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|  | **Our ref:** | AM |
| **Your ref:** |  |
| **If calling ask for:** | Mrs Mechan |
| **Phone:** | 01555 880252 |
| **Date:** | 8.3.21 |

Dear Parent/Carer,

We look forward to welcoming back all pupils and staff to the school building next week, on Monday 15th March. Arrangements for the drop off and pick up will continue as per the pre January lockdown. For those children brought to school by an adult, children should be dropped at the school gate and will then be expected to make their way round to their area of the playground or the entrance for their class. Arrangements are as follows:

Staffing

* P1/2 – Mrs Lyon (Mon – Thu) & Mrs Percy (Thu – Fri)
* P2/3 – Miss Shearer & Mrs Jack (mornings)
* P4/5 – Miss Fraser (Mon – Thu) & Miss Murphy (Thu – Fri)
* P6/7 – Mrs Brown (Tue – Fri) & Miss Steele (Mon & Tue)

Children should bring back any paper home learning packs, reading books and any additional resources borrowed from school. We would like to thank parents for the support with learning at home over the past few months.

A home time routine will be established, as before, so that families can exit the school together. The aim of this is to avoid any gathering at the school gate and we request that parents continue as before by waiting for their child on the pavement area across from the school to avoid any congestion. **Please do not park in front of the school.**

We would like to stress the importance of emergency contact telephone numbers held by the school being up to date. Please call in with any changes.

As always, I would like to thank families for the support shown throughout the past year. Your kindness and friendly chats have been greatly appreciated.

Take care,

**Mrs Ali Mechan**

**Head Teacher**