



## **Kirklandpark Primary School PTA Minutes**

**Thursday 24<sup>th</sup> October 2023**

**Attendees** – Mr Hepburn, Alison Gilliland, Vicki Mackie, Ruth Colquhoun and Joanne Gillon

**Apologies** - Aleesha Allan, Grace Lacey, Graeme Lacey and Anne Russell

### **1. Opening of meeting – Mr Hepburn**

Mr Hepburn welcomed everyone and explained the role of the P.T.A. The constitution was explained, and it was decided that the constitution needed updated.

### **2. Apologies**

Alison read out the list of members who were unable to attend the meeting.

### **3. Minutes of previous AGM**

Minutes were shared and it was explained that Minutes are available via the School Glow Blogs. It was discussed that the school would share the PTA Facebook page to try increase members.

### **4. Chair Person's Report – Vicki Mackie**

The Chair informed the group of the total amount raised last academic year which was £8419.08 and what the funds were spent on. All events which took place were also shared. The chair took this time to thank you the treasurer, Grace Lacey, for her hard work and dedication to the PTA.

### **5. Treasurer's Report –**

The treasurer was unable to attend; funds raised, and expenses, were shared on her behalf.

In account initially - £922.33

Funds raised - £8419.08

Outgoing Payments -£7479.14

Incoming (via easy fund and gift ) - £630.86

Total in bank - £2493.13

### **6. Appointment of Independent Examiner**

Fiona Sim will be the volunteer to check accounts for the coming year.

### **7. Appointment of Treasurer**

Nikki Casserly will take over as Treasurer for 2023-2024 session.

### **8. Vote of thanks to Treasurer – Grace Lacey**

The PTA acknowledged the hard work Grace has put into all events this year and expressed their gratitude.

## 9. Any other Business

### Disco –

- Enough parent helpers have volunteered to help for both discos.
- Alison has purchased crisps and diluting juice.
- Alison will look to purchase jugs as they will be used at future events.

### Christmas Fayre

- The Let for the Christmas Fayre has been accepted – Tues 5<sup>th</sup> Dec.
- Vicki will organise the Tea room.
- Alison will organise the stall holders.
- Ruth will organise the Raffle Prizes and Water or Wine Game
- Primary 7s will help with games.
- Classes will make Christmas craft items to be sold on the night.
- Ruth to book Santa.

### Future Events

- The group discussed future possible events such as Family Sporting Events in the school. Mr Hepburn explained that the school has links with SLC Leisure and Active Schools. He would be happy to contact someone to enquire about a possible event.
  - **Date of next meeting** – Thurs 16<sup>th</sup> Nov at 6.30pm– Waterside, Strathaven