

## **Robert Owen Memorial Primary School**

### **Minutes of the Parent council meeting held In the school staff room at 19:00 on the 22<sup>nd</sup> of May 2025.**

#### **Welcome**

Laura welcomed everyone to the last meeting of the 2024-2025 session. The next meeting will be Annual General Meeting .

#### **Present**

Mrs Ross, Mrs Hamilton, Mr Dickson, Suzanne Barrie, Christina Turner, Lorraine Dick, Catriona Murdoch, Laura Black, Anne Coubrough, Nicola Wilson, Claire Frood, Bronwen Aidoo.

#### **Apologies**

Ina Marshall, Gemma Good, Vicky Day, Fiona Barr, Erin Barrie, Kathryn Gartshore, Mrs Bradshaw, Erica Baillie, Vicky Epton , Kayley Girvan.

#### **Minutes of the March meeting**

Proposed by Nicola Wilson and Seconded by Lorraine Dick.

#### **Head teachers update**

Mrs Ross gave an update of recent events at the school and expressed her Thanks to Mrs Hamilton for the very successful sports day held on Tuesday the 20<sup>th</sup> of May. The weather was dry and warm and everyone seemed to enjoy it. A survey will be circulated The New P1 number 32 and the nursery is now up to 30 Several placing requests have been granted. Mrs Ross updated that Mrs Allan will return in August and Mr Dickson will be leaving at the end of the June. Mrs Ross expressed her thanks for all his hard work while he has been with the school. Mrs Ross also welcomed Mrs Hamilton back as Principal teacher. Staffing for the new session has not yet been confirmed.

Transition has been very successful. The parent council has been invited to attend the last p1 transition day and to invite parents to the parent council, and to the Lanimer committee. She gave an update on the improvement plan. Staff and Parents will be involved in ongoing review and consultation regarding the improvement plan for the forthcoming session. Mrs Ross also wanted to thank the Parent council for their ongoing support as well as the support received from the wider parent forum. Parent support is vital for the life of the school.

Mrs Hamilton advised that the school is looking for sponsorship for new sports kit for the children. The costs associated are

Athletic tops for 20 pound

Football strip 40 pound including t shirts shorts and socks.

It would for approximately 20-30 children. Letters are being sent out requesting sponsorship. The School is also looking for help to support the children in the fields of football, tennis and rugby. All helpers would need to have Protection of Vulnerable Groups clearance but this can be paid for by the school.

The school is also considering purchase of new reading books, a new electronic reading resource. There are also items within the school needing replaced such as the hall curtains.

The meeting discussed consideration of grants from various sources.

Tesco grant has been received and once it has been spent and reported on then the school may reapply.

Other grants may be considered from the Loaningdale trust, Borders Biscuits and Rotary, the windfarms may also be a possibility. Laura and Mrs Hamilton will discuss the options available and submit any suitable applications as soon as possible.

### **Finance Up date**

There is currently 2 452.60 in bank. This includes

331.47 from easy fundraising,

173.23 Sports day profit, Donations received 195 .98 less 22.75 costs ( Mrs Ross advised the school will reimburse the costs). The ice lollies were donated by Tesco.

### **PVG scheme updates**

Council has issued update regarding the protection of Vulnerable Groups scheme. Parents helpers in the school need to have applied for PVG clearance but the parent council members only needs to have PVG clearance if they are left in sole charge of any of the schools children. Laura has applied for the Parent council to be a member of the scheme if needed through Volunteer Scotland. PVG is now updated every 5 years.

### **Connect through SLC**

South Lanarkshire Council has arranged for the Parent Council to be a member of Connect. This provides insurance for parent council activities since 1 st August.

### **Sports day review**

The provision of refreshments at sports day gave a profit of 190 pound. Laura thanked Suzanne Barrie for arranging the donation of the ice lollies and to Vicky for the loan of the gazebo from Biggar High school. It was agreed that a microphone would be useful.

It will be useful to liaise with St Mary's as some feedback was received that vehicles should not be parked in the car park and initially the office staff were not aware of the arrangements to provide hot water. A Survey will be circulated by the school to parents to review the sports day.

### **P1 T Shirts and P7 ties.**

P1 t shirts will be handed out on Tuesday the 10<sup>th</sup> of June. Laura will be able to be present 09:15.

P7 ties will be handed out at the Gala evening on the 19<sup>th</sup>. Bronwen Aidoo is willing to hand out on behalf of the parent Council. 50 ties for Lanark Grammar and one for Braidhurst Academy. The order will be placed by the school and money transferred as this is the most cost effective method. T Shirt cost 6 pounds and ties 5 pounds each.

### **P1 parent's afternoon tea**

The meeting agreed to arrange a p1 parents afternoon tea. It will be on the 15<sup>th</sup> August **2025** between 2-3 in the mill Suite. Lorraine Dick and Suzanne will attend. Home baking will be provided by Bronwen Aidoo and Anne Coubrough.

### **Plan AGM**

The Annual General Meeting will be held on the 16<sup>th</sup> of September at 19:00 in the school staff room. Laura Black will be standing down so a new chair will be needed. Anyone interested in standing is encouraged to contact Laura to discuss the role.

Bronwen Aidoo is willing to stay on as Secretary but would be keen to share the role.

### **Active Agenda**

No active agenda items were received.

Christmas Gift sale sub committee.

The Christmas Gift sale is usually arranged by a subcommittee. Laura Black, Claire Frood, Lorraine Dick, Anne Coubrough agreed to volunteer. The group usually arranges via a Whatsapp group and plans the purchase of the gift items.

### **Lanark Grammar Parent Council.**

Invitation received from Lanark Grammar Parents Council to invite P7 parents to the Lanark Grammar Parent Council it is held on the first Monday of the month between 7pm- 8:30 in the school Library.

### **Pantomime**

Mrs Ross advised that the memorial hall has Pantomime tickets on sale for 6 pounds each. For the full school to attend for 265 tickets it will cost 1590 pound. If the parent council fund half then the cost will be 800. The meeting discussed the issue and Mrs Ross agreed to book tickets for the school. Parent council can consider the priorities in the new session.

Meeting closed at 20:30.

Scribed by Bronwen Aidoo.