

P7 Narrative

Name: _____ Date: _____

Title: _____

P7 Core targets	S	P	T
Spell all common and tricky words correctly			
Spell less commonly used and technical words with greater accuracy			
Use capital letters and full stops when writing sentences			
Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
Accurately use paragraphs to separate events/ideas/facts			
Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Narrative Writing Features	Teacher
Understand the Purpose and the Audience (who and why they are writing)	
A beginning/opening which stimulates the reader to read further	
Detailed description of the atmosphere, setting and characters (what they look like and the type of person they are)	
Describe the main events in a sequenced order.	
Characters thoughts, feelings, sights, sounds, etc included	
Characters views and opinions included	
Subsequent events as result of action included	
A dialogue to add detail to the main events and characters (to enhance the characters actions and reactions)	
A turning point or twist to detail the characters reactions	
A conclusion which provides the reader with an effective, exciting or dramatic ending	

P7 Information Report

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Title: _____

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Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
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Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Information Writing Features	Teacher
Understand the purpose and the Audience (who and why they are writing)	
A title to interest/inform the reader	
Text should be written in an impersonal style (no use of pronouns)	
An introductory paragraph	
Use notes to organise information	
Subheadings used to organise information	
Information written in paragraphs (2/3 under each subheading)	
Topic specific language used	
Bring the report to a succinct conclusion (this can include personal comments)	
Pictures/photos/diagrams used to give further information	
Compare the sources used	
Sources of information acknowledged	

P7 Persuasive

Name: _____ Date: _____

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Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
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Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Persuasive Writing Features	Teacher
Understand the purpose and the Audience (who and why they are writing)	
Select an appropriate form	
A title to interest/inform the reader	
An introductory paragraph which refers to the main message and gets the reader on your side	
3/4 paragraphs which present the expressed point of view with evidence, facts and statistics	
Emotive, formal and powerful vocabulary used to create an air of authority	
Complex connective used, e.g. moreover, furthermore, in fact etc	
A concluding paragraph to summarise the point of view	
Select appropriate photos/graphics/labeled diagram with captions to reinforce the stated point of view	

P7 Explanation

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Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
Accurately use paragraphs to separate events/ideas/facts			
Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Explanation Writing Features	Teacher
Understand the purpose and the Audience (who and why they are writing)	
A title that tells what is to be explained	
An introductory paragraph providing necessary background information about the subject	
Subheadings used	
Written in paragraphs or sections and in explained in detail	
Join sentences together using a variety of complex connectives	
Complex connective used, e.g. moreover, furthermore, in fact etc	
Explicit cause and effect language used	
A concluding paragraph to summarise the explanation	
Written consistently in the present tense	

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P7 Recount

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Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
Accurately use paragraphs to separate events/ideas/facts			
Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Recount Writing Features	Teacher
Understand the purpose and the Audience (who and why they are writing)	
A title to capture the readers attention	
An introductory paragraph with a more detailed summary of the main happenings	
Important, main events selected and written in chronological order	
Written in paragraphs (with subheadings to categorise information where appropriate)	
The events to be elaborated so that the experience can be visualised	
Use of direct speech where appropriate and relevant	
Some topic sentences used which tells what the paragraph is about	
Written in the past tense	
A concluding paragraph to summarise the main events and an evaluative comment	
Appropriate graphics/photos/illustrations to engage the reader and to provide more information	

P7 Instructional/Procedural

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Title: _____

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Use capital letters and full stops when writing sentences			
Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
Accurately use paragraphs to separate events/ideas/facts			
Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			

Instructional/Procedural Writing Features	Teacher
Understand the purpose and the Audience (who and why they are writing)	
A title linked to the instructions/procedures	
A list of materials/equipment needed for the procedure in some detail	
Written in a chronological order	
Written in paragraphs (with subheadings to categorise information where appropriate)	
Use organisational devices such as bullet points, boxes, headings	
Use precise adverbs and adjectives	
Topic specific/technical language used	
Time connectives used	
Use numbers and bullet points to organise information	
Use the third person and the present tense	
Include a picture or diagram to support the text	

P7 Discursive

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Title: _____

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Use capital letters and full stops when writing sentences			
Accurately use a wide range of punctuation			
Join sentences using a wide variety of conjunctions/ connectives			
Accurately use paragraphs to separate events/ideas/facts			
Vary the sentence lengths and sentence beginnings			
Use more complex sentence structures			
Present all work legibly in joined script			
Features included to make it attractive (headings, diagrams, charts)			
Discursive Writing Features	Teacher		
Understand the purpose and the Audience (who and why they are writing)			
An opening paragraph/statement to introduce the issue/subject being discussed			
Detailed background information included			
Present an argument for/against. State both sides clearly.			
'For' and 'against' substantiated with evidence			
Use good words and phrases to develop an argument			
Use good words and phrases to reinforce an argument			
Use good words and phrases to change the course of an argument			
Use a formal impersonal style of writing			
Written in the third person			
Logical connectives used			
A paragraph near the end stating the writer's point of view			
The final section should include a restatement of the issue and the preferred argument.			
A conclusion which sums up the debate and gives a balanced opinion. Also encourage the reader to think further about the subject			