



# East Milton Primary School



## August 2026 Newsletter

### Head Teacher's Letter

Dear Parents / Carers,

Welcome to the first newsletter of session 2026/2027.

The whole school is looking very smart in their shirts, ties and school colours. The children and staff have started the term, refreshed, happy and enthusiastic after the summer break.

A very warm welcome to all our new starts in Primary 1 and to the children and new families who have joined us part way through their education. The Primary 1's have coped very well having been in full days from day 1 of the term. I am sure the children will be an asset to the school.

The staff, pupils and Parent Council look forward to working in partnership with you.

Please do not hesitate to contact the school should you have any queries or concerns about your child's education.

Kind regards,

*Lesley Callaghan* (Head Teacher)

### Staffing

Nursery– Mrs Whitters (Team Leader), Miss Simpson, Miss Stamper, Miss Kerr, Mrs Harvey, Miss Clacher, Mrs Harvey, Mrs Dunsmore

P1– Miss Hutchison Mrs McKenna

P2– Mrs Ross/ Mrs Mathieson

P3– Miss Moir/Mrs Davie

P4– Mrs Baxter

P5– Miss Elrick

P6– Mrs McKenna

P7– Mrs Gallagher

CCC–Mrs Mathieson

Additionality– Mrs Davie

PT– Mrs Sarti

Support Staff Team Leader-Mrs McWilliams

School Support Staff– Mrs Scott, Mrs Paterson, Mrs Sutherland, Mrs Wilson, Mrs Faith, Mrs Turner, Miss Hannah & Mrs Whinnery

Janitor– Relief janitors at present

#### Address

East Milton Primary  
Vancouver Drive  
Westwood  
East Kilbride

**Telephone** 01355 222346

**Email** gw14eastmiltonoffice@glow.sch.uk

## Attendance

It is a legal requirement that parents send their child to school every day unless ill or in exceptional circumstances when permission from the head teacher must be sought in writing. If your child is absent from school, parents must telephone the school office on the first day of absence. If we do not know why a child is absent we are duty bound to contact you. Please send in a written note with your child on their return to school.

### Medicine

If your child requires to take medicine during the school day, you will be asked to complete a form giving full details, which is then kept on file, with the medicine in the school office.

### School office

Please check Parents' Portal and your child's school bag daily for any correspondence. If you could complete any forms and return them as soon as possible the office staff would be extremely grateful. If contact details or telephone numbers change please let the office know ASAP.



## Drop Off and Pick Up– CAR PARK SAFETY

Please remember that the **SAFETY OF OUR PUPILS IS PARAMOUNT** and I ask all parents to show common sense and patience when picking up or dropping off their children.

Please note the following:

- The car park has a **ONE WAY SYSTEM** in place
- **DISABLED BAYS** are for the use of **BLUE BADGE HOLDERS** only who are either driving the vehicle or coming into the school
- **PARKING** (even for a few minutes) **IS NOT ALLOWED IN THE DROP OFF ZONE**– Please drop off and drive off to keep the traffic flowing.
- **UNDER NO CIRCUMSTANCES IS DOUBLE PARKING ALLOWED** (Drive out and park nearby)
- Children should be escorted by parents across the car park and onto the paths
- **Encourage your child to WALK TO SCHOOL** if you feel they are ready to do so
- **ADDITIONAL CARE** is required at the **BUSY** drop off and pick up **TIMES**  
**Eg. Start and end of day and wet days when more people are using their car**

I would encourage our pupils to take the healthy option and walk. Our School Travel Plan identifies safe routes to school and suggestions for less congested parking areas where children could be dropped off near the school but walk the remaining distance.

**Our travel plan is available on the school website.**

## Meet the Teacher

We hope that as many parents as possible are able to join us on Monday 7th September to meet their child's new class teacher and find out about classroom routines, course work and homework. It will be a drop in session from 3.14-4.15pm. If you are unable to attend, the class teacher will issue your child with a summary leaflet.

### Parents Portal & Website

Parents Portal provides information on daily events, special events, news and key documents. We also have a school website which is a good source of basic information about the school.

East Milton's Evaluated Standard and Quality report for last session has been uploaded to the school website. This provides an overview of developments and achievements for the session past.

East Milton's Establishment Improvement Plan has also been uploaded to the school website outlining identified and agreed areas for development for the current session.

This is quite a lengthy document and parents may prefer to look at the summary leaflet, which was sent out on Parents Portal.

### Breakfast Club

The school operates a free breakfast club from 8.15am to 8.45am in the mornings. You can enquire about this at the school office or in the dining room during breakfast club hours.

### School Lunches

The school lunch menu is on Parents Portal and all children in P1 up to and including P5 can receive a free lunch.

If you are in receipt of certain benefits and your child is in Primary 6 or 7 they may be entitled to a free school meal and parents can apply through the South Lanarkshire website.

The cost for a school lunch is £2.71 and the cost of a carton of milk is 33p. Both can be paid for via Parent Pay.

## Uniform

It is great to see all the children looking very smart in their new school uniforms. Uniform is white shirt, school tie, red sweatshirt and black skirt and trousers. We are proud of our uniform and encourage this very high standard to be kept throughout the year. Children should wear shirt and tie each day, with the exception of gym days when they may wear a white polo shirt. Please ensure that all items of clothing, including shoes, are clearly labelled. If items of uniform are found they are handed in to the janitor. Items which are marked with a name can then be immediately returned to the children. All children must change into indoor shoes. If your child has not returned to school with indoor shoes please send in a pair ASAP. Many thanks.



---

## Staff Update

We are delighted to welcome Miss Moir as a temporary teacher for the year.

Mrs Ross is thrilled to have increased to a 4 day contract at East Milton for the year.

We are delighted to have Mrs Stewart with us, as additionality, for a period of time .

Already our staff, pupils and parents have made our new staff feel very welcome!

## Parent Council Update

Details of the next meeting will be shared soon. We welcome any parent to join us.

During the summer break we heard that we had been awarded our Reading School Silver Award. Going for Gold now!

