



**Kirklandpark Primary School**



## **Passing On Information (June 2024)**

**Please could I have the following information by Monday 17<sup>th</sup> June.**

**A copy of this information should also be passed to all teachers receiving children from your current class.**

**If the teacher is not yet in the school, please make a copy for them and leave it with me in a marked and sealed envelope.**

Please ensure that all learning plans are updated to show the end points for the items listed below (where appropriate)

1. Class Register
2. Copies of current and new ASPs with reviews completed and a note that they've been sent home to parents / carers.
3. Copies of the assessments for
  - Maths,
  - Spelling
  - Phonics
  - Reading
  - Writing
  - Listening And Talking
4. Copies of forward plans for the above areas, IDL, Social Studies and Science
5. Behaviour records from this session ie. The spiral bound books
6. Pastoral records from this session

Please can all forward plans be sent to the office by the 24<sup>th</sup> June.

We'll start new jotters at the beginning of the new term so old jotters can be sent home. Please keep Maths workbooks and writing jotters to pass on to the next teacher.

Please have the children rip out any unused paper and this should be kept for scrap paper.

All SHANARRI wheels, parent postcards, summative assessments should be kept and filed in record boxes.

All Spotlight Jotters should be kept. If completed, these should be filed in record boxes.

All numeracy assessment jotters should be kept. If completed, these should be filed in record boxes.

All End Of Session Target Setting Evaluations should be kept.

Please pass on any jotters that have not yet been completed to the next teacher.

Please ensure that all gym shoes and packed lunch boxes etc. are sent home at the end of term (on Monday 24<sup>th</sup> June) and that personal trays are emptied.

Anything that is left behind will be binned when the cleaners do the 'big clean.'

When completing the following sheets, please identify the groups with their academic names ie. a Primary 3 spelling group is working at the fastest pace is 3S1. The same coding applies across all areas. Please do not use colloquial names. Records must show detailed information to assist the receiving teacher.

**Jotters For New Term: Please do not take jotters from the cupboard for next session. Further information will follow about this.**



Kirklandpark Primary School



**Spelling**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1

Teacher: \_\_\_\_\_

Session: June 2024

Spelling Group Name	<u>1S1</u>	<u>1S2</u>	<u>1S3</u>	<u>1S4</u>
Working On CfE Level				
Children In Group				
Main Resource Used Including Level & Stage				
Starting Point In August 2024				
Other Comments				



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Maths

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1

Teacher:

Session: June 2024

Maths Group Name				
Working On CfE Level				
Children In Group				
Planner Used (ie. First Level Year Two)				
Any Areas Still To Be Completed On This Planner				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



Reading

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/     Teacher:     Session: June 2024

Reading Group Name	<u>1R1</u>	<u>1R2</u>	<u>1R3</u> <u>1R4</u>	<u>1R5</u>
Working On CfE Level	<u>ie. First Level Year Two</u>	<u>First Level Year 1</u>	<u>First Level Year 1</u>	
Children In Group				
Main Resources Used Including Level & Stage  (Only if applicable)				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024  (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



Writing

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

<b>Writing Group Name</b>	<u>2W1</u>			
Working On CfE Level				
Children In Group				
Main Resources Used Including Level & Stage  (Only If Applicable)				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024  (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



Listening And Talking

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

Listening And Talking Group Name	<u>2LT1</u>			
Working On CfE Level				
Children In Group				
Main Resources Used Including Level & Stage				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024  (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



**A.S.N.  
Information**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

A.S.N. Information	Child's Name:	Child's Name:	Child's Name:	Child's Name:
Barrier To Learning / Medical Condition				
Working On CfE Level  <i>ie. First Level Year Two</i>	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing	Reading Writing Listening And Talking Maths Health And Wellbeing
Main Supports Given Within Class				
Individual Resources Used To Support Learning				
Advice / Information For Receiving Teacher				



Kirklandpark Primary School



**Punctuation And  
Grammar**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

<b>Group Name</b>	<u>2P1</u>	<u>1P1</u>		
Working On CfE Level				



Children In Group				
Main Resources Used Including Level & Stage				
Planner Used (ie. First Level Year Two)				
Starting Point In August 2024  (ie. Identify if next planner should be started)				
Other Comments				



Kirklandpark Primary School



**Punctuation And Grammar**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 1/2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

Group Name	<u>1P1</u>			
Working On CfE Level				
Children In Group				





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**Spelling**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 2

Teacher: L.Burns P.Kinnear S.Watson

Session: June 2024

Spelling Group Name	<u>2S1</u>	<u>2S2</u>	<u>2S3</u>	
Working On CfE Level <b><u>SETTING GROUP</u></b>				
Children In Group				
Main Resource Used Including Level & Stage				
Starting Point In August 2024				
Other Comments				

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Kirklandpark Primary School



**Reading**

Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 2

Teacher: L.Burns

Session: June 2024

<b>Reading Group Name <u>SETTING GROUP</u></b>	<u>2R1</u>	<u>2R2</u>	<u>2R3</u>	<u>2R4</u>
Working On CfE Level				
Children In Group				
Main Resources Used Including Level & Stage  (Only if applicable)				
Planner Used  (ie. First Level Year Two)				
Starting Point In August 2024  (ie. Identify if next planner should be started)				

Other Comments				
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Maths



Kirklandpark Primary School



Transition Information To Be Passed To D. Laing

Please give to D. Laing by 17<sup>th</sup> June

Class: Primary 2

Teacher: P.Kinnear S.Watson

Session: June 2024

<b>Maths Group Name</b>	<u>Setting Group -</u>			
Working On CfE Level				
Children In Group				
Planner Used (ie. First Level Year Two)				
Any Areas Still To Be Completed On This Planner				
Starting Point In August 2024 (ie. Identify if next planner should be started)				
Other Comments				

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