



**Leadhills Primary School
Handbook – January 2023/24**



If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

Phone: 0303 123 1023 Email: education@southlanarkshire.gov.uk

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1. Introduction

Welcome to Leadhills Primary School

Dear Parents / Carers

The school has always been at the heart of the community and so many of you will be familiar with us, however, for some it maybe be the first time you have met us and I would like to take this opportunity to welcome you to our school.

This handbook is written for all parents of children at, or about to enrol in our school. It contains information about the school itself and the varied aspects of primary education. We hope you will find it useful and informative.

Our main goal is to achieve the best possible education for your child and we recognise that the best way to do this is to work in partnership with you, therefore, we have an “open door” policy whereby you will always be welcome in our school. We also feel passionately that our current, and future, pupils should be taught the traditional values of honesty, justice, trust, freedom and respect. These have been the foundations of the school for many years and we will continue to instill these values to ensure our pupils leave us equipped to be good citizens, reliable and hard-working people with a thirst for further knowledge and reasonable life chances.

I would like to assure you that both myself and all my team will do our best to make sure that you and your children enjoy being part of our school in the years to come and that your children be given the opportunity to thrive, feel comfortable and cared for at school. I would actively encourage you to take a positive role in the education of your children. With your support, we can work together to make sure your child experiences an excellent education.

If you have not already visited the school, please contact us and we will be delighted to show you round.

I hope that this handbook will answer many of the questions which you have about our school. If you have any other questions or concerns, please don't hesitate to contact me.

Welcome to Leadhills Primary School.



Head Teacher

The aim of Leadhills Primary is

“To work in partnership with parents and their child/children, to prepare them for life within and beyond school and provide a happy, fully inclusive and supportive environment where all are successful and achieve their full potential. We aim for all our children to become successful learners, confident individuals, responsible citizens and effective contributors to society.”

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council’s Plan Connect sets out the Council’s vision which is, “to improve the quality of life for all within South Lanarkshire”.

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people.

2. About our school

Address: - Leadhills Primary School
Main Street
Leadhills
Biggar
ML12 6XR

Phone: 01659 - 74202

Email: office@leadhills-pri.s-lanark.sch.uk (Office)
headteacher@leadhills-pri.s-lanark.sch.uk (Head Teacher)

Website: www.leadhills-pri.s-lanark.sch.uk

App Central: Download “PSA” App in Google or iTunes – Select Leadhills Primary School (Leaflet Enc)

Leadhills Primary is a non-denominational and co-educational primary school situated in the rural village of Leadhills. It caters for children of primary school age, with a current roll of 22. Its associated secondary school is Biggar High School. Stages covered Primary 1 - Primary 7

INFORMATION POINT: - Our school was refurbished in December 2013.

Staff

Head Teacher

Mrs A French

Class Teacher P5-7

Mr A McCaw / Miss E McIntyre

Class Teacher P1-4	Miss P Slater
CCC	Mrs S Lavery
Support Staff Team Leader	Mrs M Hunter
Support Assistant	Mr A Foley
Catering Manager	Ms K Cochrane
Caretaker/Cleaner	Mr A McGreary
School Chaplain	Rev. Dr Nikki Macdonald



Our Parent Council

Leadhills Primary Parent Council fundraises on behalf of the school. There is a strong Parent Council within the school. The current chair of the Parent Council is Ms Vicky Reed. Our parent council also work hard at bringing the community together and providing support to our school when welcoming members of the community to assemblies and other celebratory occasions. www.leadhillsptc@outlook.com

Attendance at school

It is important for the school to work with parents in encouraging all children to attend school. All absences from school are required by law to be recorded. Absences will normally fall under two categories – authorised or unauthorised absence. In cases where your child is unable to attend school, parents are asked to follow these guidelines:-

- If you know in advance of any reason why your child is likely to be absent from school, please tell someone at the school, phone us or let us know in writing. Please also give your child a note on his/her return to school, telling of the reason for absence (this can also be emailed).
- Notify the school first thing in the morning (before 9.15am) when your child is going to be absent. Let the school know the likely date of return and keep them informed if the date changes; inform the school of any change to the following :-
 - **Home** phone number
 - **Mobile** number
 - **Emergency** contact details

If you have a complaint?

We are committed to providing a quality service but if you are unhappy with the service you receive in relation to your child's time in school, it is important that you do something about it.

You can:

Inform the Head Teacher or any staff member. We can be contacted at: -

Phone: 01659 74202

Address: Leadhills Primary, Leadhills, Biggar, ML12 6XR

Email: headteacher@leadhills-pri.s-lanark.sch.uk

Or you can:

Contact a member of Leadhills Primary Parent Council – Ms Vicky Reed (Chair Person)
www.leadhillsptc@outlook.com

Or you can: Contact Education Resources 0303 123 1023.
Education Resources, Council Offices, Almada Street, Hamilton, ML3 0AE.

INFORMATION POINT: - We will inform you within a period of no longer than 28 days of what action (if any) is to be taken in response to your complaint.

