



Education Resources and Community & Enterprise Resources
Executive Directors **Tony McDaid and David Booth**
Support Services and Facilities Services

Parent/Carer of

Our ref:

Your ref:

If calling ask for: School Office

Phone:

Date: March 2022

Dear Parent/Carer

School Meals : NEC Card – ParentPay – Fusion App

As your child is due to transition to secondary school in August, we wanted to give you some information about how they will access school meals. The NEC card, ParentPay and the Fusion App are all interlinked.

The NEC (National Entitlement Card) is your child's access to library services, YoungScot benefits, U22 Free Bus Travel and is used as a payment card for cashless school meals. In preparation for your child starting secondary school, a NEC application form and photograph is required before the card is produced. Your primary school will issue this to you on return from the Spring Break, you are asked to return this application as soon as possible, but no later than **Monday, 25 April**. We would ask you to pay particular attention to Section 2 on Free Bus Travel and if your child already has an NEC card with free bus travel please note the card number.

For those pupils who have not applied for a NEC card with Free Bus Travel their photograph will be taken to allow their NEC card to be produced. For those pupils who have already applied for a NEC card with free bus travel they will not be issued with a new card at this stage, so that their free bus travel continues. Your child's NEC card will then be linked to their ParentPay account to allow it to work as a cashless card. If your child is entitled to Free School Meals, then the daily meal allowance is automatically added to the NEC card.

You will be aware of ParentPay from your primary school as the cashless system operated across all South Lanarkshire Council schools for the purchase of school meals, trips, etc. Your account at primary school does not transfer automatically to the secondary school and therefore you will be issued with a new activation letter to link your child to their secondary school. This not only allows your child to purchase a school meal, but it is also the only way you will be able to pay for other activities, e.g. Home Economics, football fixtures. It is therefore important to link your child to the secondary school.

A/...

Education Resources, Council Offices, Almada Street, Hamilton ML3 0AA
Helpline: 0303 123 1023 Email: edsuppserv.helpline@southlanarkshire.gov.uk



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A new activation letter will be sent to you via email prior to the start of term in August from the secondary school. If you do not have an email address then the letter will be posted to your home address. This will allow you to log-on to your ParentPay account and link your child to their secondary school. For your child to take a school meal then you just need to add money to their ParentPay account. Money can also be added to their account via PayPoint and the school office will be able to provide you with a barcode to allow you to do this at any PayPoint facility.

The Fusion App was introduced in 2020 for secondary school pupils and has been a great success. The Fusion App allows your child to pre-order morning snack and lunch in advance, thus eliminating the need to queue at the servery at break or lunch times. There is a dedicated collection point for Fusion App pre-orders – so it's just 'click and collect'. Similar to ParentPay you will receive an email prior to the start of term in August from the secondary school with your on-boarding code. All your child needs to do is download the Fusion Online App onto their mobile phone, register for an account and pop in the on-boarding code. Their ParentPay account just needs to be in credit and they are then ready to place an order.

For full details of the secondary lunch service please visit South Lanarkshire Council website, just type into the search bar "school lunches" and go to secondary schools for all the details, see link below:

[Secondary schools - South Lanarkshire Council](#)

We hope this gives you a bit of information regarding school meals at secondary school. The letters you will receive regarding NEC, ParentPay and the Fusion App will go into more detail of the actions you need to take to set each up.

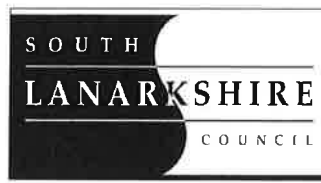
Yours faithfully



David Hinshelwood
Support Services Manager
Education Resources



Anne Goldie
Facilities Services Manager
Community & Enterprise Resources



Education Resources
Executive Director **Tony McDaid**
Support Services

Our ref:

Your ref:

If calling ask for: School Office

Phone:

Date: 19 APRIL 2022

Dear Parent/Carer of P7 Pupil

National Entitlement & Young Scot Card – School Meals / Free Bus Travel

Within South Lanarkshire Secondary Schools, we use a smart card to pay for school meals. All S1 pupils will have an induction into the process for purchasing school meals using this card on their first day at their new Secondary School in August.

This card is a multi-use card which combines School Meals, Free Bus Travel National Entitlement and Young Scot cards into one. The card allows young people to get easier access to their entitlements, minimises the number of cards they need to carry and encourages responsible use of a card which has some currency value.

Please find enclosed an application form which has been pre-printed using existing school data for your child. **Please check the details are accurate, indicate whether you wish your child to have Free Bus Travel or if they already have this, sign and return the form to your primary school by Monday, 25 April 2022.**

If your child requires a NEC card their photograph will then be taken and the form and photograph processed so that your child's card will be available for them starting secondary school in August.

