



Education Resources
Executive Director: Lyndsay McRoberts
Cathkin Primary School – Head Teacher: Noreen Black

Our ref: NB/HT
Your ref:
If calling ask for: Mrs Black
Phone: 0141 634 4569
Date: 20th August 2026

Dear Parent/Carer

Welcome Back

Welcome back to a new school session at Cathkin Primary School. I hope you all had a great summer break and managed to make the most of the summer sunshine.

I have been very impressed to see that the majority of our children have come to school in their full school uniform. I am sure that you will agree that all of our children are looking extremely smart. Please be advised that we have a selection of pre-loved school uniform that we would encourage parents/carers to take advantage of.

This letter is to share with you important information regarding our school and to seek your support with aspects of our school routines.

Communication with the school

If you need to contact the school then please:

Telephone: 0141 634 4569 or **Email:** office@cathkin-pri.s-lanark.sck.uk

If your child is going to be absent from school then we would appreciate if you telephone, to inform the school by 9:30am on the first day of absence.

Letters will be issued soon to parents and carers for a variety of reasons. These will be issued via SLC's ParentPortal platform. If you require support with signing up to this portal then please contact or pop in to the school office, where staff will be on-hand to support you with getting this online platform set-up. (*parentportal.scot*)

Mobile Phones

Please note that it is not necessary for mobile phones to be brought into schools. Mobiles brought into school will be at the owners risk. Pupils should ensure that their phones are **switched off and placed in their school bag/jacket pocket** before they go into their classroom..

Administration of Medication

Throughout a school session there may be times and occasions when children require medication to be taken at school. All medication to be administered **must be in date** and have a **pharmaceutical label with the child's name and dosage** on the label.

Nut Free Zone

Our school is a nut free-zone. Please ensure that children are not bringing in any snacks that contain nuts/ nut derivatives.

Breakfast Club

Our breakfast club will recommence w/b Monday 17th August 2026. The breakfast club will be open from 8:30am and close at **8:50am** on Mondays to Fridays. Pupils attending the club should enter the school via the school playground and then go into the school building via **Door A**.

Payment via Parent Pay

Please note that **all payments** for school lunches, milk and events can only be made via Parent Pay. If you require further information on accessing your Parent Pay account then please phone the school office team.

Burnside Road, Ruthergle3 G74 4AA Phone: 0141 634 4569
Email: office@cathkin-pri.s-lanark.sch.uk



INVESTORS
IN PEOPLE



Healthy
Working
Lives

School Uniform

Please can you remember to label your child's blazer, jacket, sweatshirt/cardigan, where possible. This will support us to easily identify misplaced clothing.

Gym and Indoor shoes

All pupils are expected to change from their outdoor shoes into indoor shoes before they enter the classroom. Please ensure that these are labelled.

These can be 'plimsols', soft shoes or 'clean-soled' trainers. If children are unable to tie their shoes independently then please ensure that their shoes are able to be fastened easily – e.g. with Velcro fastening

Pupils in Primary 2 to Primary 7 may bring 'clean white soled' trainers for PE. These trainers should be kept in school and only be used for PE or indoor after school activities. We would encourage pupils to bring in their PE kit to 'change' for PE. Our PE kit consists of a white polo shirt/tee-shirt and navy/black shorts. We would politely ask that your child does not bring any football strips to wear for PE.

PE Timetable

Please see the table below which outlines your child's PE days. Each class has been allocated two PE sessions per week. Each class has been allocated at least one indoor PE slot. Outdoor sessions will also continue.

PE	Classes
Monday	Primary 5, Room 4A, Room 4B, Room 10
Tuesday	Primary 3, Primary 4, Primary 6, Primary 7, Room 1, Room 2,
Wednesday	Primary 1, Primary 2, Room 11, Room 12
Thursday	Primary 3, Primary 4, Primary 5, Primary 7, Room 10
Friday	Primary 1, Primary 2, Primary 6, Room 1, Room 2, Room 4A, Room 4B, Room 11, Room 12

PE - Pupils should wear shorts and a polo-shirt/tee-shirt. Shorts can be worn underneath school trousers/skirt. Pupils can bring joggers, a sweatshirt and a waterproof jacket (in case of inclement weather) to school for their outdoor lessons. Your child's class teacher will let you know on which day PE will be outdoors.

We would value your support in ensuring that your child comes to school in their school uniform each day and that they bring the appropriate clothing and footwear to change into on their PE days.

As we will be using various places and spaces within our school grounds, we would appreciate that when lessons are taking place within our outdoor spaces that parents/carers avoid walking through these areas.

Water in school

Pupils may bring a water bottle to school, as we will continue to encourage pupils to drink water throughout the school day.

Please note that no flavoured or fizzy water/ drinks should be brought into school for drinking in class. Fizzy drinks should not be brought into school to be drunk at break/ lunchtimes.

Lunch Boxes

We would encourage pupils that if they bring their own lunch bag, that they bring antibacterial wipes to clean off their lunch bag before and after use.