Visits to school for parents / new parents

Please contact the school office (01659 74202 as all visits are strictly by appointment only.

3. Parental involvement

South Lanarkshire Council recognises the importance of parents as partners in the education of their child and has published a strategy entitled, 'Making a difference – working together to support children's learning'. This is available from the Council's website: www.southlanarkshire.gov.uk

Parents, carers and family members are by far the most important influences on children's lives. Children between the ages of 5 and 16 spend only 15% of their time in school! Research shows that when parents are involved in their children's learning, they do better at school and throughout life. Parental involvement can take different forms, but we hope you share the same aims and agree that, by working together, we can be partners in supporting children's learning.

As parents/carers we want you to be:

- Welcomed and given an opportunity to be involved in the life of the school;
- Fully informed about your child's learning;
- Encouraged to make an active contribution to your child's learning;
- Able to support learning at home;
- Encouraged to express your views and be involved in forums and discussions on education related issues.

To find out more on how to be a parent helper, or a member of the Parent Council and/or the Parent Teacher Association, just contact the school or visit our website.

INFORMATION POINT: Some useful information contacts for parents to find out more on education are as follows:-

- Parentzone – www.parentzonescotland.gov.uk
- Engage Parent Forum – www.engageforeducation.org
- National Parent Forum for Scotland – www.educationscotland.gov.uk/parentzone
- South Lanarkshire Council – www.southlanarkshire.gov.uk

We are able to offer wide and varied extra-curricular opportunities. These are facilitated by parent and community volunteers as well as through our SSE grant funding. We have had after school tennis, art, archery, geocaching, fun fitness, as well as dance club, led by external coaches, parent/volunteers and teaching staff.



Home school links

One of our main aims at Leadhills Primary School is to build on, and consolidate, the already strong, supportive links with our parents and the wider community. It cannot be over stressed how important it is that you, as parents, feel welcome to come to the school at any time to discuss concerns you may have about your children.

There are two Parents' Evenings each session every year. These meetings are in place to give you the opportunity to discuss your child's progress with the class teacher. Information is communicated regularly by our electronic newsletters, school app and website.

We also update parents during the school year about curriculum issues so that parents can be as involved as possible in their children's education.

Parents are also invited to support the school by supporting aspects of the curriculum in which they have a particular interest or expertise and to help on school outings or supervise activities organised by teachers. (PVG disclosure Scotland required)

We also welcome support from the wider community and are very grateful for the support already in place, but are always looking to further strengthen our links.



4. School Ethos

By 'ethos' Her Majesty's Inspectorate of Education (HMIE) mean the relationships in the school, how well children are cared for and treated and how much is expected of them in all aspects of school life.

Our vision is to strive to put the school at the heart of the community. This is something we endeavour to do through open afternoons, shows/performances, links with Leadhills Silver Band, Leadhills Miner's Library and other associations throughout the community. This allows children to learn in a meaningful context, relating learning to their own locale.

Our aims and values are:

Aims:

- To provide a welcoming, safe, secure and healthy environment
- To be respectful to all
- To create an environment where everyone is encouraged to do their best in all aspects of the curriculum
- To celebrate all achievements – in and out with school

Values:

- To try our best
- Honesty
- Be helpful to all
- To share and work together
- To show good manners and be kind and considerate to others

5. The Curriculum

Curriculum for Excellence is the name given to the new curriculum in Scotland for all children young people aged 3-18. It is a forward-looking, coherent, more flexible and enriched curriculum that provides young people with opportunities to engage with the knowledge, skills and attributes needed if they are to flourish in life, learning and work, now and in the future.

The curriculum includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school. This broad, general education will allow them to become successful learners, confident individuals, responsible citizens and effective contributors to life in the 21st century.

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enrich the curriculum, to provide the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curricular areas are as follows:

- Expressive arts
- Languages and literacy
- Health and wellbeing
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies

INFORMATION POINT: If you want to know more about Curriculum for Excellence, please visit Scotland's Curriculum for Excellence (scotlandscurriculum.scot)

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

Level	Stage
Early	The pre-school years and Primary 1 or later for some.
First	To the end of Primary 4, but earlier or later for some.
Second	To the end of Primary 7, but earlier or later for some.

What are the purposes of education in Scotland?

The ambition of a Curriculum for Excellence is that all children and every young person will become:

- Successful learners
- Confident individuals
- Responsible citizens
- Effective contributors

The 21st century curriculum will provide support, structure and direction to young people's learning so that they can maximise their potential in each of these four areas.

Sometimes the learning experiences may be linked together through themes and projects covering several areas of the curriculum (inter-disciplinary learning). At other times learning will take place in individual subject areas. Learning will also be developed through day to day involvement in the life and work of the school community and the wider community. Such activities will include a variety of out of school projects and a range of school or community-based events. Planned experiences will be designed to achieve specific outcomes in terms of the knowledge, skills and understanding that show how young people are progressing and developing.

What will this look like in practice?

