 2.45 – 3pm.

Nursery

Mrs Y. Gillies
Miss M. Campbell

Mrs A. Trainer
Mrs N. McCann
Mrs G. Spence
Mrs D. Fee
Mrs J. Keary
Mrs M. Brown
Mrs L. Ewart
Mrs J. Lyons
Mrs C Jamieson
Mrs K Bartholemew

Early Years Team Leader (Wed-Fri)
Early Years Team Leader (Mon & Tues)
Early Years Worker (Wed- Fri)
Early Years Worker
Early Years Worker
Early Years Worker
Early Years Worker (job-share)
Early Years Worker
Early Years Worker (job-share)
Early Years Worker (job-share)
Early Years Worker (job share)
Early Years Worker (job share)
Early Years Support Assistant

5) Attendance

Encouraging School Attendance

We believe that regular school attendance is key to raising attainment and achievement. It's a shared responsibility among parents/carers and the school to emphasise the importance of attending school. For your convenience, school holiday dates and in-service dates can be found on the council's website: www.southlanarkshire.gov.uk.

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school. It is important for the school to work with parents/carers in encouraging children to attend school. All absences are required by law to be recorded. Absences will normally fall under two categories – authorised or unauthorised absence. In cases where your child is unable to attend school parents are asked to contact before 9am on the first day of their absence. Messages can be left on the school answer machine.

If a parent does not contact the school then the school will contact parents to make enquiries. If no contact can be made with the primary caregivers then the school will contact emergency contacts.

If you know they have a hospital/dental appointment, please let us know in advance.

Requests for your child to be absent from school to make an extended visit to relatives either in the UK or overseas must be made in writing to the head teacher, detailing the reason, destination and duration of

absence and arrangements for their continuing education. On these occasions the pupil will be marked as an unauthorised absence. Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register. (See section 7).

Family Holidays During Term Time

Family holidays taken during school term time will be recorded as unauthorised absences in line with Scottish Government and South Lanarkshire Council policy. The school is not required to provide work during this period, and parents are asked to avoid arranging holidays that disrupt their child's learning.

Information on emergencies

Emergency Information

We strive to keep the school open during term-time. However, there may be instances such as severe weather or power failures that could affect the school day. In such cases, we will inform you as soon as possible through text messages, Parents Portal and our social media channels.

Severe Weather Protocol

In the event of severe weather like snow or heavy frost, if the school cannot open at the usual time, we will delay the start until 10 am. Notifications will be posted on social media and the council's website. Communication The Council's website, www.southlanarkshire.gov.uk, will provide updates on school closures or delays including further information about the next school day.

Communication

The Council's website, www.southlanarkshire.gov.uk, will provide updates on school closures or delays including further information about the next school day.

Things we need you to do:

- It is important for parents/carers to let the school know of any change to your mobile/home phone number and change of address.
- If for any reason, you are unsure if the school is open visit the website at www.southlanarkshire.gov.uk or email: education@southlanarkshire.gov.uk

6. Parental Involvement and Parent Councils

Parents and carers play a vital role in their child's learning. Research shows that when families are involved, children do better at school and beyond. South Lanarkshire Council values parents as partners and works closely with schools to make this happen.

Why Parental Involvement Matters

- Strong partnerships help schools understand children's needs and help parents feel informed and supported.
- Parents can reinforce learning at home, making schoolwork more meaningful and connected to everyday life
- Parental involvement can help children develop a love of learning and resilience when facing challenges
- When parents work with school and take an interest in learning, children often achieve more academically and feel more confident.

Our Commitment

We want parents and carers to:

- Feel welcome and involved in school life.
- Be well informed about their child's learning.
- Have opportunities to support learning at home.
- Share views and take part in discussions about education.

Parent Forum and Parent Council

- Every parent with a child at school is part of the Parent Forum.
- Each school has a Parent Council, a formal group that represents parents' views and works with the school to improve learning and experiences.

Connect – Supporting Parent Councils

All Parent Councils in South Lanarkshire are members of Connect, Scotland's national organisation for parent groups. Connect offers:

- Free training and advice for Parent Councils.
- Resources and guides to help parents support learning.
- Insurance cover for Parent Council activities. Find out more at <https://www.connect.scot>.

Other Helpful Resources

- Parentzone Scotland – Practical advice and information about learning, additional support needs, and how to get involved: [Parentzone Scotland | Education Scotland](#)
- National Parent Forum of Scotland – Guidance and updates for parents: <https://www.npfs.org.uk>.

Getting Involved

Interested in joining the Parent Council or helping in school? Contact your school office or visit the Council website for details.

7) Curriculum

Curriculum for Excellence is the name given to the curriculum in Scotland for all children and young people aged 3-18. It is a forward looking, coherent, more flexible and enriched curriculum that provides young people with opportunities to engage with the knowledge, skills and attributes they will need to flourish in life, learning and work.

