

High Blantyre Primary School Parent Council

Tuesday 23rd September 2025 at 18:00

1. Welcome and apologies - Chair.

The Chair, Susan welcomed everyone to the meeting. Susan offered condolences to Caroline Black and her family on the passing of her dad. Apologies were recorded and noted by Cara as detailed below:

In attendance

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| Susan Lindner-Kelly (Chair) | Cara Rice (Vice Chair/Treasurer) | Lauren Paterson (Vice-Treasurer) |
| Danielle Barnes (Secretary) | Mrs Helsby (Headteacher) | Mrs Sliman (DHT) |
| Julie McCallum | Scott Fletcher | Alan Rochead |
| Fiona McMillan | Kirsty Gospage | Louise O'Donnell |
| Kerrin McCafferty(Nursery) | Bianca Muir (Nursery) | |
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Apologies

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| Cllr Bert Thomson | Jordan Mason | Jane Paterson |
| Jane Stewart | Ali O'Donnell | Mrs Ferguson (DHT) |
| Nadine Wilson | Jill McDade | Mrs MacLean (Teacher) |
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2. Approval of draft minutes of Wednesday 27th August 2025

Susan reviewed the actions from the meeting, and the following was highlighted: -

- a) **Polytunnel/Mud Kitchen-** Alan has volunteered to take a look the polytunnel doors and make any necessary adjustments. Alan will look into this. Susan is still trying to source 1 sink for the mud kitchens that Alan is making for the infant playground. **Action: Ongoing**
- b) **Playground equipment-** Susan has been referred to Spifox for funding. **Action:** Susan to pursue with the school **Ongoing**
- c) **School ties for new primary one's-** Clarity sought regarding the total amount of primary ties donated by the Parent Council. Need to establish how many senior ties we have. The Nursey have 15 Primary School ties. **Action:** Cara to check senior ties **Ongoing**
- d) **Gym equipment-** Alan is looking into who can do an annual maintenance on the gym equipment. **Action: Ongoing**
- e) **Social media** – It has been agreed by the school that they will use Facebook as a replacement for, 'x' following the Council's instruction to stop using this platform. A closed Facebook group has been set up and is going well. Susan suggested the use of Instagram and referred to Calderside Academy's use of the same. Mrs Helsby noting that when parents and carers were consulted,

Instagram was an option however, Facebook was the favoured platform by a huge majority. Mrs Helsby advised that we can review throughout the year.

Action Ongoing

- f) **Car parking** – Mrs Helsby has reached out to the Community Police to patrol at pick up time again however, they haven't responded yet. Lines for parking spaces could not be painted within the car park in the drop off area as we would become liable if any accidents occurred. **Action:** Mrs Helsby will follow up with Community Police again.

The draft minutes were approved by Cara and seconded by Scott.

3. Head Teacher Report

Susan thanked Mrs Helsby for the Head Teacher Report that was circulated in advance of the meeting.

3.1 150th Year School anniversary: Mrs Helsby advised that the children loved the time capsule which was opened during the school assembly. Pin badges have been purchased by the Parent Council at a cost of £414 and will be gifted to each pupil and staff member, the remaining badges will be available for sale at the open day. In discussing possible invitees to come to the community event, Scott suggested Ross McLelland, who is a local comedian. **Action:** Keep Ruth Gebbie up to speed with developments as she is gathering information and facilitating discussion in the community.

3.2 Learning Communities Policies

This has been carried on to our next meeting for discussion.

4. Funding

Susan thanked Cara, for producing the comprehensive financial reports. Cara highlighted the following:

- a) **Clothes rail** – One clothes rail to be given to the nursery, Susan to arrange return of one which was purchased previously as it was faulty. Thanks was given to Cara for assembling the other rail.
- b) **Easy fundraising** - Cara continuing to promote platform on our social media.
- c) **Book fundraising** – it was agreed that we need to consider ways of raising funds for books as the 50:50 is proving a difficult sell. **Action:** To be considered at the next meeting.
- d) **Team 50:50** – Lynda and Cara continues to share on social media. High Blantyre are still in the lead with 3 weeks to go. **Action:** Cara to continue to share on social media.
- e) **ASN fundraising** – Ciara to engage with parents of children within the ASN classes to encourage them to join the Parent Council. Susan suggested the use of community wishlist. **Actions:** Ongoing.
- f) **Nursery funding** – Cara reminded everyone that the Nursery bonus ball pot is sitting at £110.83. Kerrin noted that some soft furnishings are required. The

nursery are encouraged to use the allocated funds and send receipts to Cara, who will then be able to release the money. Nursery also encouraged to consider community wishlist for resources, books etc as the Parent Council can apply for this.

- g) **Greenhouse** - Susan has put in a request to community pay back to remove the greenhouse in the infant playground. An outcome is awaited. **Actions:** Await outcome and chase following next meeting if no response has been received.
- h) £500 Viridor Grant is available for picnic benches for the playground. Volunteers required to source. Alan suggested Glasgow Wood Recycling and Susan suggested Prison Service wood donations. **Actions:** Scott will look into this.
- i) It was agreed that £1000 would be transferred from the Credit Union to RBS account which will give the RBS £220.30 Leavers fund and £901.32 general funds.
- j) It was also agreed that the cost of the iPads would also be withdrawn from the Credit Union, £1337.50.
- k) It was agreed that £380.11 would be moved from the Christmas Fayre fund and over to the General expenses fund on our Fund Allocation sheet to top up the General expenses pot.

5. Events

- a) Cara has created some visuals to be posted on the Facebook groups of all upcoming events. The Christmas fayre has been arranged for Thursday 27th November
- b) **P7 leavers** – The WhatsApp group is up and running.
- c) **Panto** – is live on Parent Pay.

5.1 Halloween disco – Has been arranged for Thursday 30th October. A relative of a pupil has offered the use of his equipment to play music to save us on the costs of a DJ. Parent Council/staff will need to be on hand for party games etc. Susan noting snacks and drinks will be required. Susan asking whether apples and biscuits are required. Nursery also require snacks and will report back on whether they have decorations. **Action:** Alan will source snacks and drinks. Lauren will source biscuits and decorations. Kerrin to report back on Halloween decorations.

6. Any other business

David Livingston visit – Mrs Helsby advised that the whole school are going to David Livingston Centre over the next few weeks and parent helpers will be required.

PVGs – Susan advised that she had spoken with SLC re the need to apply for a PVG for every school that you are volunteering in. It was confirmed that a PVG will be required for each school due to safe guarding and GDPR data protection. Susan noting a number of PVG's are still outstanding and these are required to allow for parent helpers on trips and events, such as the Halloween disco.

Actions: Mrs Helsby will chase these up.

Date of next meeting

The Chair thanked everyone for their attendance and participation and advised that our next meeting has been arranged for Thursday 6th November 2025 at 6pm.