



Education Resources



**Chatelherault Primary School  
Handbook  
Information  
Session 2025-2026**

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If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

Phone: 0303 123 1023    Email: [education@southlanarkshire.gov.uk](mailto:education@southlanarkshire.gov.uk).

*Dear Parent/Carer,*

*In this handbook you will find information which gives you a brief overview of the curriculum and activities available in school. Should you wish further information please do not hesitate to contact either me or a member of staff at the school.*

*Within Chatelherault Primary School and Nursery Class we have a strong commitment to raising attainment and achievement. We believe in working in partnership with Parents and Carers to ensure that the children in our care receive the highest quality of education.*

*The school has a very strong sense of pastoral care and we believe in promoting positive behaviour to promote better learning. We encourage all members of the school community to give their best at all times.*

*We are extremely proud of all our achievements and these include our Tenth Eco Flag in the Eco School Programme, Gold Rights Respecting School, Gold Reading School and Sports Scotland Gold School. At all stages we focus on developing pupil creativity in addition to skills for learning, life and work.*

*Our staff are very committed to the health and wellbeing of all the pupils and we offer a wide range of after school and lunchtime clubs to encourage our pupils to participate fully in the life of the school.*

*I look forward to meeting you in school so that we can work in partnership to begin the journey towards excellence.*

*Yours sincerely,*

*Lesley Winters-McCann*  
**Head Teacher**

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council's Plan Connect sets out the Council's vision which is, "to improve the quality of life for all within South Lanarkshire".

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people.

Primary 1 pupils  
showing our Vision &  
Values display



2)	About our school
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## School Information

Chatelherault Primary School  
Silvertonhill Avenue  
Hamilton  
ML3 7NT

Tel: (01698) 282929

Email: [gw14clheraultoffice@glow.sch.uk](mailto:gw14clheraultoffice@glow.sch.uk)

Website: [www.chatelherault-pri.s-lanark.sch.uk](http://www.chatelherault-pri.s-lanark.sch.uk)

Current roll: 204 (plus 41 in nursery)

Status: Non-denominational

Stages provided for:

Nursery (3-5)  
P1 – P7 Mainstream  
P1 – P7 ASD Provision

Parent Council

[chatelheraultps.parentcouncil@outlook.com](mailto:chatelheraultps.parentcouncil@outlook.com)

The school caters for nursery children of 3 years and upwards and for all primary stages from P1 to P7, ages 4½ - 12 years. It is often necessary and is usual for composite classes to be formed. Chatelherault is a non-denominational and co-educational school.

We have a comprehensive transition programme which encourages both parents and children to visit the school to participate in a wide range of activities to promote partnership and build pupil confidence before starting in August.

Out with the new term parents of new pupils should contact the school where a school visit will be arranged. This will include a tour of the school, meeting new classmates and information about our ethos, curriculum and achievements.

The school has an open door policy and should you have a concern about your child you should call the school office and ask to speak to the class teacher, Mr O'Neill (Depute Head), Mrs McAllister (Depute Head), Mrs McCreadie (Principal Teacher), or Mrs Winters-McCann (Head Teacher). You are more than welcome to make an appointment for any member of staff by contacting our office on 01698 282929. All concerns will be dealt with in a prompt manner and we will, where at all possible, endeavour to get back to you within twenty-four hours.

Should your child be unable to attend school due to illness it is essential that you telephone the school as soon as possible. There is a twenty-four-hour answer service to report absence, or

you can contact the office from 9.00 am. If no notification is received, the school will telephone the home number and all emergency contacts until we are informed of the reason for absence. This is to safeguard your child and ensure that if they do not arrive in school, you are aware of the reason. In the event of us being unable to make contact a letter will be sent to the home address.

Schools and establishments should be the first point of contact for parents who wish to discuss issues about their child. Our aim is to resolve issues at a local level. Education Resources wishes to promote liaison among schools, members of Parent Councils, parents/carers and with other services. We wish to provide advice and support to Parent Councils, parents/carers.

All enquiries and concerns received from parents are taken seriously. In order to ensure that enquiries are dealt with effectively contact should be made in the first instance with the school.

- General                      Bullying and related issues, care and welfare issues                      [parents@southlanarkshire.gov.uk](mailto:parents@southlanarkshire.gov.uk)  
Classroom organisation and complaints
- Gary Lambie                      Parental Involvement,                      01698 454375  
Parent Council:                      [gary.lambie@southlanarkshire.gov.uk](mailto:gary.lambie@southlanarkshire.gov.uk)  
procedural and administrative issues

Parental enquiries and concerns relating to parental involvement, class organisation, school transport, placing requests, property, additional support needs and inclusive education, and Early Years can be directed to the appropriate service manager:

- David Hinshelwood                      School transport (mainstream), placing requests and property issues                      01698 454408  
[david.hinshelwood@southlanarkshire.gov.uk](mailto:david.hinshelwood@southlanarkshire.gov.uk)
- Aisling Boyle                      Inclusive Education Manager                      01698 454455  
[aisling.boyle@southlanarkshire.gov.uk](mailto:aisling.boyle@southlanarkshire.gov.uk)

3)	School Ethos
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### Our Vision

Aiming high, working together to achieve our potential in a happy, supportive and inclusive school.

