

Robert Owen Memorial Primary School

Parent Council Meeting.

Minutes of the meeting held at 7 pm in the school Staff room on the 12th September 2024.

Welcome

Laura welcomed everyone to the meeting and thanked everyone for attending. She advised the minutes of the AGM were approved via email.

Attendance

Anne Coubrough , Lorraine Dick, Christina Turner, Vicky Day , Vicky Epton, Laura Black (chair), Mrs Ross, Nicola Wilson, Mrs Whyte, Jenni Smith, Erin Barrie, Fiona Barr, Catriona Murdoch, Bronwen Aidoo, Suzanne Barrie.

Apologies

Claire Frood, Erica Baillie, Kathryn Gartshore, Mrs Bradshaw, Joanna Harrington, Kayley Girvan, Gareth Brown, Mrs Allan.

Parent Council Business

Finance Update

Nicola Wilson and Gareth are in the process of changing the signatures. It is a slow process. They have also applied for Online banking so this can be reviewed online.

The current balance is 1642.44 pounds.

Fiona Lawn has completed the Audit and a gratuity will be arranged for her to thank her for completing this.

Review of Recent Events

Sports Day

The donations received from the refreshments served at the sports day totaled £180.14. The fact that donations were being accepted was advertised and the meeting agreed this was a good outcome for limited effort and raised the profile of the parent council. The meeting would be keen to do this at sports day in 2025.

Silent Disco

Children enjoyed the summer treat and total spend for headphones and the ice lollies were £335.26. Room 13 and 14 especially enjoyed it and several thank you cards were received from the P5 on 2023-2024 session.

P1 Parent Afternoon Tea

This was held the first Friday after school started. 20 parents attended and lots of email addresses were received. Christina attended and has joined the parent council this evening.

Tea Towel Fundraisers

The meeting passed its thanks to Suzanne and the sub committee for all the work they did on the tea towel fundraiser. Suzanne gave feedback that the company were the same as the one that does the schools Christmas cards and were very helpful. They have also advised that the parent council may be able to claim the VAT back if the payment is made through the school. The process of using parent pay went smoothly though they charge a 1.5% fee. The prices charged were £6.50 for 1, £12 for 2 and £17.50 for 3. If it is done again the meeting agreed the price would be same for all tea towels and to try to have more time for parents to order as the time frame was tight for advertising and placing orders before the end of term. Total sales were 50 for Early learning centre, 99 for P1-3, and 88 for P4-7. The remaining tea towels will be sold.

Profit from the Tea towels was 598.78 pounds

Plan for the Year

Financial Commitments

Previous years commitments were

150 pounds for the year book.

P1 T shirts and P7 Ties for total of approximately 500 pounds

Pantomime last year was 579 pounds

Summer treat. 300 pounds.

The meeting agreed to provide these commitments and contribute to other fundraising for the school.

Pantomime

The options for panto and prices are

Online approximately 300 pounds

In person at the memorial hall 277 children times 6 pound is 1662 pounds

Or live in school panto in the hall for Approximately 600 pound

The school have already booked the pantomime in the Memorial Hall with a total cost of £1662

Following discussion it was agreed that we had advertised the money from the school sports day fundraising and the tea towels would be used towards the panto. We already have 780 pounds so over 800 pounds would be need to be raised if we were to cover the whole cost. It was agreed the parent council would subsidise half the cost of the panto to the amount of £831 and the school would ensure all pupils could attend and a contribution can be asked for from Parents if necessary.

Fundraising.

Borders Biscuits

Laura advised the parent council has applied to sell biscuits for Borders Biscuits again this year, but has not received any information. All the information from previous years is ready to use and it will be circulated as soon as possible once it is received.

Willing to help with deliveries: Claire Frood, Bronwen Aidoo, Jenni Smith. Any other volunteers can advise Laura of their willingness to help.

Christmas Gift Sale

The sub committee have been hard at work and have almost bought all the gifts and there is enough items for each child to buy 2-3 gifts.

Dates discussed were 22 November, 2 December or 29th November.

29th of November was agreed and helpers who volunteered were Anne Coubrough, Jenni Smith, Erin Barrie, Catriona Murdoch, Bronwen Aidoo, Fiona Barr, Vicky Day, Ina Marshall, Laura Black, Claire Frood, Lorraine Dick. It will be held 9-12 in the hall. A time table will be set up.

Any other Fundraisers

Other suggestions for fundraising are donations for refreshments at Parents Evening 21st November 2024.

Advertising the easy fundraising website, This will be included in the monthly sway.

The School is planning to fundraise to purchase a defibrillator. There are children in the school that may need this equipment. The school will be taking part in CPR training and they will be taking part in restart a heart record attempt. School will also be asking children to fundraise using a one pound to contribute to this. The school will be providing each child with one pound and they will have the task of trying to make this grow.

The Debfrillator cost is roughly 1200- 1500 pounds for the item and then there are consumables, such as batteries, pads etc. Approximately 2000 pounds would be needed overall.

Vicky Epton agreed to arrange a Go Fund Me page for sharing to the wider community for donations and the wording for this will be agreed with Mrs Ross. It will be shared via the school's social media once it is ready.

Loaningdale Grant

Mrs White gave feedback that the Grant has been received and all items have been purchased. Photos of the sports committee children and all items will be taken and put in the sway.

Tesco Grant

Mrs White has completed the end of grant report for Tesco and has applied to be entered into the Tesco bags of hope for further funding for learning through play. If the school is successful it will be run later in the year.

School Business

Head Teachers Report

Mrs Ross updated the meeting on the current roll of the school and the current staffing. She also advised that Mrs Allan has gone on Maternity leave early. Parent council will send a card to her. She updated the meeting with the information regarding the improvement plans and this will tie in with the outcome of the School inspection report. She advised that a brief interim report will be sent out prior to parents evening. Each class will present one assembly each school year to showcase their learning. Mrs Ross also wanted to thank the parents for supporting the uniform policy

Active Agenda

Leavers Hoodies

A parent has asked when these will be given out. Mrs Ross advised it would likely be in 2025 as there has in previous years been a noted change in behaviour and attitude once the P7 have received the Leavers Hoodies. The hoodeis can be used for PE days.

School Photos.

These were done today. A mop up is going to be done on the 1st of October for Class photos. A parent has requested that a local photographer be considered and that pricing be considered. The school will consider this.

Behaviour policy

A parent noted that every child got to have a treat and experience the inflatables. Mrs Ross advised that those who had received gold and purple sticker got to go on the inflatables for longer and everyone got to experience it and in future this will be clearly explained to the children. There is a staggered entry for the inflatables depending on the behaviour status.

Next meeting .

Wednesday 6 November at 19h00 in person in the School staff room.

Meeting closed at 20:40

Compiled by Bronwen Aidoo.