Thank you in anticipation of your support in completing and returning the paperwork.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D Hinshelwood'.

David Hinshelwood
Support Services Manager

County Buildings, Almada Street, Hamilton ML3 0AA



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APPLICATION FOR A NATIONAL ENTITLEMENT CARD

(Primary 7 Pupils)

This information will be processed and held in accordance with the principles of the Data Protection Act (2018).

How information about you will be used:

You provide personal data when you apply for your NEC. This data is protected for you by European and UK law. The law says that you must be told how your data will be processed and what rights you have in connection with this:

1. The purpose of collecting this information is to provide you with a National Entitlement Card.
2. The information that you provide will be held securely by the Council and only provided to the supplier of the National Entitlement Card for the purposes of providing you with your card.
3. If you wish to see the information that is held about you following completion of your application form you can make a request to the Council to see this information.
4. You have a right to complain to the Council if you have any concerns about the way your personal information is processed, and if you remain dissatisfied you have the right to complain to the Information Commissioner.

APPLICATION FOR A NATIONAL ENTITLEMENT CARD

Section 1: Applicant Details

Year		Registration Class	
Gender			
First Name		Known as	
Surname			
Date of Birth			
House Name			
House Number / Street			
Locality			
Town		Postcode	

Section 2: Free Bus Travel

From 31 January this year, 5-21 year olds living in Scotland are eligible for free bus travel across Scotland. **Free bus travel is available nationwide. This means your child can travel across Scotland, so please consider this when applying.**

1. Please tick if you **DO NOT** want to add FREE BUS TRAVEL to the NEC card
2. If you have already applied for a NEC card with Free Travel for your child since January 2022 can you provide the card number.*

Card Number: _____

** Please note: We will not apply for a new NEC card for your child as this would invalidate the current card with free travel until the replacement card was received.*

Section 3: Young Scot Branding

The National Entitlement Card carries the Young Scot branding which gives you access to all the Young Scot information services and discounts. This also includes the PASS hologram which means you can use your NEC as a proof of age card

1. Please tick if you **DO NOT** want to have the Young Scot Branding on your National Entitlement Card

Section 4: Declaration

Parent/Guardian Name:
(PLEASE PRINT)

Parent/Guardian Signature:

Date:

Parent/Guardian Email:

Parent/Guardian Phone:



Say goodbye to queuing with the Fusion Mobile app!

Your schools' Grab & Go solution is here

A Grab & Go food offering means that schools can offer a truly contactless service to ensure that social distancing rules are adhered to. Our Pre-order app makes it easy to offer speed of service and control traffic flow with designated collection points.

Hello

We are excited to share with you our pre-ordering service that will allow you to purchase items from your school canteen using your mobile phone. Say goodbye to queuing with the Fusion Mobile app!

Getting started

Download the app

You can download the app by scanning the relevant QR code for your phone, or by searching 'Fusion Mobile' on your app store.



If you have problems finding the app, head on over to <https://connect.crbcunninghams.co.uk> for the download links.

Create an account

After you have downloaded the app, you will need to create your account that can be used to pre-order your food. On the login page, tap on the **Sign-up** option and then type in your **onboarding code**:

Your unique onboarding code:

«OnboardingCode»

Now, enter the e-mail address that you want to use for your account. Enter a password and choose a security question, providing an answer that you will remember (You'll need this if you ever forget your password).

Tap on the **Register** option and you'll receive an activation e-mail shortly afterwards. Follow the instructions in the e-mail to complete your registration.

Once activated, you can log into the app and start placing orders! You just need to make sure you have money in your ParentPay school meals account first. If you have not set up your ParentPay account yet, don't worry just contact the School Office to request your ParentPay activation code.

So, what can you do in the app?

Check your balance - you can now check your balance at home or on the school bus, at any time of day.

Order your food in advance - Choose when you are ordering for, where you want to collect your food from, and then choose from our tasty menus and we'll take care of the rest.

Bring your phone with you to collect your meal to show your unique order number and our canteen staff will have your food ready and waiting for you to collect, no queues, no hassle!

View your order -it's easy to check what you've ordered from within the app. We'll show you all your meal choices along with your unique order number, so that when it's time to collect your food all you need to do is turn up and show your order number.

View video & menu here:

[Fusion Pre-Order App & SLC Menu](#)

Parent Pay

Due to the current COVID-19 pandemic we would encourage all parents to activate and use their ParentPay account or use PayPoint facilities to limit the amount of cash being handled in schools.

What if I am entitled to Free School meals can I use the app?

Yes – a daily credit of £1.75 will be added each day and you can order your mid-morning or lunch items using your mobile phone.

What if I need help with the app?

We're hoping that the App is really easy to use, but don't worry, if you do run in to any problems you can always visit <https://connect.crbcunninghams.co.uk/help> to view a range of articles that should get you up and running in no time.

Register Now!