To achieve this, we aim at Chatelherault Primary School

- to encourage children to gain valuable information and have a desire to increase their knowledge through lifelong learning
- to build a wide range of skills to help our children to be able to apply these and to be adaptable in a range of circumstances
- to encourage everyone to believe in themselves and be able to cope positively in a wide range of situations
- to encourage everyone to be tolerant of one another and to treat others as you would wish to be treated
- to encourage everyone to be ambitious and work hard to achieve their goals
- to encourage everyone to take steps to ensure that they develop a healthy active lifestyle

### Citizenship Awards







**In school we enjoy lots of different activities ...**

"I do lots of shows, such as Chatelherault's got talent."

"There's good clubs at lunchtime and after school like Football, Netball, TKD, Duathlon, Choir, Baking, Construction and Tennis."

Choir singing at  
The Regent Centre



**What we like in our school ...**

"We have a Health Committee, Pupil voice, Rights Respecting Group and ECO to help make our school a good place."

"I love learning in school"

"Learning in school helps in the future and with getting better jobs"

"Teachers make different strategies to make learning easier for you."







## Forest School



**We set personal learning targets every week and these are displayed on the wall in our classrooms.**

"Setting targets is good because whatever you're focusing on, when you've achieved you're good at it."

"My PLP is good because I can set targets to achieve. I use traffic light to record how well I've done, then I put evidence in my PLP."

**We enjoy celebrating our pupil's achievements in and out of school**

Our Eco Committee launched our DVD throughout SLC on Sustainable Development.

"Representing my class, school and/or wider community encourages my self-worth and confidence and allows me to contribute to and participate in society."

## Pupil Groups



Fairtrade 2023/24

In Chatelherault Primary School, all pupils are encouraged to participate actively in school life. One of the ways children do this is by joining a pupil group. The pupil groups meet once a month to discuss their priorities and each member is given the chance to feedback to their class.

4)	Staff List
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### **Senior Leadership Team**

Head Teacher	Mrs L Winters-McCann
Depute Head Teacher	Mr R O'Neill
Depute Head Teacher	Mrs L McAllister
Principal Teacher	Mrs V McCreadie
Principal Teacher	Miss L Munro
Principal Teacher (Acting)	Mrs Lochhead

### **Teaching Staff**

Mrs D Bear (Mon / Tues)  
 Mrs MC Corns  
 Mrs G  
 Mrs D Dunbar  
 Mr T Hyndman  
 Miss Jamieson  
 Miss Kearney  
 Mrs L McIntyre (Tues/Wed/Thurs)

### **Teaching Staff (Supported Classes)**

Miss Smith  
 Mrs S Irvine  
 Miss L Munro  
 Mrs A McGillvery  
 Mrs N Benson  
 Mr T Hyndman  
 Mrs A Bovill

### **Nursery Staff**

Early Years Team Leader	Miss A Laird
Early Years Worker	Mrs S Bano
Early Years Worker	Mrs C McDonald
Early Years Worker	Mrs M
Early Years Worker	Mr D McMahon
Early Years Worker	Mrs N Stewart
Early Years Worker	
Early Years Support Worker	Mrs M Leggate

### **Speech and Language Therapist**

Beatrix Tovar  
 S Young

**Specialist Support Teacher**

Caroline Rice

**Support Staff**

Mrs E Crossan

Team Leader

**Music Tutors**

Miss R Wilson - Cello

Miss L Bailie -Woodwind

Mr P Devlin - Brass

Mr S Brown	Class
Mrs L McMahon	Class
Mrs S Cleland	Class
Miss L Fullerton	Class
Mrs N Lyon	Class
Mrs A McCabe	Class
Ms R McCallum	Class
Mrs M Milligan	Class
Ms S Pringle	Class
Mrs L Scott	Class

**Facilities Staff**

Mr C Agnew

Janitor

Ms A Philips

Catering Manager

5	Absence
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If your child is unable to attend school you are asked to let us know by 9.00 am on the first day of absence. If we do not hear from you then we will call the contacts that we have on Seemis to ensure you know why your child is not at school.

If you know they have a hospital/dental appointment, please let us know in advance.

Requests for your child to be absent from school to make an extended visit to relatives either in the UK or overseas must be made in writing to the head teacher, detailing the reason, destination and duration of absence and arrangements for their continuing education. On these occasions the pupil will be marked as an unauthorised absence.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register. (See section 7).

**Emergency Information**

We strive to keep the school open during term-time. However, there may be instances such as severe weather or power failures that could affect the school day. In such cases, we will inform you as soon as possible through text messages and our social media channels.

**Severe Weather Protocol**

In the event of severe weather like snow or heavy frost, if the school cannot open at the usual time, we will delay the start until 10 am. Notifications will be posted on social media and the council's website.