The curriculum places learners at the heart of education and at its centre are four fundamental capacities – successful learners, confident individuals, responsible citizens and effective contributors. It includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school.

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enrich the curriculum, to provide the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curricular areas are as follows:

- Expressive arts
- Languages and literacy
- Health and wellbeing
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies

curriculum for excellence



If you want to know more about Curriculum for Excellence, please visit [Scotland's Curriculum for Excellence \(scotlandscurriculum.scot\)](http://scotlandscurriculum.scot)

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

Level	Stage
Early	The pre-school years and Primary 1 or later for some.
First	To the end of Primary 4, but earlier or later for some.
Second	To the end of Primary 7, but earlier or later for some.

Spiritual, social, moral and cultural values (religious observance)

In accordance with the Scottish Office Guidelines, a minimum of 10% of the curriculum time (i.e. 2.5 hrs per week) is given to Religious Education throughout the school year. The Church Authorities determine the Religious Education Curriculum in all Catholic schools.

In St Bride's we follow the guidance given by Bishop of Motherwell and the Diocesan Advisors. We use the most recent document "This is our Faith".

The Education (Scotland) Act 1980 imposes a statutory duty on local authorities to provide "Religious Observance" in Scottish schools. This is defined in a national R.O. Review Group report published in 2004 as comprising: *"community acts which aim to promote the spiritual development of all members of the school's community and express and celebrate the shared values of the school community"*.

In a letter of guidance issued by the Scottish Government in February 2011, it is acknowledged that Catholic schools take a distinctive approach to the provision of Religious Observance:

Scottish Government Ministers welcome the tradition that, in Roman Catholic denominational schools, Catholic Liturgy will largely shape the nature and frequency of religious observance activities in the classroom and in the wider school community. So, at times, children and young people will be invited to participate in, and sometimes to lead, prayer and reflection in classrooms

and at assemblies. At other times, to honour particular occasions or feasts, chaplains will lead school communities in the celebration of Mass and other forms of liturgical celebration.

The Scottish Government also recognises that:

Where a parent chooses a denominational school for their child's education, they choose to opt into the school's ethos and practice which is imbued with religious faith and religious observance. In denominational schools, it is therefore more difficult to extricate a pupil from all experiences which are influenced by the school's faith character.

In the case of those children who are not Catholic, parents can be reassured that Religious Education is approached sensitively in a climate of great respect for those of other faiths and/or none, nevertheless such parents have the right to withdraw their children from religious observance and RE classes.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register.

EXPRESSIVE ARTS

The following aspects are addressed:

Art and Design Dance Drama Music

Our pupils learn in, through and about the expressive arts in order to:

- Experience the inspiration and power of the arts.
- Recognise and nurture creative and aesthetic talents.
- Develop skills and techniques that are relevant to specific art forms and across the four capacities.
- Experience opportunities to deepen understanding of culture in Scotland and the wider world.
- Develop partnerships with professional arts companies, creative adults and cultural organisations.
- Participate in performances and presentations.



LANGUAGES – LITERACY AND ENGLISH

We develop and extend our pupils' literacy skills by providing a wide range of opportunities to:

- Communicate, collaborate and build relationships.
- Reflect on and explain literacy and thinking skills, using feedback to improve my own skills and sensitively provide useful feedback for others.
- Engage with and create a wide range of texts in different media, taking advantage of the opportunities offered by ICT.
- Develop understanding of what is special, vibrant and valuable about my own and other cultures and their languages.
- Explore the richness and diversity of language, how it can affect us, and the wide range of ways in which I and others can be creative.
- Extend and enrich vocabulary through listening, talking, watching and reading.

The aspects of Literacy and English which will be addressed are:

Listening and talking

Enjoyment and choice
Tools for listening and talking



Writing

Enjoyment and choice
Tools for writing

Organising and using information
Creating texts

Reading

Enjoyment and choice
Tools for reading
Finding and using information
Understanding, analysing and evaluating

HEALTH AND WELLBEING

We aim to create a learning environment which will support enable each pupil to:

- Develop self-awareness, self worth and respect for others.
- Meet challenges, manage change and build relationships.
- Experience personal achievement and build resilience and confidence.
- Understand and develop physical, mental and spiritual wellbeing and social skills.
- Understand how what we eat, how active we are and how decisions we make about our behaviour and relationships affect our physical and mental wellbeing.
- Participate in a wide range of activities which promote a healthy lifestyle.
- Understand that adults in the school community have a responsibility to look after us, listen to our concerns and involve others where necessary.
- Learn about where to find help and resources to inform choices.
- Assess and manage risk and understand the impact of risk-taking behaviour.
- Reflect on my strengths and skills to help me make informed choices when planning my next steps.
- Acknowledge diversity and understand that it is everyone's responsibility to challenge discrimination.

