



High Mill Primary School

Parent Council

Record of Meeting



Date: Wednesday 18th September

Present: Lianne Daly (HT), Jill Cairns (PT), Lianne Hughes (class teacher), Sam Wood, Shellie O'Connor

Apologies: Victoria Smith, Laura Cowan, Lauren Burling

HT Report

Mrs Daly discussed School Improvement and how we are updating our displays to reflect our school improvement poster with an emphasis on OUR school and to try and get everyone's ideas on board to help improve our school and drive things forward. Parent surveys have been issued to gain feedback from parents across the school. Tracking of monitoring children's wellbeing has come out as not being an area that parents have a good awareness of, so we are looking at ways to support this. Lianne H is going to lead HWB initiatives to support children, more information on this will follow. We also intend to issue support leaflets for financial support for families.

Staffing update – Mrs Daly will be staying until Xmas and Miss McDonald will return in January 2025

Spelling has been highlighted by staff as an area where children's attainment has dipped slightly – IDL has been identified as a resource that can be used to support this, the cost will be £300 for the school. We kindly requested if money from the Tesco Bag Packing can be used to fund this. A suggestion has been made around a parental workshop to promote IDL and involve parents more in their children's learning.

We discussed the need to try to increase parental engagement and knowledge of what children do in our school, Shellie has suggested that each class could make a vlog to highlight a day in their class, this idea will be shared with class teachers to look at how we can take this forward.

Mobile Phone Policy

Mobile Phone Policy – Mrs Daly went over the mobile phone policy with parents – all agreed we are happy to issue this to our parents.

Participatory Budget

Mrs Cairns shared the participatory budget ideas from the children and asked for further input from the children, parents suggested outdoor items and equipment and health and wellbeing resources. A survey will follow for all parents to make final decisions for this.

Tesco Bag Packing

4 tills will be available for us at Tesco Carluke between 10am and 4pm on Saturday 5th October. Communication to go out on the App with Google form for helpers – Sam's phone number 07802722390 to be included.

Halloween Disco

Thursday 29th October, we reviewed last year's poster and discussed times, a decision was made to slightly alter the timings P1-4 from 5pm – 6pm and P5-7 from 6pm – 7.30pm. Costs will remain the same with £2 per person charge for the tickets, these will be sold by the school in advance of the event. We have had a parent kindly offer to donate goodie bags with sweets etc which we will give to each child as they leave. During the event, juice and biscuits will be available, dooking for apples will be set up outside in VP playground. All money raised will go towards Gala Day 2025.

Sam to contact parent re DJ and ask parents for helpers at the disco.

Christmas Fayre

Date agreed – Mrs Cairns to contact stallholders and promote stall holders. Date and time confirmed as Thursday 5th December. Previous stall holders will be contacted in the first instance to offer a stall before offering to the wider public. Our next meeting will focus on arrangements for Christmas Fayre.

Sam and Shellie to liaise regarding collection of raffle prizes and any potential items for a silent auction.

Any other business

Nothing raised

Date of next meeting Friday 8th November at 2pm

Action Points

Action to be taken	By whom
Mobile Phone Policy to be issued to all parents	Mrs Daly
Participatory Budget survey to be issued to all parents	Mrs Cairns
Google form to be issued for bag packing helpers	Mrs Cairns
Vlog idea to be shared with teaching staff	Mrs Daly/Mrs Cairns
Parent helpers to be confirmed for Halloween Disco	Sam Carroll
DJ to be confirmed for Halloween Disco	Sam Carroll
Juice, biscuits, apples to be sourced for Parent Council	Sam/Shellie
Xmas Fayre stallholders to be contacted/stalls advertised	Mrs Cairns
Potential raffle prize/silent auction items to be sourced	Sam/Shellie