



**Minutes of Kirktonholme Primary School Parent Council regular meeting,
4th of November 2024, 6.30pm in the School Building**

Present: Fiona Lawson (Chair), Sian Thomson (Vice-chair) Clair Dorans (Treasurer),
James Richardson (Secretary)

Natascha Jorgensen-McAllister, Gayle Heeps, Heather Doucet, Aaron Smith,
Jamie-Lee McLean, Emma Davies

Mrs Linda Wright (Head Teacher) Mrs Val Miller (Deputy Head Teacher).

Apologies: Heather Graham

Item No	Title	Discussion
1	Welcome	Fiona Lawson welcomed everyone to the meeting and gave apologies for those unable to attend.
2	Matters arising from previous meeting & outstanding actions	A poll for fundraising ideas is still to be actioned.
3	Treasurer's report	Report was prepared and read by Clair. <ul style="list-style-type: none">• The balance of the account was £3687.69 as of 4th November 2024.<ul style="list-style-type: none">○ It was decided that £523.70 collected from the halloween disco would not be banked and used as floats for the Christmas Fair○ £3163.99 banked and £523.70 floating
4	Head Teachers Report	Linda delivered the Head Teachers Report. <ul style="list-style-type: none">• Linda expressed her gratitude to everyone for their support during the school inspection and was pleased with how she thought the school had performed. She believed that the important takeaway was that the inspectors saw what we saw.• (For further details, please see the appended report attached).
5	Funding Requests	There were no funding requests at present. <ul style="list-style-type: none">• However, it was decided that money raised from the Christmas Fair should be prioritised for school trips

		in the coming year with it being expressly advertised as such to encourage the support of parents to make the event a success.
6	Parent Queries	<p>One query</p> <ul style="list-style-type: none"> ● A parent through Whatsapp asked if Kirktonholme was able to adopt a policy of dropping children in the mornings so that there wouldn't be a need for parents to gather in the school grounds but this was deemed inviable as health and safety would mean that more staff would be required.
7	AOB	<p>Christmas Fair</p> <ul style="list-style-type: none"> ● Gayle recommended we should have more free games and is looking into actioning this in the dining room. ● Santa will be placed in the medical suite with a parent helper managing the queue. <ul style="list-style-type: none"> ○ A ticket system with allotted time may help with queues. ○ Agreed that £2 was a reasonable price for a two minute slot with santa and a selection box. ○ An actor is being employed for the role. ● More parent helpers will be required and pupils may be able to help with games. ● A simple floor plan may be needed. ● Donations are still needed for Tombola ● Price of food to be slightly increased so as not to make a loss.
8	Dates for future meetings	Monday 2nd of December at 6.30pm