**Communication**

The Council's website, [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk), will provide updates on school closures or delays including further information about the next school day.

**Parental Responsibilities**

Inform the school of any changes to your contact details. ·  
If unsure about the school's status, visit the website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk) or email [education@southlanarkshire.gov.uk](mailto:education@southlanarkshire.gov.uk).

### **Your Commitments**

We ask that you:

- Support and encourage your child's learning.
- Respect and adhere to the school's policies.
- Respect school staff and support the school's commitment to your child's education.

### **Family Holidays During Term Time**

Please ensure your child attends school during term time and avoid holidays during this period as it disrupts education and reduces learning time. If a holiday during term time is unavoidable, inform the school in advance by letter.

Holidays during term time will be marked as unauthorised absences, except in exceptional circumstances where parents can demonstrate the inability to obtain leave during school holidays. Unexplained absences will be recorded as unauthorised.

### **Encouraging School Attendance**

We believe that regular school attendance is key to raising attainment and achievement. It's a shared responsibility among parents/carers and the school to emphasise the importance of attending school.

For your convenience, school holiday dates and in-service dates can be found on the council's website: [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk).

6	Parental Involvement
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### **Parental Involvement**

The Scottish Schools (Parental Involvement) Act 2006 offers guidance for education authorities, Parent Councils, and others.

Parentzone Parentzone Scotland | Education Scotland provides resources for parents and Parent Councils, and the National Parent Forum for Scotland offers additional information at [www.npfs.org.uk](http://www.npfs.org.uk).

### **Parental Involvement/Parent Council**

South Lanarkshire Council values parents as partners in their child's education and has published a strategy called 'Making a difference – working together to support children's learning', available on the Council's website:

[www.southlanarkshire.gov.uk/downloads/file/13457/parents\\_as\\_partners\\_-\\_strategy\\_2019](http://www.southlanarkshire.gov.uk/downloads/file/13457/parents_as_partners_-_strategy_2019)

### **The Importance of Parental Involvement**

- Parents, carers, and family members are the most significant influences on children's lives.
- Children spend only 15% of their time in school between the ages of 5 and 16.
- Research shows that parental involvement in learning leads to better outcomes at school and in life.

### **Our Aims for Parents/Carers**

- To be welcomed and involved in the life of the school.
- To be fully informed about their child's learning.

- To be encouraged to contribute actively to their child's learning.
- To be able to support learning at home.
- To be encouraged to express views and participate in discussions on education-related issues.

### **Parent Forum and Parent Council**

- Every parent with a child at school is automatically a member of the parent forum.
- The Parent Council is a formal group with a constitution that acts as the Parent Voice of the school.

### **Getting Involved**

To learn more about becoming a parent helper or joining the Parent Council and/or Parent Teacher Association, contact the school or visit our website.

A guide on the role of a Parent Council, created by parents for parents, is available via this link [Parent Councils](#)

### **Parentzone Scotland**

- A unique website for parents and carers in Scotland, offering information from early years to beyond school.
- Provides up-to-date information about learning in Scotland and practical advice to support children's learning at home.
- Offers more detailed information on additional support needs
- Explains how parents can get involved in their child's school and education.
- Includes details about schools, performance data for school leavers from S4-S6, and links to national, local authority, and school-level data on the achievement of Curriculum for Excellence levels.

Some useful information contacts for parents to find out more on education are as follows:-

- Parentzone – [www.parentzonescotland.gov.uk](http://www.parentzonescotland.gov.uk)
- Engage Parent Forum – [www.engageforeducation.org](http://www.engageforeducation.org)
- National Parent Forum for Scotland – [www.educationscotland.gov.uk/parentzone](http://www.educationscotland.gov.uk/parentzone)
- South Lanarkshire Council – [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)

7)	The Curriculum
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Curriculum for Excellence is the name given to the curriculum in Scotland for all children and young people aged 3-18. It is a forward; looking, coherent, more flexible and enriched curriculum that provides young people with the knowledge, skills and attributes they will need if they are to flourish in life, learning and work, now and in the future.

The curriculum includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school. This broad, general education will allow them to become successful learners, confident individuals, responsible citizens and effective contributors to life in the 21<sup>st</sup> century.

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enrich the curriculum, to provide the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curriculum areas are as follows:

- Expressive arts
- Languages and literacy
- Health and wellbeing
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies

If you want to know more about Curriculum for Excellence, please visit Scotland's Curriculum for Excellence ([scotlandscurriculum.scot](http://scotlandscurriculum.scot))

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

Level	Stage
Early	The pre-school years and Primary 1 or later for some.
First	To the end of Primary 4, but earlier or later for some.
Second	To the end of Primary 7, but earlier or later for some.

### **Health and Wellbeing**

Learning in health and wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future.

