

PTC Meeting Minutes

Location: Leadhills Primary School

Date: 12th September 2024.

Time: 6pm

Present: Kayleigh Mounsor
Peter Hutton
Meghan Murray
Megan McTurk
Natalie Balfour
Anne French
Mhairi Hunter
Patricia Slater

Apologies: Alex Allison

-KM opened the AGM by welcoming everyone.

-KM approved minutes from the previous AGM held on 14th June 2023.

-HT Report discussed- AF:

-Staffing for 2024/25 as follows:

Mrs French- Head Teacher

Miss Slater- Acting Principal Teacher & Class Teacher P2-7

Miss Watson- CCC and Management cover Thursday & Friday

Mrs Hunter- Team Leader

Mr Foley- Support Staff

Ms Cochrane- Cook in Charge

Mr McGeary- Caretaker/cleaner

-Summary of Progress, Improvement Plan 2023-24.

-2 staff members are now trained in Fire, Tarps & Tools Training, all learners have the opportunity to build confidence and skills outdoors.

-Staff and pupils have improved their knowledge and understanding of SLC Skills Framework. Jean Edmiston helped introduce skills to pupils through story. Pupils and Mr Foley created a skills mascot- Skills Bill. Pupils are improving their ability to talk about skills within everyday learning which will continue throughout 2024/25.

-Improved learner engagement across all stages, particularly in P1-4 through Play Pedagogy Methodology. To continue to be built upon through Inquiry based learning approaches in IDL.

-Increased community engagement opportunities throughout 2023/24 such as the sharing shed launch, community carol singing, tea on Thursday, community tree planting, vegetables, litter picking and Summer & Christmas Craft Fayre.

-Increased opportunity for all learners to access wider world and extra-curricular such as the Dance Festival, Cross Country, Residential, P7 High School transition events and Bike Ability for all.

-Data Informed Attainment:

- Almost all pupils made good progress in literacy and numeracy during session 2023/24.
- Staff more confident in interpreting data to inform any interventions required to support learning and are becoming more skilled in measuring impact through data being tracked within the classroom.
- Continue to be a focus in 2024/25.
- Reading Den:
 - Pupils attended a PTC meeting in February and asked Parent Council and Lowther Men's Shed for help in revamping the sheds out front. Hopefully work to continue over the year. Thank you to staff for painting and decorating the shed and to Mr Mounsor for securing seating. Perspex windows to be placed then the children can use it more freely.
- Participatory Budgeting:
 - Pupils, staff & parents voted to spend £500 allocation on accessing wider world experiences such as The Lion King trip of previous years and/or the cinema. Staff & pupils were able to attend both of these activities as part of the Pupil Equity Funding for 2023/24.
- Leadhills Primary School Improvement Plan 2024-25:
 - Improving our School: Raising attainment and achievement by promoting collective responsibility in the use of data to inform targeted interventions.
 - Equalities Building Racial Literacy: Raise awareness of racial literacy of staff SLC Attachment pledge linked to UNCRC.
 - Improved Learning Teaching and Assessment pedagogy: Continue implementation of Teach, Target, Play approach introducing inquiry based approach across P2-7.
- Maintenance Agenda:
 - Continue with Young Leaders of Learning
 - Continue T4W methodology across all stages
 - Continue SLC Skills Framework
 - Continue sustainability opportunities
- Pupil Equity Fund 2024/25:
 - To enable equity for all pupils in accessing wider opportunities such as transport costs, activities like coaching cost, residential visits etc.
- Bike Ability Scotland:
 - Leadhills Primary School was awarded School of the Year 2024. Well done to all involved.
- How you can support Leadhills Primary School in 2024/25:
 - Anti-Bullying Policy- Parental feedback required
 - Cost of the School Day Policy- Parental feedback required
 - Workshops and further information about the school you would like to receive- Parental feedback required.
 - Funding applications for digital technology, particularly for new iPads as current stock are now old and cannot be easily updated.
 - Funding for transport and external coaching such as football and gymnastics.
 - keeping the Sharing Shed tidy and continuing to support rotation of stock.
 - Funding for external events such as community/school Pantomime workshop, Halloween Disco- community & school.
- Parent/guardian information can be found:
 - In fortnightly Sway newsletters

- Within the school website- Child Protection Guidance, School Improvement Plan, Standards & Quality Report, Cost of the School Day etc
- Emails from the school office
- School app
- Parent portal
- Paper copies where appropriate
- UNCRC- Rights of the Child (Parent leaflet available on school website)

-Chairperson's Annual Report discussed- KM:

- Peter Hutton has kept the treasurer role with Kayleigh Mounsor taking on the Chairperson role and Meghan Murray taking on the Secretary role so it has been a year of getting to know our roles and how we can best serve the PTC.
- 6 meetings were held, one of which was an EGM, where Meghan Murray was appointed as secretary. We aim to be more proactive in the coming year at promoting dates for meetings to give further opportunity for attendance.
- Pupils attended one of the meetings to ask for assistance from the PTC in renovating the sheds at the front of the school and were outstanding with their presentation. We were able to assist with securing some seating for the area with thanks to The Design Concept, a library furniture company in South Lanarkshire.
- PTC supported the school Sharing Shed by assisting with restocking and promoting its use in the community and launch day.
- PTC ran the kitchen over the 2 days of the Christmas Craft Fayre which was organised by Leadhills Gala, and raised around £800 (before costs). We were able to make a donation back to the Gala in thanks for offering the use of the kitchen.
- PTC also ran the Craft Fayre kitchen during the Summer Craft Fayre and raised around £400.
- Further fundraising included filling Pete's car with balloons for a 'guess how many balloons' game on Gala day which raised over £100 and Lowther Leisure pool donated a voucher for the use of their facility.
- The PTC continued the tradition of purchasing P7 leavers hoodies and ties.
- We worked with Leadhills Gala to organise a boat building workshop with thanks to Mhairi Hunter for help with this and to Anne French for inviting parents along.
- PTC contacted and held a meeting with Jaqueline Wallace (Head of Education Primary and Early Years at SLC) regarding teaching provision and continuity when the headcount dipped. It was a positive meeting and boosted our confidence in our ability to approach the council with any concerns.
- A great year has been had and we hope to do it again this year with more focus on applying for grants, any help is appreciated.
- We are all a part of PTC via the Parent Forum, any feedback is welcome.

-Treasurer report:

- Money banked through fundraising and grants.
- Lorraine McKelvey no longer named on bank account.

-MH nominated MMcT as Vice Chairperson. KM seconded.

-KM closed AGM meeting.

-PH approved minutes from last PTC meeting held on 18th June 2024.

-A grandparent approached PH and asked if the PTC were able to do anything concerning the speed of traffic in the village. Discussed potentially contacting various people including Police Scotland, local councillors etc. PH to arrange a meeting to discuss this further. Pupils will also be conducting a survey regarding traffic flow which may also help with this issue.

-Under 18's community Halloween Disco is arranged for 25th October 2024 in Wanlockhead Hall.

-Constitution amendments include a slight change to the AGM meeting- AGM must be held at least 12 months after the previous AGM but no more than 18 months after. Nominated roles are discussed during AGM.

-PTC meeting dates are as follows:

-22nd October 2024 at 6pm

-14th January 2024 at 6pm

-2nd April 2024 at 6pm

-3rd June 2024 at 6pm

-KM thanked everyone for attending and closed the meeting.