



Kirklandpark Primary School



Passing On Information (June 2025)

Please could I have the following information by Monday 23rd June.

A copy of this information should also be passed to all teachers receiving children from your current class.

If the teacher is not yet in the school, please make a copy for them and leave it with me in a marked and sealed envelope.

Please ensure that all learning plans are updated to show the end points for the items listed below (where appropriate)

1. Your current class register with the names of the children going to a particular class, highlighted and the name of that class written at the top.
2. Copies of current and new ASPs with reviews completed and a note that they've been sent home to parents / carers.
3. Copies of the assessments for
 - Maths,
 - Spelling
 - Phonics
 - Reading
 - Writing
 - Listening And Talking
4. Behaviour records from this session ie. The spiral bound books
5. Pastoral records from this session

We'll start new jotters at the beginning of the new term so old jotters can be sent home. Please keep Maths workbooks and writing jotters to pass on to the next teacher. Maths assessment jotters should also be kept. Please have the children rip out any unused paper and this should be kept for scrap paper.

All SHANARRI wheels, parent postcards and summative assessments should be kept and filed in record boxes.

All Spotlight Jotters should be kept. If completed, these should be filed in record boxes.

All numeracy assessment jotters should be kept. If completed, these should be filed in record boxes.

All End Of Session Target Setting Evaluations should be kept.

Please ensure that all gym shoes and packed lunch boxes etc. are sent home at the end of term (on Monday 23rd June) and that personal trays are emptied.

Anything that is left behind will be binned when the cleaners do the 'big clean.'

When completing the following sheets, please identify the groups with their academic names ie. a Primary 3 spelling group is working at the fastest pace is 3S1. The same coding applies across all areas. Please do not use colloquial names. Records must show detailed information to assist the receiving teacher.

Jotters For New Term: Please do not take jotters from the cupboard for next session. Further information will follow about this.



Kirklandpark Primary School



Spelling

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Spelling Group Name				
Working On CfE Level	<i>ie. First Level Year Two</i>			
Children In Group				
Main Resource Used Including Level & Stage				
Starting Point In August 2025				
Other Comments				



Kirklandpark Primary School



Maths

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Maths Group Name				
Working On CfE Level	<u>ie. First Level Year Two</u>			
Cfe Level Recorded On Final Report				
Children In Group				
Planner Used (ie. First Level Year Two)				
Any Areas Still To Be Completed On This Planner				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



Reading

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Reading Group Name				
Working On CfE Level	<i>ie. First Level Year Two</i>			
CfE Level Recorded On Final Report				
Children In Group				
Main Resources Used Including Level & Stage (Only if applicable)				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



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Writing

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Writing Group Name				
Working On CfE Level	<u>ie. First Level Year Two</u>			
CfE Level Recorded On Final Report				
Children In Group				
Main Resources Used Including Level & Stage (Only If Applicable)				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



Listening And Talking

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Listening And Talking Group Name				
Working On CfE Level	<u>ie. First Level Year Two</u>			
CfE Level Recorded On Final Report				
Children In Group				
Main Resources Used Including Level & Stage				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



**A.S.N.
Information**

Kirklandpark Primary School

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

A.S.N. Information	Child's Name:	Child's Name:	Child's Name:	Child's Name:
Barrier To Learning / Medical Condition				
Working On CfE Level <i>ie. First Level Year Two</i>	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing
Main Supports Given Within Class				
Individual Resources Used To Support Learning				
Advice / Information For Receiving Teacher				



Kirklandpark Primary School



**Punctuation And
Grammar**

Transition Information To Be Passed To D. Laing

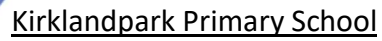
Please give to D. Laing by 23rd June

Class: _____

Teacher: _____

Session: June 2025

Group Name				
Working On CfE Level	<u>ie. First Level Year Two</u>			
Children In Group				
Main Resources Used Including Level & Stage				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



Please give to D. Laing by 23rd June

Session: June 2025[illegible]