MATHEMATICS AND NUMERACY

Our mathematics curriculum enables our pupils to:

- Develop a secure understanding of the concepts, principles and processes of mathematics and apply these in different contexts, including the world of work.
- Engage with more abstract mathematical concepts and develop important new kinds of thinking understanding the application of mathematics, its impact on our society past and present, and its potential for the future.
- Develop essential numeracy skills which will allow them to participate fully in society.
- Establish firm foundations for further specialist learning.
- Understanding that successful independent living requires financial awareness, effective money management, using schedules and other related skills.
- Interpret numerical information appropriately and use it to draw conclusions, assess risk, and make reasoned evaluations and informed decisions.
- Apply skills and understanding creatively and logically to solve problems, within a variety of contexts.
- Appreciate how the imaginative and effective use of technologies can enhance the development of skills and concepts.

The aspects of Mathematics which will be addressed are:

Number, Money and Measure

Estimation and rounding
Number and number processes
Multiples, factors and primes
Fractions, decimal fractions and percentages
Money
Time
Measurement
Mathematics - its impact on the world, past, present and future
Patterns and relationships
Expressions and equations



Shape, Position and Movement

Properties of 2D shapes and 3D objects

Angle, symmetry and transformation

Information Handling

Data and analysis

Ideas of chance and uncertainty

RELIGIOUS AND MORAL EDUCATION

Our religious education programme provides a wide variety of opportunities for our pupils to:

- Develop knowledge and deepen understanding of the Catholic faith.
- Investigate and understand the relevance of the Catholic faith to questions about truth and the meaning of life.
- Highlight, develop and foster the values, attitudes and practices which are compatible with a positive response to the invitation of faith.
- Develop the skills of reflection, discernment, critical thinking, and deciding how to act in accordance with an informed conscience when making moral decisions.
- Nurture prayer life as an individual and as part of the school community.
- Understand and appreciate significant aspects of other Christian traditions and major world religions.
- Make a positive difference to myself and the world by putting my beliefs and values into action.

The strands of faith of Catholic Christianity which are explored are:

Mystery of God

In the Image of God

Revealed Truth of God

Son of God

Signs of God

Word of God

Hours of God

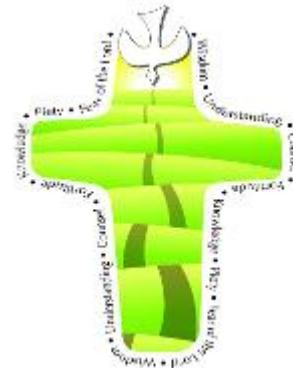
Reign of God

Other world religions:

Beliefs

Values and issues

Practices and traditions



SCIENCES

Our Science curriculum enables our pupils to:

- Develop curiosity and understanding of the environment and my place in the living, material and physical world.
- Demonstrate a secure knowledge and understanding of the big ideas and concepts of the sciences.
- Develop skills for learning, life and work.
- Develop the skills of scientific inquiry and investigation using practical techniques.
- Develop skills in the accurate use of scientific language, formulae and equations.
- Apply safety measures and take necessary action to control risk and hazards.
- Recognise the impact the sciences make on my life, the lives of others, the environment and on society.
- Recognise the role of creativity and inventiveness in the development of the sciences.
- Develop an understanding of the Earth's resources and the need for responsible use of them.
- Express opinions and make decisions on social, moral, ethical, economic and environmental issues based upon sound understanding.
- Develop as a scientifically-literate citizen with a lifelong interest in the sciences.
- Establish the foundation for more advanced learning and future careers in the sciences and the Technologies.

The aspects of the Sciences which are addressed are:

Planet Earth

Biological systems

Forces, electricity and waves

Materials

Topical Science

SOCIAL STUDIES

Our social studies curriculum enables our pupils to:

- Develop understanding of the history, heritage and culture of Scotland, and an appreciation of local and national heritage within the world.
- Broaden their understanding of the world by learning about human activities and achievements in the past and present.
- Develop understanding of our own values, beliefs and cultures and those of others.
- Develop understanding of the principles of democracy and citizenship through experiences of critical and independent thinking.
- Explore and evaluate different types of sources and evidence.
- Learn how to locate, explore and link periods, people and events in time and place.
- Learn how to locate, explore and link features and places locally and further afield.
- Engage in activities which encourage enterprising attitudes.
- Develop an understanding of concepts that stimulate enterprise and influence business.
- Establish firm foundations for lifelong learning and for further specialised study and careers.

