**St Bride’s Primary School – Parent Council**

**Minute of meeting on 7 June 2022**

Present:, Cara Docherty, Christobel Boyle, Lauren Millar, Nicola Stubbs, Roisin, Coll, Alastair Cumming (Chair), Chris McLeish, Mrs Cleland, Mrs Rodgers, Mrs Malley, Fr. Hughes, Cllr Devlin; Cllr McCreary,

Apologies: Amanda Gilfedder, Paul McLaughlin and Joanna Pugh

**1. Welcome and apologies**

The Chair (Alastair Cumming) welcomed attendees and noted apologies. The Meeting opened with a prayer from Fr. Hughes.

**2. Minutes of previous meeting**

The minutes of the previous meeting were approved.

**3. Resignation of Secretary**

The Chair advised that the Secretary (Kathleen Elliot) had resigned from the role. The Chair recorded his thanks for Kathleen's service to the Council. The Chair requested that nominations for the role of Secretary are made to him by email prior to the end of the school year.

**4. Headteachers Report**

Mrs Cleland provided her report in advance of the meeting and attendees were provided with a copy. Some key points arising from the report were reiterated by Mrs Cleland and discussed by the group:

* Staffing issues - Update was provided on leavers, joiners and vacancies for the next academic year. It was noted that the new Depute Head will join in the last week of this term.
* Classes - It was noted that we will have 10 classes in the next academic year (presently 9).
* School roll - We will have 43 new starts next year with 27 Primary 7 children leaving to go to High School.
* SNSA - Assessments have been carried out at P1, P4 and P7 level. The school considers the SNSA feedback as part of a wider assessment programme undertaken by the school rather that as a single measure of progress at those levels. The initial feedback from the SNSA assessments has been very positive.
* PEF (Pupil Equity Funding) - Mrs Cleland provided an update on this year's spend and next year's allocation. There was discussion as to how next year's award will be invested.
* School Improvement Plan - this is a work in progress as part of a discussion with the Learning Community. All parents can expect to hear more on this in the next school year.
* Support for Transgender pupils - Mrs Cleland updated the group on the steps which the school is taking to support Transgender pupils. There has been guidance from the Scottish Government which is fairly recent so some of the implementation remains ongoing. Fr. Hughes endorsed the school's approach and gave feedback on the recent Bishops' Conference. Fr. Hughes stressed the Church's message that all children must be treated with compassion, love and kindness.
* CCTV - It was discussed that with the school holidays approaching, there was an increased risk that the school may be vandalised as happened in the previous summer holiday period. Mrs Cleland noted that (a) we will have our school janitor in the building this summer (unlike last summer when Mr Collins retired); and (b) the CCTV provision has increased (and additional signage will follow shortly which will hopefully act as a further deterrent).

**5. Proposals to amend the Constitution**

The Chair noted that Roisin Coll had been asked to lead a working group to look at whether or not the group's Constitution needed to be updated. The Chair asked Roisin to provide the group with an update on progress.

Roisin updated the Group on the review undertaken and the proposed updated Constitution was provided to all members together with an Information Sheet setting out the key information regarding the Parent Council for parents and other interested parties. It was hoped this would assist with transparency and to let parents/ carers who might be interested in joining the group, understand what is involved.

The Chair thanked Roisin and the rest of the working group for their efforts and endorsed the updated Constitution and Information Sheet. He asked that all members consider these documents and provide and feedback/ proposed amendments to him by the end of the school year. The intention is that the Constitution will be tabled for approval at the next meeting.

**6. Membership**

The Chair noted that with the school year shortly due to finish, we need to consider the membership of the Group for the next school year.

The Chair asked all members to confirm to him by the end of the school year whether or not they wish to continue as members so that we know the number of vacancies that need to be filled. We will then advertise for new members through the School App and in the Parish Bulletin. All members noting that we wish to attract a diverse membership which is properly representative of the body of parents and carers. We also wish (ideally) to have members representing all year groups of the school and nursery.

The chair asked members to consider standing for the role of Secretary.

**7. Anti-bullying policy**

Mrs Cleland confirmed that the staff and pupils are working on this and it will be rolled out soon. Feedback from members of the Parent Council and the wider parent/ carer body would be gratefully received.

**8. Traffic Concerns**

Nicola Stubbs noted that there continues to be road safety concerns at the school and in the Estate where the school is situated.

Mrs Cleland advised that there was a Traffic Management Audit last week.

It was discussed and agreed that this group and the School can only try to control what happens within the school gates. All members agreeing that, in addition to that, we would wish to try to influence the behaviour of parents and carers dropping children at school and driving through the Estate. Speeding and inconsiderate driving and parking causes a risk to children and other pedestrians and is unfair on those living in the Estate.

This discussion lead into a discussion on the practice of parents and carers parking in the Church car park and the repairs presently being undertaken to the car park.

It was resolved by the Chair, Fr. Hughes and Cllrs Devlin and McCreary that it would be helpful to set up a sub-committee or working group to address these issues together. We will aim to establish this group at the next meeting.

**9. Proposed Dates for Next Year**

The Chair proposed the dates for meetings for the next school year as per the Agenda which were approved by the Council. These will be:

Tuesday 30th August 2022

Tuesday 25 October 2022

Tuesday 6 December 2022

Tuesday 7 February 2023

Tuesday 25 April 2023

Tuesday 6 June 2023

**10. Meeting Close**

There being no further business to discuss, on behalf of the Parent Council, the Chair thanked Mrs Cleland and the rest of the staff at the school for all of their hard work during the course of the school year and thanked Fr. Hughes for restarting the School masses which was appreciated by parents/ carers, school staff and pupils.