When planning activities and experiences for young people, teachers will take account of the following seven principles:

- 1. Challenge and enjoyment** - All young people should be active in their learning and have opportunities to develop and demonstrate their creativity.
- 2. Breadth** - All young people should have access to a broad range of activities so that they can learn and develop in a variety of ways.
- 3. Progression** - All young people's learning should build on earlier knowledge and achievement.
- 4. Depth** - All young people should have opportunities to learn and study, in depth. As they progress, they should be able to draw different strands of learning together and deepen their learning to the best of their ability.
- 5. Personalisation and choice** - The individual needs of all young people should be recognised, and particular talents and skills supported and developed.

Opportunities should be provided for young people to exercise responsible personal choice as they progress through the school.

- 6. Coherence** - There should be clear links between the different aspects of learning.

7. Relevance - Young people should understand the purpose of their activities and see the value of what they are learning for their present and future life.

INFORMATION POINT: Information on what your child is learning will be provided to you throughout the year. If you want to know about 'Curriculum for Excellence', please visit these websites:

<http://www.educationscotland.gov.uk/thecurriculum/>

http://www.ltscotland.org.uk/Images/QuickGuides_web_tcm4-581827.pdf

http://www.ltscotland.org.uk/video/c/video_tcm4500634.asp

<http://www.shetland.gov.uk/education/documents/CfEParentLeaflet.pdf>

Health and Wellbeing, Relationships, Sexual Health and Parenthood strand (RSHP)

Our local authority is committed to the provision of quality sex education in accordance with National Guidelines. It forms a key element of personal, social and health education in schools and is an important part of children's preparations for adult life. The purpose of RSHP work is to provide knowledge and understanding of the nature of sexuality and the processes of human reproduction within the context of relationships based on love and respect. All parents have the right to withdraw their children from RSHP lessons. Please notify the school in writing. If you wish to view the materials please contact the school.

The RSHP programme for the pupils will comprise:

Early years of primary school

- Awareness of the way bodies grow and change
- Uniqueness of their body
- Where living things come from
- Family and special people who care for them

Middle stages

- Exploring changes in the body
- How human life begins
- Being part of a family
- Dealing with bullying situations

Upper stages

- Physical and Emotional changes at puberty
- Body image and self-worth
- Understanding of own developing sexuality
- Developing an awareness of gender identity
- Changing nature of friendship
- Dealing with sexual feelings
- Menstruation, pregnancy and birth

Modern foreign language

P1-7 will receive tuition in French.

ICT

We have 5 networked desktops, 2 laptops, 10 kindles, 15 Chromebooks and 20 iPads. ICT permeates all areas of the curriculum and brings the outside world into our classrooms. Coding resources have also been enhanced this year as part of our technology development.

Musical tuition

Visiting Music Specialist - Steven Johnstone for 10 weeks per session

Brass Tuition – Mr Chris Mitchell, every second Monday face to face, every other Monday online.

After school clubs

We offer after school clubs in partnership with outside agencies as well as clubs run by staff, parents and wider community links. Pupils have experienced a wide range of activities. Such as; Willow workshops, animation workshops, outdoor learning skills through Forest School approach, Scottish Opera workshops and much more. Pupils are also leading a variety of lunchtime clubs and enhancing their leadership skills.

**Transition to Biggar High School**

Transition opportunities with Biggar High School are strong. We also have an excellent transition programme involving all small schools within Biggar Learning Community. Residential experiences are provided for P6 and 7 in partnership with all small schools within Biggar Learning Community. These take place every 2 years normally.

Nursery- P1 Transition

We also have an established nursery – P1 transition. We have an existing transition programme for this but are continually developing and exploring more opportunities for pre-school to P1 collaboration.

Pre-school children are welcomed at every available opportunity to ensure smooth transition where ever possible. New Primary 1 parents have an opportunity to have informal discussions with staff prior to their children starting and pupils can participate in classroom activities when they visit.

PE kit

Children will take part in, at least, 2hrs of quality PE each week. We request that children wear suitable clothing and remove items of jewellery prior to PE participation, in accordance with SLC guidance. We hope this will avoid accidents and the loss of personal items.

Clothing / Outdoor clothing

Please ensure all items are marked with your child's name to ensure its safe return if misplaced.

Lost property

Please check our lost property box when things go missing or ask at the school office.

Class groupings

Learning and teaching activities will be organised in many ways. At different times during the school day, a child may work as part of a small group, as part of a class, individually with the teacher or independently. At times, a child or group of children may join others from another class for collaborative activities.

Homework

Homework is set on a regular basis from P1 onwards. Class teachers will inform you what homework will be set each night/ for the week via the homework diaries.

Water Bottles

Children are encouraged to have water (**juice is not permitted**) within class and throughout their school day. Pupils are required to bring their own water bottle to enable them to access this within school.

Spiritual, social, moral and cultural values (religious observance)

At Leadhills Primary School we aim to create an environment where our pupils appreciate values such as honesty, liberty, justice, fairness and concern for others. The children will be encouraged to develop a respect for other peoples' ideas, values, customs and beliefs, both within their community and the wider world.

Although we do not have a church within the village, Rev. Dr Nikki Macdonald visits the school regularly to share assemblies or the wider achievements within the school and local community.