The aspects of the Social Studies which are addressed are:

People, past events and societies

People, place and environment

People in society, economy and business

TECHNOLOGIES

Our technologies curriculum enables our pupils to:

- Develop an understanding of the role and impact of technologies in changing and influencing Societies.
- Contribute to building a better world by taking responsible, ethical actions to improve my life, the lives of others and the environment.
- Gain the confidence and skills to embrace and use technologies now and in the future, at home, at work and in the wider community.
- Become an informed consumer and producer who has an appreciation of the merits and impacts of products and services.
- Be capable of making reasoned choices relating to the environment, sustainable development and ethical, economic and cultural issues.
- Broaden my understanding of the role that information and communications technology (ICT) has in Scotland and in the global community.
- Broaden my awareness of how ideas in mathematics and science are used in engineering and the technologies.
- Experience work-related learning, and establish firm foundations for lifelong learning, and specialised study and careers

The aspects of the Technology which are addressed are:

Technological developments in society

ICT to enhance learning

Contexts for developing technological skills and knowledge:

Business

Computing Science

Food and textiles

Craft, design, engineering and graphics



8) Assessment and Tracking Progress

We want to share with you how your child's learning is progressing. We do this through continually monitoring and assessing the quality of their work against the Benchmarks produced by Education Scotland.

Assessment plays an essential part in supporting learning. It helps teachers, learners, parents and others to understand the depth and breadth of learning undertaken so that progress and next steps can be discussed and planned. This allows us to ensure appropriate pace and challenge for each learner, likewise we can provide additional support as required.

Assessment information is tracked for each individual from P1-P7 which enable us to build a clear and coherent picture of their individual learning journey but provides opportunities for the Senior Leaders to analyse data and measure improvement.

Class teachers are confident in supporting learners in class and escalating any more significant concerns in line with the school policy.

9) Reporting

Parents can expect to receive one report and attend two reporting meetings each school year. Our learner reports will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements, and areas for development so you know what support and encouragement you can give.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.

10) Enrolment and Transitions

Enrolment – how to register your child for school

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school

If you have any difficulty in identifying your catchment school, please email

Edsuppserv.helpline@southlanarkshire.gov.uk

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

If your child is due to start school in August 2026, you can enrol online from Monday 5th January 2026. Your catchment school will contact you between Monday 12th and Friday the 16th January 2025 to confirm your enrolment.

If your child attends nursery of your catchment school please do not assume that they will be automatically transferred. You must register them as normal at the school that is in the catchment area for your home address.

If parents want their child to go to another school, they must enrol in the first instance with their catchment school and ask for an information leaflet that provides details on how to make a placing request. An online placing request form should then be completed. This is available from the SLC website – www.southlanarkshire.gov.uk or by contacting Edsuppserv.helpline@southlanarkshire.gov.uk or phone 0303 123 1023.

Change of School/Placing Request

Normally children attend the school in their catchment area. However, there are times when parents wish their children to go to other schools. **If you wish your child to go to another school then you may make what is known as a 'placing request'.** If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until we have made a decision on the 'placing request'. Please note if your 'placing request' application is unsuccessful and all places at your local school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a 'placing request' is made then free school transport is not provided.

If you move outwith your catchment primary school a 'request to remain form' must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. **If you require further information, please contact Education Support Services on edsuppserv.helpline@southlanarkshire.gov.uk or 0303 123 1023**

Transition from primary school to secondary school

Pupils normally transfer from primary to secondary school between the ages of 11½ or 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time on events designed to support Primary 7 children before they move on to secondary school.

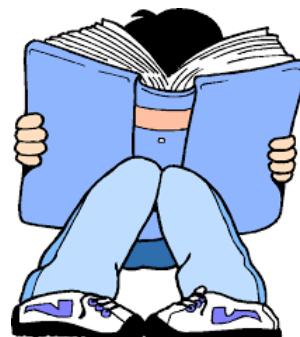
Pupils from St. Bride's normally transfer to:



Holy Cross High School
51 New Park Street
Hamilton

Tel: 01698 543450

Head Teacher: Mrs Carla Fagan
Head of S1 : Mr Jamie Fearon



11) Support for Pupils

Getting it right for every child.

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teachers.

If you have any concerns about your child's wellbeing, you can speak to the named person who will work with you to provide support and decide how to move forward. The named person in St. Bride's Primary School is Ms Fiona Campbell, Head Teacher.

More information can be found on: www.scotland.gov.uk/gettingitright

Support for All (Additional Support Needs)

Some children with learning difficulties may make significant progress at their own pace. Most of the information on progress will come from the teacher's comments through reporting. Our DHT, Mrs O'Hara is our Learning Support Co-ordinator whilst Martin McCabe is our Senior Manager for Pupil Support. Lynsey Bryan is our Educational Psychologist and Adrienne Mitchell our Specialist Support Teacher. Parents are welcome to meet with them by arrangement.

Support for children will vary depending on their individual needs and interventions can be

South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts.