Health and Wellbeing is organised into 3 sections:

- Mental and emotional wellbeing
- Social wellbeing
- Physical wellbeing



## **Language and Literacy**

In Chatelherault Primary School we believe that children and young people should experience an environment which is rich in language and which sets high expectations for literacy and use of language. Children and young people need to spend time with stories, literature and other texts which will enrich their learning, develop their language skills and enable them to find enjoyment. Spoken language has particular importance in the early years. Teachers balance play-based learning with more systematic development and learning of skills and techniques for reading, including phonics.

Literacy is organised into 3 sections, namely listening and talking, reading and writing. Within these children are taught a number of sub-divisions:

- Enjoyment and Choice- exploring texts and explaining reasons for enjoyment
- Tools- teaching children skills and knowledge about language e.g. spelling and reading strategies
- Finding and Using Information- teaching children critical literacy skills e.g. making notes to understand and use information
- Understanding, Analysing and Evaluating- teaching children how to understand texts
- Creating texts- teaching children to develop their ability to communicate effectively e.g. by writing clear, well-structured explanations

## **Mathematics and Numeracy**

We also believe that from the early stages onwards, children and young people should experience success in mathematics and develop the confidence to take risks, ask questions and explore alternative solutions. Numeracy is a skill for life, learning and work. Having well-developed numeracy skills allows young people to be more confident in social settings and enhances enjoyment in a large number of leisure activities.

Numeracy and maths is organised into 8 sections:

- Estimation and rounding
- Number and number processes
- Fractions, decimal fractions and percentages
- Money
- Time
- Measurement
- Data and analysis
- Ideas of chance and uncertainty

Other curricular areas include

- Expressive Arts
- Sciences
- Social Studies
- Technologies

## **Spiritual, social, moral and cultural values (religious observance)**

A statement of the school policy in relation to the development of pupils' spiritual, moral, social and cultural values. This statement should be based on the national guidance issued by the Scottish Government on 21 February 2011 and the Education (Scotland) Act 1980. The statement must include reference to the parental right of withdrawal and how it may be exercised.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent.

Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.

### **Equalities**

Integral to this guidance is the principle of mutual respect. The diversity of belief and tradition provides an ideal context in which pupils can learn about, and so learn from, what is important in the lives of themselves and others. South Lanarkshire's guidance recognises and welcomes diversity and promotes respectful understanding.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.

In Chatelherault Primary School we recognise that religion and moral education is an essential part of every child or young person's educational experience. The school chaplain, Rev. John Carswell, visits the school regularly to speak to individual classes and also conducts services in the school.

8)	Assessment and Tracking Progress
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Assessment is an integral part of learning and teaching. It helps to provide a picture of a child's or young person's progress and achievements and to identify next steps in learning.

Assessment approaches in Chatelherault Primary promote learner engagement and ensure appropriate support so that all learners can achieve their aspirational goals and maximise their potential.

As with all aspects of Curriculum for Excellence, assessment practices are seen from the perspective of the learner. Learners are engaged in all aspects of assessment processes and are afforded an element of choice and personalisation in showing that they have achieved the intended outcomes.

All children set personal targets for learning on a Monday morning and these are displayed in all classrooms. The targets focus on Literacy, Numeracy and Health and Wellbeing. During the course of the week all children are encouraged to reflect on the achievement of the target and gather evidence from their class work to demonstrate that they have achieved their learning goal.

As learners move through the curriculum, they will experience a range of approaches to assessment. From the learner's perspective, assessment will begin in pre-school by focusing on personal development and feedback with experiences built around the developing child while in addition at the senior phase young people will experience assessment practices which lead to qualifications.

Assessment supports learning by focusing on the process of children and young people moving from where they are in their learning towards their desired goals. Assessment is also used to identify and plan any support they will need to achieve these goals.

Staff discuss with learners what they are expected to learn. They clarify and share learning intentions and success criteria and appropriate experiences for achieving these. Both staff and learners foster a sense of achievement by sharing challenging and realistic expectations. Sharing success criteria along with learning intentions allows learners to 'see what success looks like'.

High quality interactions between learners and staff lie at the heart of assessment as part of learning and teaching. These interactions promote thinking and demonstrate learning and development. They are based on thoughtful questions, careful listening and reflective responses and effective feedback strategies. Conversations about learning between teachers and children and young people, among teachers and among learners are part of the planned activities or experiences.

9)	Reporting
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The school's arrangements and approached for tracking and assessing pupils' progress and planning their future learning.

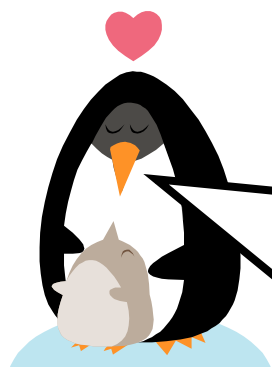
Reporting will be ongoing and comprise of a range of activities which can include children presenting their learning, newsletters, and ongoing oral discussions.

We will provide parents with reports so that you can see what your child is doing and how they are progressing. In addition, there will be parents' meetings which offer you the opportunity to discuss how your child's progressing and how you can contact the school if you wish further information. The school will offer you an appointment time so that you can visit in person to discuss your child's education.