This policy is based on the national guidance issued by the Scottish Government on 21st February 2011, and the Education (Scotland) Act 1980.

INFORMATION POINT: Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register.

Rights of parents / carers

Scottish Government Ministers consider that religious observance complements religious education and is an important contribution to pupils' development. It should also have a role in promoting the ethos of a school by bringing pupils together and creating a sense of community.

There is a statutory provision for parents to withdraw children from participation in religious observance. This right of parents' wishes will be respected. Where a child is withdrawn from religious observance, schools will make suitable arrangements for the child to participate in a worthwhile alternative activity.

Equalities

Integral to this guidance is the principle of mutual respect. The diversity of belief and tradition provides an ideal context in which pupils can learn about, and so learn from, what is important in the lives of themselves and others. South Lanarkshire's guidance recognises and welcomes diversity and promotes respectful understanding.

6. Assessment and tracking progress

Assessment can be formative and summative. Formative assessment is continuously being made to determine the effectiveness of teaching and to enable the teacher to plan the next steps for each child. Individual progress of pupils is tracked throughout the session and their school career. Standardised summative tests are used annually to check progress.

Final reports are sent home in June. The following information explains the terminology used within the report to track progress. **Literacy, Numeracy** and aspects of **Health and Wellbeing** will feature across learning and are the responsibility of all practitioners. Therefore, these areas have been given increased emphasis within the South Lanarkshire Council primary report. Information below shows how the curriculum levels are organised.

Level	Stage covering 3 years approx.
Early	The pre-school years and P1, or later for some.
First	To the end of P4, but earlier or later for some.
Second	To the end of P7, but earlier or later for some.
Third and Fourth	S1 to S3, but earlier for some.

The fourth level broadly equates to Scottish Credit and Qualifications Framework level 4. The fourth level experiences and outcomes are intended to provide possibilities for choice and young people's programmes will not include all of the fourth level outcomes.



Senior phase S4 to S6, and college or other means of study.

Some children and young people will start learning at these levels earlier and others later, depending upon individual needs and abilities. Learning progress is not about how fast children move through the levels but about 'how much' and 'how well' children learn, having depth and breadth of experiences at each level.

Important themes such as *enterprise, citizenship, sustainable development* and *creativity* are also included. Curriculum for Excellence is about raising standards, improving knowledge and developing skills. The curriculum ensures continuity in children's learning and will take account of their strengths, interests and achievements.

7. Reporting

Leadhills Primary School recognises that good teamwork among parents, children and schools is the key to a successful education for your child. Reporting will be ongoing and comprise a range of activities which can include children presenting their learning, newsletters, and ongoing oral discussions. Pupil learning journeys are updated regularly and shared with parents through their SWAY document.

We will provide parents with reports so that they can see what their child is doing and how they are progressing. In addition, there will be parents' meetings which offer you the opportunity to discuss how your child is progressing and how you can contact the school if you wish further information. The school will offer you an appointment time so that you can visit in person to discuss your child's education.



Our 'learner reports' will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements and areas for development, so you know what encouragement and support you can give. We welcome any comments or additional information from parents to help us provide the best possible education for your child.

8. Transitions (Change of School / Placing Request)

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

Pupils normally transfer to:

Biggar High School
Market Road
Biggar
ML12 6AG

We will also provide you with information at this time on events designed to support P7 children before they move on to secondary school.

Change of School / Placing Request

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school, then you may make what is known as a 'placing request'. If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until the Council has decided on the 'placing request'.

Please note if your 'placing request' application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

INFORMATION POINT: Please note that if an application for a 'placing request' is successful then school transport is not provided. If you require further information, please contact **Education Support Services on 0303 123 1023**.

If you move out with your catchment school, a 'request to remain form' must be completed. If you move out with your catchment primary, this may affect your right to transfer to the associated secondary school. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. If you require further information, please contact Education Support Services on edsupportserv.help@southlanarkshire.gov.uk or **0303 123 1023**.

9. Support for pupils

Getting it right for every child, (GIRFEC)

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teachers.

If you have any concerns about your child's wellbeing, you can speak to the named person who will work with you to provide support and decide how to move forward. Your school will let you know who this is. It is likely to be the Head Teacher in a primary school and a principal teacher (pupil support) in Secondary.

INFORMATION POINT: More information can be found on www.scotland.gov.uk/gettingitright

Support for all (Additional Support Needs)

All children have the right to access a quality educational provision and at Leadhills Primary School we endeavour to enable all pupils to reach their full potential. We believe that quality provision should operate within a framework of a positive ethos with an effective partnership between school, parents and other support services. The Head Teacher works closely with class teachers to identify pupils who are having trouble or who are making exceptionally good progress.

Pupils who require additional support will be supported in a positive and inclusive manner. We can, as appropriate, consult with our Educational Psychologist and Clydesdale Specialist Support Team for additional support, resources and guidance. South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts. These are available through the school or on the South Lanarkshire Council website www.southlanarkshire.gov.uk.

Enquire (the Scottish advice service for additional support for learning)

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, school and local authorities to ensure children get the right support.