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage a positive partnership between families, schools and local authorities to ensure children get the right support.

Enquire – The Scottish advice service for additional support for learning

Enquire offers independent, confidential advice and information on additional support for learning through: Phone Helpline: 0345 123 2303

Address: Enquire
 Children in Scotland
 Rosebery House
 9 Haymarket Terrace
 Edinburgh
 EH12 5EZ

Email Enquiry service: info@enquire.org.uk

Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear and easy-to-read guides and fact sheets including the parents' guide to additional support for learning.

If you would like to order our leaflets, postcards or guides to share with parents and carers of pupils in your school, please contact us on info@enquire.org.uk

Attachment Strategy for Education Resources - what we do to support children and young people

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice.

What does it set out to do?

The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment theory and its application and how positive relationships can make a difference to outcomes.

How can I find out more?

South Lanarkshire Council Education Resources have published a series of leaflets and posters for establishments and for parents/carers which aim to share information on attachment theory and on how this informs the ways in which we support children and young people.

These are available in schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff.

Promoting Positive Relationships and Understanding Distressed Behaviour (PPRUDB)

PPRUDB is South Lanarkshire's framework for understanding and managing behaviour in schools. It emphasises that all behaviour is a form of communication, often indicating unmet needs, and stresses the importance of building positive relationships as a fundamental skill for teachers and a preventive approach to distressed behaviour. The guidance aligns with key Scottish Government policies and legislation and supports the development of safe, inclusive, and nurturing school environments.

Children and young people who feel safe, healthy, respected, and included are more likely to develop self-confidence and resilience. South Lanarkshire Council's attachment-informed, trauma-sensitive approach, aims to create a secure base and safe haven to reduce the impact of adverse childhood experiences. School staff recognise that distressed behaviour can stem from disrupted attachment, anxiety, and other complex needs, including neurodevelopmental conditions and limited communication skills.

When incidents of distressed behaviour arise in schools, staff will use a range of strategies to de-escalate situations and prevent re-occurrence. Strategies include structuring the environment with consistent routines and quiet areas, adapting communication to accommodate speech and sensory needs, and building positive relationships based on shared values. Setting clear limits with dignity, active listening, and inclusive teaching practices support behaviour management. Planning for transitions and using support plans like Additional Support Plans (ASPs) and Behaviour Assessment and Support Plans (BASPs) assist in addressing individual needs.

Each educational establishment should use the PPRUDB framework to develop and implement a relationships and behaviour policy through consultation with staff, pupils, and parents, reviewing it every three years.

Further information is available from the Headteacher of the establishment your child attends.

12) School Improvement

The aim of a School Improvement Plan is to help Head Teachers organise school self-evaluation and plan a programme of activities aimed at sustaining and improving specific aspects of the school's work. It offers a means of organising information about where the school is and where it is going. Formulating the plan encourages and assists staff to take accurate and systematic stock of the schools' current performance, to consider the most effective use of available finance and resources, to think and plan strategically for the phased introduction of new initiatives, to consolidate recent developments and to report on existing practice and performance. In essence, the aim of our School Improvement Plan is to improve the quality

of our learning and teaching – it is a process of looking inwards and outwards at our practice and moving forwards for the better.

Information regarding annual progress and school achievements can be found in our annual Standards and Quality Report which is available on request.

As an establishment we pride ourselves on the quality of our relationships and our whole-school co-ordinated approach to identifying need and planning appropriate and responsive interventions to identified issues.

As an establishment we have agreed three main priority areas for 2025/26

- 1) Improving our Writing
- 2) Developing approaches to Inclusion and Equality
- 3) Developing a coherent play strategy

As part of the Pupil Equity Funding, we have invested in a wide range of resources for a wide range of curricular areas including reading, science and PE. More recently we have invested in a range of sensory and play resources. The PEF budget has allowed us to ensure that we can address the attainment gap that may be caused by poverty. We analyse our attainment data and can identify pupils or cohorts of pupils where additional funding or support will make a positive impact on their learning and provide greater equity.

Consultation for the Participatory Budget (5% of the overall PEF allocation) indicated that parents and pupils would like to see investment in cooking equipment and have access to a range of opportunities to carry out practical food technology work.

In addition to this we have obtained external grants and funding that have allowed us to gain the Eco Flag from "Keep Scotland Beautiful" for the work in the school grounds and gardens.

13) School policies and practical information

Nursery

All children (over two years old) attending a local authority nursery will be provided with a free lunch. In addition, if your child attends long mornings or afternoons e.g., over 4 hours 30 minutes they will be provided with a 'brunch' or 'afternoon tea'.

Nursery lunches and snacks are based on nutritional requirements from the NHS "Setting the Table" guidance.

