Rigside and Rural

Communities Nursery

Social Media & Social Networking Procedure

Clear and effective communication is important to Rigside and Rural Communities, and the rapid growth of social media provides a great opportunity for us to enhance our communications and engagement with service users. This procedure outlines the use of social media within the setting. More information is available with the operating procedure A34: Social networking and Social Media Strategy.

Our aim is to ensure that:

- All children have access to a safe and appropriate online environment
- Parents are assured that all learners are safe when accessing technologies in the education environment
- Staff know how to access a safe online environment and the contents of the social networking and social media strategy are disseminated

It is important that social networking and social media sites are used appropriately in an educational context. For this reason, access to social networking and social media sites within SLC Education establishments will be granted only if there is a defined educational benefit, and it must be demonstrated that access to social networking and social media would enhance learning and teaching. Here are some points that we must adhere to:

- RRCN has a Glow Blog that is used to share content with parents and the wide community. Permission must be granted for children's photos to be placed on the website. The permission form is given to parents during enrolment.
- Children have access to the internet within the setting, but is always used with a staff member.
- A staff member will search and find a reputable, educational website and thereafter, monitor the child's use of the site/game.
- Staff can access search engines and YouTube to complete research or to further an experience.
- Staff must check that what they are viewing is appropriate before sharing with the children.
- Staff must document when and what they are accessing using the record sheet attached.