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone helpline: 0303 123 2303

Address: Enquire, Children in Scotland, Rosebery House, 9 Haymarket Terrace, Edinburgh, EH12 5EZ

Email: info@enquire.org.uk

Website: www.enquire.org.uk

Enquire provides a range of clear and easy to read guides and fact sheets including 'the parent's guide to additional support for learning'.

Attachment Strategy for Education Resources

Attachment – what we do to support children and young people

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice.

What does it set out to do?

The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment theory, and its application, and how positive relationships can make a difference to outcomes.

How can I find out more?

South Lanarkshire Council Education Resources have published a series of leaflets and posters for establishments and for parents/carers, which aim to share information on attachment theory and on how this informs the ways in which we support children and young people.

These are available in schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff.

10. School improvement - School Improvement Plan 2022-2023

SLC Priority for 2022-2023 and beyond: Provide a rich and stimulating curriculum that helps raise standards in literacy and numeracy. (Writing)
<ul style="list-style-type: none"> ➤ We will use Talk for writing methodology to guide the teaching and planning, tracking and monitoring, and evaluation of writing, across P1-7 to support raising standards in literacy. ➤ Whole staff introduction/refresher to Talk for Writing methodology, including shadowing of other staff out-with the school to support the raising of standards in literacy. ➤ Clear guidance for the teaching of writing, linked to Talk for writing methodology to ensure consistency of approach and improve standards. ➤ Moderation of writing to be robust and regular within Leadhills Primary, and across cluster schools, linked to moderation/ assessment calendar to support the improvement of literacy standards. ➤ Whole school talk for writing overview to support the provision of a rich and stimulating writing curriculum.
SLC Priority for 2022-2023 and beyond: Provide a rich and stimulating curriculum that helps raise standards in literacy and numeracy. (Reading)
<ul style="list-style-type: none"> ➤ Our aim is to achieve Reading School Bronze Award by June 2023 to support and foster an improved reading culture within Leadhills PS. ➤ Whole staff engagement with Reading Schools Award Scheme ➤ Consult pupils with regards to their preferred reading genre ➤ Creation of a lending library serving the community and school ➤ Promote books through recommended reads ➤ Creation of a reading committee and junior librarians ➤ Improved use of outdoor spaces to support and develop enjoyment of reading
SLC Priority for 2022-2023 and beyond: Provide a rich and stimulating curriculum that helps raise standards in literacy and numeracy. (Numeracy)
<ul style="list-style-type: none"> ➤ Maintain our focus and drive to increase a depth of number sense across all stages, using Number Talks strategies ➤ Increase staff knowledge of Number Talks to improve depth of learning in numeracy for all learners ➤ Revisit SLC Numeracy Framework with all staff to strengthen practice and increase learner confidence ➤ Utilise effective tracking and monitoring to enable effective support and challenge
SLC Priority for 2022-2023 and beyond: Improve Health and wellbeing to enable children and families to flourish
<ul style="list-style-type: none"> ➤ Introduce practical strategies to foster resilience to support the development of mental and emotional health and wellbeing ➤ Share and promote practical strategies to foster resilience with parents/carers/wider community ➤ We will use the Healthy Schools Framework to guide the teaching and planning, tracking and monitoring, and evaluation of Health and Wellbeing education throughout the school year ➤ Continue to increase engagement with outdoor environments to improve wellbeing
SLC Priority for 2022-2023 and beyond: Ensure inclusion, equity and equality are at the heart of what we do.
<ul style="list-style-type: none"> ➤ Creation of Cost of the School Day policy with detailed actions to sensitively support families ➤ Creation of an annual Cost of the School Day Calendar for Leadhills PS ➤ Track and monitor attendance to identify concerns/barriers, taking steps to encourage and promote attendance of 90% and above. ➤ Provide nurturing space, approaches and resources to support 'closing the gap' ➤ Identify learners requiring additional support within literacy (spelling and writing) and target through resources, 1:1 or small group interventions.

11. School policies and practical information

Healthy eating is something that the school supports and a range of meals is available at lunchtime that Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020

All primary aged pupils are also offered a free breakfast within their school. The selection available includes cereal, toast, fruit and milk.

For their lunch each day pupils have the option to choose from two hot meal options, a snack option plus a vegan / vegetarian option. These are all served with vegetables or side salad. All **meals** also come with fresh chilled drinking water, salad, and seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime.

Pupils in:

- Primary 1 - 5 receive a free school lunch.
- Primary 6 - 7 meal cost is £2.00

School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

NB: School Meal prices are reviewed annually and may be subject to change.

Special Diets

If your child within Nursery, Primary or Secondary requires a special diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a cultural diet request for your child please speak to the school/nursery office who will provide you with the request form.

Free school meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child

- Income Support, Universal Credit (where your take home pay is less than £660 per month), (Income-based) Job Seeker's Allowance, Employment and Support Allowance (income related), Working Tax Credit and Child Tax Credit (where your gross annual income does not exceed £7,920, as assessed by the HM Revenues and Customs) and Child Tax Credit only (where your gross annual income does not exceed £17,105 as assessed by the HM Revenues and Customs) or receive support under Part V1 of the immigration and Asylum Act 1999.