Nursery age children will also receive milk and a healthy snack free of charge under the Milk and Healthy Snack scheme 2021. This will be provided by the establishment

Primary Pupils

Healthy eating is something that the school supports and a range of meals are available at lunchtime that meet the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020.

All primary schools run a Breakfast service from 8.15am -8.45am with pupils being offered a selection of toast, cereal or fruit along with a cup of milk.

For their lunch each day pupils have the option to choose from two hot meal options (one being vegetarian option) plus sandwich selection every day. All **meals** also come with fresh chilled drinking water, vegetable choice, salad selection, seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime

Pupils in:

- Primary 1 - 5 receive a free school lunch.
- Primary 6 - 7 meal cost is £2.62



School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

NB School Meal prices are reviewed annually and may be subject to change.

Adapted Diets

If your child within Nursery, Primary or Secondary requires an adapted diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a halal or vegan diet request for your child please speak to the school/nursery office who will provide you with a request form.

Free School Meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child:

- Income Support
- Income-based Job Seeker's Allowance
- Income-based Employment and Support Allowance
- Scottish Child Payment (P6 and P7 pupils)
- Support under Part VI of the Immigration and Asylum Act 1999
- Universal Credit (and your earned income is less than £850 as assessed by the Department for Work and Pensions in the assessment period immediately preceding the application for free school meals)

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P6 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place to ensure anonymity is protected of children who receive free meals and we encourage all children to remain in school at lunch time.

Further information can be found at [Free school meals - South Lanarkshire Council](#) or by accessing the QR below -



School uniform

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco or drugs

- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so
- footwear that may damage flooring

St. Bride's Uniform

- The school uniform consists of blue shirt, school tartan tie, navy/tartan skirt/ pinafore or navy trousers, navy v- neck pullover and blazer.
- There is a Senior tie for P7 pupils only available from the school.
- P1-3 uniform includes **a navy dri-fit and navy shorts for gym days** to ease changing for activities.
- Children in P4-7 should wear the school blue dri-fit PE top available from uniform suppliers.
- The **school navy “hoodie”** may be worn for **outdoor PE lessons but should not be worn in classes.**
- The tie and school badge are available from the school office.
- In the interest of safety and hygiene we encourage **the children to wear gym shoes, shorts and T-shirt for all Physical Education activities.**
- In line with SLC Policy - **NO jewellery (including earrings) is worn to PE** in the interest of safety.



Allergies

Many children in our schools have allergies, and it is crucial for parents to keep the school informed about these conditions.

Health Care Plans

- Allergies can manifest at any time with symptoms ranging from mild to severe.
- Children with moderate to severe allergies often have a Health Care Plan from the NHS, detailing symptoms and interventions.
- Parents must share this plan with the school and provide updates as necessary.

Mild Symptoms

- Even without a Health Care Plan, parents should regularly update the school on any new triggers, medications, or actions required.

Employee Training

- School staff need to know your child's symptoms, treatments, and actions required to prevent exposure and minimise the risk of reactions.
- Employees receive training on allergies and will consult with parents and the NHS for any additional specialist training needed.

Policy Adherence

- In supporting children and young people with allergies, school staff will follow South Lanarkshire Council's Safe Systems of Work, risk assessment process, and national guidance on the administration of medicines.

Mobile Device Policy

Our school follows South Lanarkshire Council guidance on mobile device use, which is rooted in Scottish Government policy. Mobile technology can support learning and communication, but it can also disrupt lessons and affect wellbeing if misused. To maintain a safe, respectful, and inclusive learning environment, pupils are expected to use mobile devices responsibly and in line with school rules.

Devices should not be used during class unless specifically permitted for learning purposes.

The policy has been developed in consultation with pupils, parents, and staff to balance the benefits of technology with the need to minimise distractions and protect privacy. We ask parents to support this approach by reinforcing responsible use at home and ensuring that devices are used appropriately.

In St. Brides, mobile phones and Smart watches are collected in each morning and stored in the school office until they are returned at the end of the day. If your child does not require a mobile device we ask that these remain at home.

Support for parent/carers

Clothing Grant

In certain circumstances the Council provides support to parents/carers for the purchase of school wear. This now includes nursery children aged 3 and 4 years old.

Eligibility criteria and online applications can be found at www.southlanarkshire.gov.uk or via this link [Clothing grants - South Lanarkshire Council](#)

Should you require further information, or you are unable to submit an application online then please contact the helpline number **0303 123 1011** (option 5).

School hours/holiday dates

The school gates open at 8.45am every day. All children come into school for 9am and leave at 3pm.

P1-P7 have a morning break between 10.30-10.45am

All children have lunch between 12.15-1pm.

School holidays dates and in-service dates are available from the website. www.southlanarkshire.gov.uk

School holiday dates for the upcoming session are included at the back of this handbook.