Our 'learner reports' will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements and areas for development so you know what encouragement and support you can give.

Each month you will have an opportunity to comment on your child's learning by reviewing Learning Logs, Literacy or Numeracy work. The curricular area will be sent home accompanied by a comments sheet.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.



### What our Parents say about our school

- "Chatelherault is an excellent environment for children to learn in. It is immaculate and bright. The office/ reception/ janitorial staff are always positive and welcoming."
- "Teaching staff work hard and are innovative with tasks and support."
- "Child attends ASD base – extremely happy with support given and home/ school communication."
- "Pupils are working well with weekly targets."
- "It was good to get Literacy and Numeracy folders home to see how they are working in class."

**Enrolment – how to register your child for school.**

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

[www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/392/enrolling\\_your\\_child\\_for\\_school](http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school)

If you have any difficulty in identifying your catchment school, please email [Edsuppserv.helpline@southlanarkshire.gov.uk](mailto:Edsuppserv.helpline@southlanarkshire.gov.uk)

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

If your child is due to start school in August 2024, you can enrol online from Monday January 2025. Your catchment school will contact you between Monday 15 to Friday 19 January 2025 to confirm your enrolment.

If your child attends the nursery of your catchment school, please do not assume that they will automatically be transferred. You must register them as normal at the school that is in the catchment area for your home address

If parents want their child to go to another school, they must enrol in the first instance with their catchment school and intimate that they wish to make a placing request. An online placing request form is available from the SLC website – [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk) or by contacting [edsuppserv.helpline@southlanarkshire.gov.uk](mailto:edsuppserv.helpline@southlanarkshire.gov.uk) or phone 0303 123 1023.

**Change of School/Placing Request**

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school, then you may make what is known as a 'placing request'. If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until the Council have made a decision on the 'placing request'. Please note if your 'placing request' application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a 'placing request' is successful then school transport is not provided.

If you move outwith your catchment primary school a 'request to remain form' must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. If you require further information, please contact Education Support Services on [edsuppserv.helpline@southlanarkshire.gov.uk](mailto:edsuppserv.helpline@southlanarkshire.gov.uk) or 0303 123 1023.

### **Transition from primary to secondary school**

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school

as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time on events designed to support P7 children before they move on to secondary school.

11)	Support for Pupils
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### **Getting it right for every child.**

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teachers.

If you have any concerns about your child's wellbeing, you can speak to the named person who will work with you to provide support and decide how to move forward. Your school will let you know who this is. It is likely to be the Head Teacher in a primary school and a principal teacher (pupil support) in Secondary.

More information can be found on:

[www.scotland.gov.uk/gettingitright](http://www.scotland.gov.uk/gettingitright)

### **Support for All (Additional Support Needs)**

Many children experience learning challenges or difficulties from time to time and may require additional support. The Class Teacher plans to meet the learning needs of all children within the class by tailoring the curriculum to support learning and celebrating pupil achievements.

When a child requires assistance parents will be consulted, kept fully informed and encouraged to help their child at home. Close liaison between staff, parents and carers is essential. We work in partnership with many outside agencies to ensure that we can offer the highest level of support for all of our pupils. These include Educational Psychologist, Integrating Children's Services, Social Work, and Specialist Support Teachers (Behaviour and Learning).

Within the school support is offered in a wide variety of ways and is designed to meet the needs of each individual. These include:

- One to one support from school support assistant
- Differentiated curriculum
- Visual Timetable
- Reduction in the number of tasks
- ICT – access to computer for written work

- Specialist Support Teacher
- Focus Groups – Keyboard Skills, Write from the Top, Phonics Support
- Listen To Me – Pupils can access support for either learning or emotional

South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts. These are available through the school or on the South Lanarkshire Council website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk).

- The Additional Support for Learning Act
- Requesting an Assessment
- Planning for Learning – ASP
- Planning for Learning – CSP
- Transitions
- Future Planning
- Information for Parents and Carers about moving on from school.
- Inclusive Education
- ICT Assessment
- Visual Impairment Support
- Early Years Specialist Support
- Independent Adjudication

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, schools and local authorities to ensure children get the right support.

Enquire – the Scottish advice service for additional support for learning

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone Helpline: 0345 123 2303

Address : Enquire  
Children in Scotland  
Rosebery House  
9 Haymarket Terrace  
Edinburgh  
EH12 5EZ

Email Enquiry service: [info@enquire.org.uk](mailto:info@enquire.org.uk)

Advice and information is also available at [www.enquire.org.uk](http://www.enquire.org.uk)

Enquire provides a range of clear and easy-to-read guides and fact sheets including The parents' guide to additional support for learning.

If you would like to order our leaflets, postcards or guides to share with parents and carers of pupils in your school, please contact us on [info@enquire.org.uk](mailto:info@enquire.org.uk)

## **Attachment Strategy for Education Resources**

### **Attachment – what we do to support children and young people**

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice.

***What does it set out to do?***

The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment theory and its application and how positive relationships can make a difference to outcomes.

