

Planning my TV News Report

Your name:	Who do you work for?	Where are you reporting from:

Who is involved?	
What has happened?	
Where did it happen?	
When did it happen?	
Why did it happen?	
How did it happen?	

How are you feeling and why?	
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Interviewee:	
Open Questions:	1. 2. 3.

What might happen next?	
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Any other details you could include?	
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My TV News Report Script

Introduction:

(Your Name) _____

(Name of company) _____ News,

reporting live from _____.

What's the Story:

(Who, what, when, where, how, why?)

Interview:

I have with me now (who is it?) _____

Who is (what's their role/job?) _____

Question 1: _____

Question 2: _____

Question 3 _____

Thank you (name of guest) _____

Finish:

(Your feelings, what might happen next) _____

Sign off:

(Name, Company and location same as the introduction) _____

Back to you in the studio...