TRANSPORT

South Lanarkshire Council's mainstream school transport policy provides transport for primary school pupils who live one mile or more from their catchment primary school by the shortest safe walking route.

More details on school transport can be found at the following link including the online application form: https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/545/school_transport

If you consider your child to be eligible you should complete the online application form. Forms should be submitted before the end of March for those pupils starting school in August to enable the appropriate arrangements to be made.

A privilege transport scheme is operated on mainstream school contracts where a pupil is not entitled to school transport. Privilege Transport will only be provided where there is a space on an existing school contract and will be from and to designated pick-up and drop-off points. It will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. A new application must be made each year.

More details on Privilege school transport may be found here:

https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/784/privilege_transport_to_school

Pick-up Points

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up points. Walking distance in total, including distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's limits (see above paragraph).

It is the **parent's responsibility** to ensure their child behaves in a safe and acceptable manner while travelling in and alighting from the vehicle. Misbehaviour can result in your child losing the right to free school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

For St Bride's Primary, a bus departs daily from **Uddingston Cross at 8.40 a.m.** approximately and collects children at various pick-up points. The route is from Castle Avenue via Clyde Terrace and Silverwells Crescent onto Main Road and then to the school. It returns them to the same points after the 3 p.m. dismissal.

Mainstream School Transport contact details: e-mail:

school_transport@southlanarkshire.gov.uk

tel: 0303 123 1023

INSURANCE FOR SCHOOLS – PUPILS' PERSONAL EFFECTS

South Lanarkshire Council has noted an increase in claims for loss or damage to pupils' clothing and personal effects. Please be aware of the Council's insurance policy regarding pupils' personal items:

Insurance for Pupils' Personal Belongings

Personal Items

- The Council cannot accept responsibility for the loss or theft of personal belongings, including mobile phones, tablets, or other valuables. These are brought to school at the pupil's and parents' own risk.
- To reduce the chance of loss, please avoid sending expensive or unnecessary items to school.
- School staff are not permitted to look after pupils' personal belongings.
- This policy also applies to musical instruments and equipment used for school activities. If these items are left at school, it is at the pupil's and parents' own risk.
- For valuable items such as musical instruments, parents should make sure they are covered by their own household insurance.

Clothing

- The Council will only consider claims for damage to pupils' clothing if the damage was caused by negligence on the part of the Council or its employees.
- Claims for any other reason cannot be accepted by the Council's insurers.

Promoting Positive Behaviour

It is the responsibility of senior staff within the school to ensure that staff, Parent Council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should instances of bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school along with the support of parents can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Understanding Distressed Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display distressed behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills

needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

St Bride's aims at all times to promote positive behaviour in all of our pupils. We hope parents will become familiar with our policy, which relies heavily on parental involvement and co-operation.

We expect all pupils in St Bride's to feel safe, happy and secure in school.

Child Protection Procedures

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant Education Operating Procedures. They must also complete a mandatory learn on line course "Child Protection in Education"

South Lanarkshire's children's services partnership works together to support children, young people and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are "*cared for and protected from abuse and harm in a safe environment in which their rights are respected*" (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to: -

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information, or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee's website has a range of useful information for parents/carers to help them keep their children-safe: www.childprotectionsouthlanarkshire.org.uk

Our Commitment to Children's Rights

In line with the United Nations Convention on the Rights of the Child (UNCRC), our school is committed to respecting and promoting every child's rights. We believe that children have the right to express their views on matters that affect them, and we will actively listen and take these views into account when making decisions.

To achieve this, we will:

- Create opportunities for pupils to share their opinions through class discussions, pupil councils, and consultation activities.
- Ensure that decisions about school policies and practices consider the voice of the child.
- Promote an inclusive, rights-respecting environment where every child feels valued and heard.

This approach supports our aim to empower learners, strengthen partnerships with families, and uphold equality and participation for all.

14. General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school.

Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information please contact the school.

Privacy Notice

Introduction

In line with the General Data Protection Regulation (GDPR) we have produced this privacy Notice to inform you how we deal with personal information as part of our statutory function as an education authority.

The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

Using your personal information

The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

Information we collect from you about you and your child at enrolment

When you enrol for a nursery or school, we ask for the following information:

- parent/carer contact details (name, address, phone, email);
- the child's name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.

Information we collect at other times

We will also collect information at other times such as when you apply for a benefit, request a service or other support. We will provide an additional privacy notice at these times.

- When you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.
- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.
- If there are concerns about your child's wellbeing and/or your child has needs that may require additional support, we will wish to work with you to collect and consider information to enable us to help you get the right support at the right time in line with the Getting it Right for every child approach.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

Information that we collect from other sources

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:

- exam results and assessment information;
- information about health, wellbeing or child protection.

Why do we need this information?