***How can I find out more?***

South Lanarkshire Council Education Resources have published a series of leaflets and posters for establishments for parents/carers which aim to share information on attachment theory and on how this can inform the ways in which we support children and young people.

These are available in schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff.

12)	School Improvement
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All parents have an opportunity to contribute to the school improvement plan by completing an annual questionnaire, participating in our termly School focus groups or joining our School Improvement Plan committee.

Our improvement plan identifies areas of improvement and how as a school we are going to overtake the targets set within an agreed timescale. A copy of the Improvement Plan is available from the school office.

Examples of some of our areas of improvement this session are detailed below

- Increased our pace of learning in mathematics by introducing new planners to support learning
- Introduced a more comprehensive approach to Active Maths which encourages more pupil choice
- Revised our additional Support for learning programme to ensure we are 'Getting it Right for Every Child'
- Introduced new Learning Logs which increase pupil ownership of target setting and evidence collecting.
- New literacy planners introduced across the school
- Opportunities for Interdisciplinary Learning are increasing and staff endeavour to make learning relevant and engaging
- Raised attainment in literacy through the introduction of reading and writing assessments that promote teacher/pupil dialogue about learning.
- Baseline assessment to support learning and track pupil progress introduced in P1,P3,P4 and P7
- Help Your Child Succeed parent partnership programme has helped to promote increased partnership with parents.



13)	School policies and practical information
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## **School/Nursery Meals**

### **Nursery class**

All children attending a local authority nursery will be provided with a free lunch. In addition, if your child attends long mornings or afternoons e.g., over 4 hours 30 minutes they will be provided with a 'brunch' or 'afternoon tea'.

Nursery lunches and snacks are based on nutritional requirements from the NHS "Setting the Table" guidance.

Nursery age children will also receive milk and a healthy snack free of charge under the Milk and Healthy Snack scheme 2021. This will be provided by the establishment.

### **Primary pupils**

Healthy eating is something that the school supports, and a range of meals are available at lunchtime that meet the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020

All primary schools run a Breakfast service from 8.15am to 8.45am with pupils being offered a selection of toast, cereal or fruit along with a cup of milk.

For their lunch each day pupils have the option to choose from four meal options everyday. two hot meal options plus a snack option. These are all served with vegetables or side salad. All meals also come with fresh chilled drinking water, salad selection, seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime.

Pupils in:

Primary 1 - 5 receive a free school lunch.

Primary 6 - 7 meal cost is £2.05 £2.17

School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

NB School Meal prices are reviewed annually and may be subject to change

Adapted diets

If your child within Nursery, Primary or Secondary requires an adapted diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a halal or vegan diet request for your child, please speak to the school office who will provide you with a request form.

### **Free School Meals**

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child:

Income Support, Universal Credit (where your take home pay is less than £726 £796 per month),  
Job Seeker's Allowance (income based),

Employment and Support Allowance (income related),

Working Tax Credit

Child Tax Credit (where your gross annual income does not exceed £8,717 £9,552 as assessed by the HM Revenues and Customs),

Child Tax Credit Only (where your gross annual income does not exceed £18,725 £19,995 as assessed by the HM Revenues and Customs) or receive support under Part VI of the Immigration and Asylum Act 1999.

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P6 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school.

Arrangements are in place to ensure anonymity is protected of children who receive free meals so that children who receive free meals are not singled out and we encourage all children to remain in school at lunch time.

Our breakfast club is open from 8.15am and children can access it from the main doors of the school. Last entry should be 8.40 am. After breakfast the staff will escort the children into the playground at 8.45 am.

### **School Uniform**

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco or drugs
- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so
- footwear that may damage flooring.

## Our Uniform



Pupils at Chatelherault Primary normally wear: - navy blazer or school jacket, navy trousers, skirt or pinafore, school tie, blue blouse or shirt and a navy sweat shirt with the school badge may be worn together with a blue polo shirt. For P.E. We ask parents, if at all possible, to provide gym shoes, a T-shirt and shorts. The wearing of school uniform is recommended by the staff, and the Parent Council as it encourages equality, pride in the school and neat appearance. All items of clothing should be clearly marked with the pupil's name and class. Sweatshirts and Polo shirts can be purchased online from Scotcrest Uniforms in Hamilton, [www.scotcrestschools.co.uk](http://www.scotcrestschools.co.uk) and click on Chatelherault PS link.

Blue polo shirt (with school logo)  
Blue sweatshirt (with school logo)  
Blue jumper (with school logo)  
Blue cardigan (with school logo)  
School tie

We request that all pupils wear gym shoes inside the school building and these are renewed as necessary.

## Allergies

### Allergies

Many children in our schools have allergies, and it is crucial for parents to keep the school informed about these conditions.

### Health Care Plans

- Allergies can manifest at any time with symptoms ranging from mild to severe.
- Children with moderate to severe allergies often have a Health Care Plan from the NHS, detailing symptoms and interventions.
- Parents must share this plan with the school and provide updates as necessary.