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P4 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place so that children who receive free meals are not singled out and we encourage all children to remain in school at lunchtime.

South Lanarkshire Council also offers a free Breakfast service; check your child's school for details.

All meals include fresh chilled drinking water and milk will be available for those pupils entitled to free school meals through the free school meals eligibility scheme after morning break or at lunchtime.

Milk is also available for purchase, via Parent Pay, to those pupils wishing to buy each morning.

Please provide your child with a water bottle, which can be filled up at regular, daily intervals from the water fountain.

School uniform

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps to promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils, paying consideration to the need to be more security conscious in all our schools. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on dress code, and on what constitutes the school uniform, will be the subject of discussion with the Parent Council and, where appropriate, consultation with parents, pupils and staff. There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours.
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans).
- clothing which advertises alcohol, tobacco or drugs.
- clothing which can be deemed unsuitable in terms of health and safety such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes.
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so.
- footwear that may damage flooring.

INFORMATION POINT: Leadhills Primary School colours are red and navy. Orders can be made via the school office, at given times throughout the school year.

ParentPay

ParentPay is a web based application that provides a facility for parents to pay online for school meals, trips, music tuition etc. The system was introduced successfully as a pilot in South

Lanarkshire in 2015 and will start to be rolled out across all schools and Council-run nurseries from Spring 2018. The rollout will start in Lesmahagow, Strathaven, Carluke and Lanark Learning Communities before summer 2018 and remaining learning communities/schools will go live in phases over the following 18 months. Parents will be notified by their child's school directly when ParentPay is available for use and with details of how to register.

Why online payments?

Parents will benefit from being able to make online payments for schools meals, trips and activities, early years payments, privilege transport, music tuition and uniforms, and more, using a secure website at any time that is convenient. Parents can view transactions online and see running balances for larger value items such as residential trips. Parents can make payments for all their children (at SLC schools) via a single login. They no longer have to rely on their children to take cash into schools.

Parents who wish to continue to use cash will be able to take advantage of Paypoint facilities in local shops, rather than send their child to school with money.

Schools benefit from using ParentPay in a number of ways including reduced cash handling and banking, and reducing the risks around money being held on school premises. There is improved communication with parents concerning payments, and an accurate record is held of all payments made. Schools have the ability to setup online shops for sale of uniforms etc. There are improved processes for choosing meals in primary schools, and ParentPay integrates with the cashless meals systems in high schools. ParentPay is automatically updated with free meal entitlement.

Allergies

A significant number of children and young people in our schools will have allergies and it is important that parents keep the school fully informed on these matters.

Allergies can present in a variety of ways and can occur at any point in a person's life. Symptoms range from mild to severe. Children and young people known to have an allergy with moderate to severe symptoms will likely have a Health Care Plan drawn up by the NHS. This will detail symptoms and appropriate interventions.

It is vital that parents share this information with the school and continue to provide any updated information.

Where symptoms are mild and a Health Care Plan is not in place, parents should still continue to liaise regularly with the school on any new triggers, medications and actions required.

In all cases, our employees need to know your child's symptoms, treatments and any actions required to help prevent exposure to the allergen and minimise the risk of allergic reactions.

Employees in schools will receive training on allergies and will liaise with parents and NHS on any additional specialist training required.

In supporting children and young people with allergies, school employees will operate in accordance with South Lanarkshire Council's Safe Systems of Work / risk assessment and national guidance on the administration of medicines.

Support for parents/carers

Clothing Grant

In certain circumstances, the Council provides support to parents/carers for the purchase of school wear. We would encourage families, if they are eligible, to apply for these benefits.

Applications can be made online at www.southlanarkshire.gov.uk. If you are required to submit evidence of your Tax Credit income it is important that a copy of this evidence is attached to your online application. Should you require further information, or you are unable to submit an application online then please contact the helpline number 0303 123 1011 (option 5).

School hours

Morning opening	9.00am
Interval	10.30am – 10.45am
Lunch	12.15pm
Afternoon opening	1.00pm
Close	3.00pm

See attached list showing school holiday dates

Enrolment – how to register your child for school

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school

If you have any difficulty in identifying your catchment school, please email Edsuppserv.helpline@southlanarkshire.gov.uk

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

Parents within the catchment area will be advised via social media that they can begin using the online registration form to enrol their child for school in August 2023. The registration form along with the child's full birth certificate and 2 proofs of residency will be sent directly to the office email address will be available from 9 January 2023.

If your child attends nursery of your catchment school don't assume that they will be automatically transferred. You must register them as normal.

If your child is starting school for the first time you must enrol your child at their catchment school in January. If parents want their child to go to another school, they must enrol in the first instance with their catchment school and ask for an information leaflet that provides details on how to make a placing request.

An online placing request form is available from the SLC website – www.southlanarkshire.gov.uk or by contacting edsuppserv.help@southlanarkshire.gov.uk or phone **0303 123 1023**.