We need this information so the Council can ensure it is delivering education services appropriately to all learners:

- for the education of children, young people and adult learners;
- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners ;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

We will share your information with:

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:

- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people's learning;
- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website: (https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy).

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.

The Freedom of Information (Scotland) Act 2002

The Freedom of Information (Scotland) Act 2002 came into force on 1 January 2005 and gives a person the right to request information held by Scottish public authorities.

The act refers to information held in a 'recordable' format and relates to information held within documents, not the documents themselves.

Parents wishing to make a request for information under the terms of the Freedom of Information (Scotland) Act 2002 should submit their request in writing to:

Freedom of Information Officer
Education Resources
South Lanarkshire Council
Council Offices, Almada Street,
Hamilton, ML3 0AA

Or email: foi.request@southlanarkshire.gov.uk

Requests for information can also be submitted using the online form available from the South Lanarkshire Council website (Request it section) (www.southlanarkshire.gov.uk)



Education Resources School holidays 2026/27 (approved)

These school holiday and in-service dates were approved by the Education Resources Committee on Tuesday 9 September 2025.

August 2026

- **Tuesday 11 August - teachers return**
- **Tuesday 11 and Wednesday 12 August - in-service days (all schools)**
- **Thursday 13 August - pupils return to school**

September 2026

- **Friday 25 September and Monday 28 September (September weekend holiday)**

October 2026

- **Monday 12 October to Friday 16 October (October break)**

November 2026

- **Monday 9 November (in-service day)**

December 2026 and January 2027

- **Tuesday 22 December (schools close at 2.30pm)**
- **Wednesday 6 January 2027 - pupils return to school**

February 2027

- **Monday 15 February and Tuesday 16 February (February break)**
- **Wednesday 17 February (in-service day)**

March 2027

- **Friday 26 March (Good Friday)**
- **Monday 29 March (Easter Monday)**

April 2027

- **Friday 2 April (schools close at 2.30pm)**
- **Monday 5 April to Friday 16 April (Spring break)**
- **Monday 19 April - pupils return to school**

May 2027

- **Monday 3 May (May day)**
- **Thursday 6 May (in-service day - all schools)**
- **Friday 28 May and Monday 31 May* (Local holiday)**

June 2027

- **Friday 25 June (schools close at 1pm for summer break)**

*Lanark schools will close on Thursday 10 and Friday 11 June 2027
Pupils attend school for 190 days and teachers attend for 195 days.

Appendix A

For a comprehensive list of useful information, please visit the Council's website:
http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/1264/curriculum_for_excellence/3

Additional Information

- **Education Scotland's Communication Toolkit:** A resource for engaging with parents.
- **The Scottish Government Guide Principles of Inclusive Communications:** Offers information on communications and a self-assessment tool for public authorities.
- **Choosing a School: A Guide for Parents:** Provides information on choosing a school and the placing request system.
- **A Guide for Parents About School Attendance:** Explains parental responsibilities regarding children's attendance at school.

Parental Involvement

Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils, and others.

Parentzone provide information and resource for parents and Parent Councils
National Parent Forum for Scotland; www.nfps.org.uk

School Ethos

Supporting Learners - guidance on the identification, planning and provision of support

Journey to Excellence - provides guidance and advice about culture and ethos

Health and wellbeing guidance on healthy living for local authorities and schools

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support

Scottish Catholic Education Service's resource 'This is Our Faith' which supports the teaching and learning of Catholic religious education

Curriculum

Information about how the curriculum is structured and curriculum planning

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas

Advice, practice and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing

Broad General Education in the Secondary School – A Guide for Parents and Carers

Information on the Senior Phase

Information on Skills for learning, life and work

Information around the Scottish Government's 'Opportunities for All' programme

Information for organisations responsible for the planning, management and delivery of career information, advice and guidance services

The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning

Assessment and Reporting

Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework

Information about Curriculum for Excellence levels and how progress is assessed

Curriculum for Excellence factfile - Assessment and qualifications

Information on recognising achievement, reporting and profiling

The Scottish National Standardised Assessment- in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

Transitions

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond

Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice and guidance strategy

Choices and changes provides information about choices made at various stages of learning

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs

Supporting Children's Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition

Enquire is the Scottish advice service for additional support for learning

Parenting Across Scotland offers support to children and families in Scotland

Support for Pupils

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs

Information about the universal entitlement to support that underpins Curriculum for Excellence

Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended

Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers

School Improvement

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports

Education Scotland's Inspection and review page provides information on the inspection process

Scottish Credit and Qualifications Framework (SCQF)

Scottish Qualifications Authority provides information for teachers, parents, employers and young people on qualifications

Amazing Things - information about youth awards in Scotland

Information on how to access statistics relating to School Education

School Policies and Practical Information

National policies, information and guidance can be accessed from: from the Scottish Government website on www.gov.scot