### **Mild Symptoms**

Even without a Health Care Plan, parents should regularly update the school on any new triggers, medications, or actions required.

### **Employee Training**

- School staff need to know your child's symptoms, treatments, and actions required to prevent exposure and minimise the risk of reactions.
- Employees receive training on allergies and will consult with parents and the NHS for any additional specialist training needed.

### **Policy Adherence**

In supporting children and young people with allergies, school staff will follow South Lanarkshire Council's Safe Systems of Work, risk assessment process, and national guidance on the administration of medicines.

### **Support for parent/carers**

#### **Clothing grant**

In certain circumstances the Council provides support to parents/carers for the purchase of school wear. This also now includes nursery children aged 3 and 4 years old.

Applications can be made online at [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk).

If you are required to submit evidence of your Tax Credit income or your Universal Credit Statement, it is important that all pages a copy of this evidence is attached to submitted with your online application. Should you require further information, or you are unable to submit an application online then please contact the helpline number 0303 123 1011 (option 5).

### **School hours/holiday dates**

Primary 1 – 7	Morning session	9:00am - 12:35pm
	Afternoon session	1:20pm - 3:00pm
	Morning Interval	10:40am – 10:55am
	Lunch Interval	12:35pm – 1:20pm
Nursery	All day	9:00am - 3:00pm

See attached list showing school holiday dates.

### **Transport**

#### **School transport**

South Lanarkshire Council's mainstream school transport policy provides transport for primary school pupils who live one mile or more from their catchment primary school by the shortest safe walking route.

The calculation on the measurement of distance from home to school is measured using a Geographical Information System (GIS), which is used for all measurements to ensure that Council Policy is consistently applied across the Authority.

More details on school transport can be found at the following link including the online application form:

[https://www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/545/school\\_transport](https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/545/school_transport)

If you consider your child to be eligible you should complete the online application form. Forms should be submitted before the end of March for those pupils starting school in August to enable the appropriate arrangements to be made.

A privilege transport scheme is operated on mainstream school contracts where a pupil is not entitled to free school transport. Privilege Transport will only be provided where there is a space on an existing school contract and will be from and to designated pick-up and drop-off points. It will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities.

A new application must be made each year.

More details on Privilege school transport may be found here:

[https://www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/784/privilege\\_transport\\_to\\_school](https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/784/privilege_transport_to_school)

### **Pick-up points**

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's distance limit for school transport.

It should be noted that it is the parent's responsibility to ensure their child behaves in a safe and acceptable manner while travelling in, and alighting from, the vehicle. Misbehaviour can result in your child losing the right to school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

Mainstream School Transport contact details: e-mail:  
school\_transport@southlanarkshire.gov.uk  
tel: 0303 123 1023

Any other information on transport appropriate to the school should be mentioned.

### **Insurance for schools – pupils' personal effects**

#### **Insurance for Pupils' Personal Effects**

South Lanarkshire Council has noted an increase in claims for loss or damage to pupils' clothing and personal effects. Please be aware of the Council's insurance policy regarding pupils' personal items:

### **Theft/Loss of Personal Effects**

- The Council is not responsible for the loss or theft of pupils' personal items, such as mobile phones or tablets. These items are brought to school at the pupil's and parents' own risk.
- To prevent loss, please avoid bringing valuable or unnecessarily expensive items to school.
- Staff members are instructed not to take custody of any personal items.
- This policy also applies to musical instruments and other equipment used for school activities.

If such items are left at school, it is at the pupil's and parents' own risk.

For valuable items like musical instruments, parents should ensure they are covered by their own household insurance.

### **Damage to Clothing**

The Council is only liable for damage to pupils' clothing if it is caused by the negligence of the Council or its employees. Claims for other reasons will not be accepted by the Council's insurers.

### **Promoting Positive Behaviour**

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

### **Child Protection**

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant Education Operating Procedures. They must also complete a mandatory Learn on Line Course "Child Protection in Education".

South Lanarkshire's children's services partnership works together to support children, young people and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are “*cared for and protected from abuse and harm in a safe environment in which their rights are respected*” (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to: -

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information, or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee’s website has a range of useful information for parents/carers to help them keep their children safe. [www.childprotectionsouthlanarkshire.org.uk](http://www.childprotectionsouthlanarkshire.org.uk)

## **General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)**

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school. Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information please contact the school.

### **Privacy Notice**

#### **Introduction**

In line with the General Data Protection Regulation (GDPR) we have produced this privacy notice to inform you how we deal with personal information as part of our statutory function as an education authority.

The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

#### **Using your personal information**

The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

#### **Information we collect from you about you and your child at enrolment**

When you enrol for a nursery or school, we ask for the following information:

- parent/carer contact details (name, address, phone, email);
- the child’s name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.



**Information we collect at other times**

We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.

- If you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.
- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.
- If there are concerns about your child's wellbeing and/or your child has needs that may require additional support, we will wish to work with you to collect and consider information to enable us to help you get the right support at the right time in line with the Getting it right for every child approach.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

**Information that we collect from other sources**

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:

- exam results and assessment information;
- information about health, wellbeing or child protection.