Enrolment date for 2022 is week commencing 16 January 2022.

Transport

School transport

South Lanarkshire Council has a policy of providing school transport to primary pupils who live more than one mile by the recognised shortest walking route from their catchment school. This policy is more generous than the law requires. This means that the provision of transport could be reviewed at any time. Parents who consider they are eligible should complete a form online www.southlanarkshire.gov.uk or contact 0303 123 1023.

These forms should be completed and returned before the end of March for those pupils starting the school in August to enable the appropriate arrangements to be made. Applications may be submitted at any time throughout the year and will be considered by Education Resources.

A privilege transport scheme is operated for mainstream school contracts where a pupil is not entitled to free school transport. Privilege transport will only be granted providing there is spare capacity on an existing school contract and will be from and to designated pick up and drop off points. Privilege transport will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. More information on school transport is available www.southlanarkshire.gov.uk/info/200188/secondary_school_information/545/school_transport or phone **0303 123 1023**.

Pick-up points

Where school transport is provided, it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's distance limit for school transport.

It should be noted that it is the parent's responsibility to ensure their child behaves in a safe and acceptable manner while travelling in and alighting from the vehicle. Misbehaviour can result in your child losing the right to school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

Any information on transport appropriate to the school should be mentioned.

Insurance for schools – pupils' personal effects

South Lanarkshire Council is concerned at the level of claims being received for loss or damage to pupils' clothing or personal effects. Parents are asked to note the Council's position in terms of insurance for pupils' personal effects:

(i) Theft/loss of personal effects

The Council is not liable for the loss or theft of pupils' clothing or personal effects and any items are therefore brought into the school at the pupil/parents' own risk.

Parents can assist by ensuring that valuable items and unnecessarily expensive items of clothing are not brought to school.

Teachers and other staff have been advised not to accept custody of any such items.

The same principle applies to musical instruments and other equipment used for activities within the school, which belong to the pupil, but are brought into the school. Parents should be aware that if such equipment is left in school, it is done at the pupil/parents' own risk.

In the case of valuable items such as musical instruments, parents should ensure that these items are covered by their own household insurance.

(ii) Damage to clothing

The Council is only liable for damage caused to pupils' clothing where the damage has resulted from the negligence of the Council or one of its employees. Claims arising otherwise will not be accepted by the Council's insurers.

Family holidays during term time

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school.

Family holidays should be avoided during term time as this both disrupts the child's education and reduces learning time. If holidays are taken during times when the school is open, parents should inform the school in advance by letter.

If your child is taken on a family holiday during term time then, in line with Scottish Government advice, this will be classified as an unauthorised absence. However, in exceptional circumstances, schools may register a family holiday during term time as an authorised absence when, for example, parents are unable to obtain leave during the school holiday period. Clearly, absence with no explanation from parents will mean that the absence will be recorded as unauthorised.

In our approach to raising attainment and achievement, it is recognised that attendance at school is something that should be continuously encouraged. Parents/carers, children and the school all have a part to play in encouraging and stressing the importance of attendance at school.

The school holiday dates and in-service dates are available from the website www.southlanarkshire.gov.uk

Promoting positive behaviour

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

Child Protection

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant the Education Operating Procedures. They must also complete a mandatory Learn on Line Course "Child Protection in Education".

South Lanarkshire's children's services partnership works together to support children, young people and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are *"cared for and protected from abuse and harm in a safe environment in which their rights are respected"* (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to:-

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee's website has a range of useful information for parents/carers to help them keep their children safe : www.childprotectionsouthlanarkshire.org.uk

Information on emergencies

We make every effort to ensure the school remains open during term-time for pupils. However, on occasions circumstances may arise which can affect the school. Schools may be affected by, for example, severe weather, power failures or through any other circumstances that may impact on the school day. In such cases we shall do all we can to let you know if this happens. We shall keep you in touch by phone, text, where appropriate, letters, web news and through local radio stations particularly if there are prolonged periods of severe weather. The Council's website www.southlanarkshire.gov.uk will be used to let you know if the school is closed and when it will re-open.

It is important for parents/carers to let the school know of any change to your mobile/home phone number and change of address.

If for any reason, you are unsure if the school is open visit the website www.southlanarkshire.gov.uk or email education@southlanarkshire.gov.uk

Your commitments

We ask that you:

- support and encourage your child's learning
- respect and adhere to the school's policies and guidance
- let the school know if you change your mobile/phone number and/or address
- enjoy and take part in school activities
- accept your responsibility to respect staff who work in the school and for the school to be proactive in taking forward its commitment to care for and educate your child.

General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the Data Protection Act 1998 with South Lanarkshire Council defined as the data controller. The Council has established a data protection policy that applies to all its schools. For more information please contact the school.

Privacy Notice

Introduction

In line with the General Data Protection Regulation (GDPR) we have produced this privacy notice to inform you how we deal with personal information as part of our statutory function as an education authority.

