

Allergy Identification & Recording Procedure

- Parents/ carers are asked at enrolment for any information on allergies their child may have. This is noted on the enrolment form and Care Plan Paperwork.
- The Team Leader will collate all children's allergy information and ensure these are displayed in playrooms within food prep areas.
- All staff members have a responsibility to make sure they are made aware of each individual child's allergy details.
- If a child has an allergic reaction the Parent would be informed straightaway if required medical attention would be sought.
- If a child requires a personalised menu, this can be organised by facilities and would be discussed during the child's settle period or when the allergy is identified by a GP.