**Why do we need this information?**

We need this information so the Council can ensure it is delivering education services appropriately to all learners:

- for the education of children, young people and adult learners;
- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners ;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

**We will share your information with:**

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:

- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people's learning;
- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- The NHS, to support health initiatives in accordance with the legal obligation on the Council in terms of section 39(3) of the National Health Service (Scotland Act 1978);
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website:

[https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general\\_privacy](https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy)

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.



## **Education Resources**

### **School holiday Dates Session 2025/2026**

#### **August 2025**

- **Tuesday 12 August - teachers return**
- **Tuesday 12 and Wednesday 13 August - in-service days (all schools)**
- **Thursday 14 August - pupils return to school**

#### **September 2025**

- **Friday 26 September and Monday 29 September (September weekend holiday)**

#### **October 2025**

- **Monday 13 to Friday 17 October (October break)**

#### **November 2025**

- **Monday 10 November (in-service day)**

#### **December 2025 and January 2026**

- **Friday 19 December (schools close at 2.30pm)**
- **Monday 22 December to Friday 2 January 2026 (Christmas/New Year break)**
- **Monday 5 January 2026 - pupils return to school**

#### **February 2026**

- **Monday 16 and Tuesday 17 February (February break)**
- **Wednesday 18 February (in-service day)**

#### **April 2026**

- **Thursday 2 April\*** (schools close at 2.30pm)
- **Friday 3 April to Friday 17 April** (Easter/Spring break)
- **Monday 20 April** - pupils return to school

#### **May 2026**

- **Monday 4 May** (May day)
- **Thursday 7 May\*\*** (in-service day - all schools)
- **Friday 22 May and Monday 25 May\*\*\*** (Local holiday)

#### **June 2026**

- **Thursday 25 June** (schools close at 1pm for summer break)

**\*Good Friday falls on Friday 3 April 2026**

**\*\*In-service day proposed to coincide with Scottish Parliamentary Election. Subject to change.**

**\*\*Lanark schools will close on Thursday 11 and Friday 12 June 2026**

**Pupils attend school for 190 days and teachers attend for 195 days.**

## Appendix A

For a comprehensive list of useful information, please visit the Council's website:

[http://www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/1264/curriculum\\_f\\_or\\_excellence/3](http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/1264/curriculum_f_or_excellence/3)

### **Additional Information**

Education Scotland's Communication Toolkit: A resource for engaging with parents.

The Scottish Government Guide Principles of Inclusive Communications: Offers information on communications and a self-assessment tool for public authorities.

Choosing a School: A Guide for Parents: Provides information on choosing a school and the placing request system.

A Guide for Parents About School Attendance: Explains parental responsibilities regarding children's attendance at school.

### **Parental Involvement**

Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils, and others.

Parentzone provide information and resource for parents and Parent Councils National Parent Forum for Scotland; [www.npfs.org.uk](http://www.npfs.org.uk)

### **School Ethos**

Supporting Learners - guidance on the identification, planning and provision of support.

Journey to Excellence - provides guidance and advice about culture and ethos.

Health and wellbeing guidance on healthy living for local authorities and schools.

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support.

Scottish Catholic Education Service's resource 'This is Our Faith' which supports the teaching and learning of Catholic religious education.

### **Curriculum**

Information about how the curriculum is structured and curriculum planning.

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas.

Advice, practice, and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing.

Broad General Education in the Secondary School – A Guide for Parents and Carers

Information on the Senior Phase

Information on Skills for learning, life, and work

Information around the Scottish Government's 'Opportunities for All' programme

Information for organisations responsible for the planning, management and delivery of career information, advice, and guidance services

The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning.

### **Assessment and Reporting**

Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework.

Information about Curriculum for Excellence levels and how progress is assessed.  
Curriculum for Excellence factfile - Assessment and qualifications.

Information on recognising achievement, reporting, and profiling.

The Scottish National Standardised Assessment- in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

### **Transitions**

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond.

Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice, and guidance strategy.

Choices and changes provides information about choices made at various stages of learning. The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs.

Supporting Children's Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition.

Enquire is the Scottish advice service for additional support for learning.

Parenting Across Scotland offers support to children and families in Scotland.

### **Support for Pupils**

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs.

Information about the universal entitlement to support that underpins Curriculum for Excellence.

Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended.

Getting It Right for Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers.

### **School Improvement**

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports.

Education Scotland's Inspection and review page provides information on the inspection process.

Scottish Credit and Qualifications Framework (SCQF).

Scottish Qualifications Authority provides information for teachers, parents, employers, and young people on qualifications.

Amazing Things - information about youth awards in Scotland.

Information on how to access statistics relating to School Education.

School Policies and Practical Information

Schools and local authorities should consider the most relevant school, local and national policies and include details or links for parents to sources of further information.

National policies, information and guidance can be accessed from the Scottish Government website on [www.gov.scot](http://www.gov.scot) with an update on sc