The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

Using your personal information

The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

Information we collect from you about you and your child at enrolment

When you enrol for a nursery or school, we ask for the following information:

- parent/carer contact details (name, address, phone, email);
- the child’s name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.

Information we collect at other times

We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.

- If you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.

- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.

- If there are concerns about your child’s wellbeing and/or your child has needs that may require additional support, we will wish to work with you to collect and consider information to enable us to help you get the right support at the right time in line with the Getting it right for every child approach.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

Information that we collect from other sources

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:

- exam results and assessment information;
- information about health, wellbeing or child protection.

Why do we need this information?

We need this information so the Council can ensure it is delivering education services appropriately to all learners:

- for the education of children, young people and adult learners;

- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners ;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

We will share your information with:

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:

- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people's learning;
- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- The NHS, to support health initiatives in accordance with the legal obligation on the Council in terms of section 39(3) of the National Health Service (Scotland Act 1978);
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website:

(https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy).

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.



Education Resources

School Holiday Dates Session 2022/2023

Break	Holiday dates		
First Term	Teachers In-service	Monday	15 August 2022
	In-service day	Tuesday	16 August 2022
	Pupils return	Wednesday	17 August 2022
September Weekend	Closed on Re-open	Friday Tuesday	23 September 2022 27 September 2022
October Break	Closed on Re-open	Monday Monday	17 October 2022 24 October 2022
	In-service day	Monday	14 November 2022
Christmas	Close on Re-open	Friday Monday	23 December 2022 (2.30pm) 9 January 2023
Second Term			
February break	Closed on	Monday and Tuesday	13 February 2023 14 February 2023
	In-service day	Wednesday	15 February 2023
Spring break/Easter	Close on Re-open	Friday Monday	31 March 2023 (2.30pm) 17 April 2023
Third Term			
Local Holiday	Closed	Monday	1 May 2023
	In-service day	Tuesday	2 May 2023
Local Holiday	Closed on Re-open	Friday Tuesday	26 May 2023 30 May 2023
Summer break	Close on	Tuesday	27 June 2023 (1pm)
Proposed in-service days	Monday 14 August 2023 Tuesday 15 August 2023		

Notes

- ◆ Good Friday falls on Friday, 7 April 2023
- ◆ Lanark schools will close Thursday, 8 June 2023 and Friday, 9 June 2023
- ◆ Schools will close at 2.30pm on the last day of terms 1 and 2

(Friday, 23 December 2022 and Friday, 31 March 2023)

- ◆ Schools will close at 1pm on the last day of term 3 Tuesday, 27 June 2023)
*Two in-service days proposed for August 2023 to be confirmed.

Appendix A

This annex gives a list of useful information and the links to the content is now available from the Council's website by accessing the following link

http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/1264/curriculum_for_excellence/3

The list is not intended to be exhaustive and authors may wish to consider additional sources of school, local and national information, material and resources.

Contact Details

Education Scotland's Communication Toolkit for engaging with parents

The Scottish Government guide Principles of Inclusive Communications provides information on communications and a self-assessment tool for public authorities

Choosing a School: A Guide for Parents - information on choosing a school and the placing request system

A guide for parents about school attendance explains parental responsibilities with regard to children's attendance at school

Parental Involvement

Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils and others

Parentzone provide information and resource for parents and Parent Councils
National Parent Forum for Scotland: www.npfs.org.uk

School Ethos

Supporting Learners - guidance on the identification, planning and provision of support

Journey to Excellence - provides guidance and advice about culture and ethos

Health and wellbeing guidance on healthy living for local authorities and schools

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support

Scottish Catholic Education Service's resource 'This is Our Faith' which supports the teaching and learning of Catholic religious education

Curriculum

Information about how the curriculum is structured and curriculum planning

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas

Advice, practice and resources to support the experiences and outcomes on literary, numeracy and health and wellbeing

Broad General Education in the Secondary School – A Guide for Parents and Carers

Information on the Senior Phase

Information on Skills for learning, life and work

Information around the Scottish Government's 'Opportunities for All' programme

Information for organisations responsible for the planning, management and delivery of career information, advice and guidance services

The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning

Assessment and Reporting

Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework

Information about Curriculum for Excellence levels and how progress is assessed

Curriculum for Excellence factfile - Assessment and qualifications

Information on recognising achievement, reporting and profiling

The Scottish National Standardised Assessment- in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

Transitions

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond

Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice and guidance strategy

Choices and changes provides information about choices made at various stages of learning

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs

Supporting Children's Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition

Enquire is the Scottish advice service for additional support for learning

Parenting Across Scotland offers support to children and families in Scotland

Support for Pupils

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs

Information about the universal entitlement to support that underpins Curriculum for Excellence

Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended

Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers

School Improvement

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports

Education Scotland's Inspection and review page provides information on the inspection process

Scottish Credit and Qualifications Framework (SCQF)

Scottish Qualifications Authority provides information for teachers, parents, employers and young people on qualifications

Amazing Things - information about youth awards in Scotland

Information on how to access statistics relating to School Education

School Policies and Practical Information

National policies, information and guidance can be accessed from the Scottish Government website on www.gov.scot