Cathkin Primary School and Nursery Class - Staffing

Members of the Senior Leadership team will be available to communicate with parents/ carers as follows:

Mrs Black – Head Teacher

Ms Harper: Depute Head Teacher (Mainstream and Nursery)

Mrs Sistrunk: Depute Head Teacher (ASN Department)

Ms MacDonald: Principal Teacher (Mainstream)

Mrs Cruickshanks: Principal Teacher (ASN Department)

This session we have configured the following classes. Staff allocated to each class are as follows:

Class	Class Teacher(s)	Class	Class Teacher (s)
Primary 1	Miss Sweeney	Room 1	Mrs Lamb
Primary 2	Mrs Donaldson/Mrs Ritchie	Room 2	Mrs Leckie/Miss Simpson
Primary 3	Miss Burns	Room 4A	Mrs Aitken/ Miss Palmer

Primary 4	Mrs Taylor	Room 4B	Mrs Cruickshanks/Miss Elliot
Primary 5	Mrs MacDonald/Mrs Robertson	Room 10	Miss McGettrick
Primary 6/7	Mr Bell	Room 11	Ms Devlin
Primary 7	Miss Miller	Room 12	Mrs Hendry

Other members of our teaching staff who will be supporting our learners are:

Mrs C McLellan	PEF Numeracy and literacy interventions, CCC - various classes
Miss R. Simpson/Miss Palmer	Inclusion, CCC- various classes
Miss Elliot/Miss Palmer	Inclusion, CCC – various classes

Support Staff

Mainstream	Mrs Kirkwood (SSA Team Leader), Miss Milligan, Mrs Rennie, Mrs Parker, Mrs Cunningham, Miss McBrearty, Ms Kruczek, Ms Pullman
ASN Base	Mrs Wilson (SSA Team Leader), Ms Roberts, Ms Chandler, Miss Moore, Miss Brown, Ms Hill, Ms Talent, Ms Hailey, Miss Mackie, Ms McGrory, Mrs Lang, Mrs Blackwood, Miss Woodley, Miss Neish, Ms Greenan

Our Office Team are also available to provide support:

Miss Thomas	Office Support
Ms Stewart	Learning Community Office Support

Early Years (Nursery)Provision

Nursery Team Leader	Mrs McDonald
Early Years Workers	Miss Irons, Ms Murray, Mrs Brolly, Miss Finlay, Mrs Speirs, Mrs Gilmour, Mrs Campbell, Ms Strain, Miss McKay
Early Years Support Staff	Mrs Mitchell

Drop Off and Pick Up

Primary 1 (Room 3) and Primary 2 (Room 4)

Please drop off your child at the **main playground gate** and pick them up from the **small/infant playground gate**.

Drop off should not be before **8:50am**, as there is no adult presence in the playground before this time.

We would politely request that parents/carers avoid congregating close to the gate entrance/exit.

Primary 3 – Primary 7

Please drop off your child at the **main/senior playground**. Pick up will be from the **main playground**. Drop off should not be before **8:50am**, as there is no adult presence in the playground before this time.

Prior to 3:00pm we would request that parents/carers picking up their child keep left (on the path) to allow our staff and pupils from our ASN department enough space to exit the main playground safely and move to the school transport area.

We would also remind parents/carers of P1-P7 pupils not to stand close to the nursery entrance/exit or in the parking bay area for SLC Transport. This will support the above arrangements as we strive to ease congestion at the start and the end of the school day.

Car Parking

We would encourage all pupils, parents/ carers to walk to school or park further away and park and stride. Space within the school car park is limited and we would value your support in ensuring that our car park is safe for all pedestrians.

If you are a Blue Badge Holder, please ensure that your badge is clearly displayed.

May I also remind drivers who are dropping off or picking up children to only park in the designated parking bays and not the parking spaces reserved for taxis/buses/ mobility card holders.



Please **DO NOT** block cars, double park or park at the double yellow lined areas. This is to ensure that pupils embark/disembark safely.

If you are unable to park within our school grounds, please be considerate of residents living near the school and avoid parking in front of residents driveways on Skye Road.

May I also remind drivers that driving speed within the school grounds should not exceed more than **5mph**.

Thank you to all parents/carers and visitors for their patience when entering and leaving our school car park and for their support with following our parking guidelines.

Back to school financial support

The end of the summer holidays brings a mix of excitement and expense for families.

New uniforms, school bags, nursery essentials and lunch costs can all add up quickly, placing real pressure on household budgets at this time of year.

Social Security Scotland has a range of payments to help ease those costs – from nursery age right through to secondary school. Thousands of families already benefit from this support, but many may not realise they are eligible.

Support for nursery-aged children

For families with children aged between two years and three years and six months old, the [Best Start Grant Early Learning Payment](#) of £331.95 can help with the costs of toys, books, clothing and other items that support a child's development. There is no requirement to take up a place at nursery to qualify for this payment. Families receiving Scottish Child Payment and are eligible for this payment will be paid automatically, there is no need to apply.

Families may also be able to receive [Best Start Foods](#), a payment that can help parents buy healthy foods during pregnancy and up to a child is 3 years old.

Help for children starting primary school

Starting primary school is a big milestone – and it can be an expensive one.

The £331.95 [Best Start Grant School Age Payment](#) can be used for anything a child needs to start school, including uniforms, school bags, books and equipment. Applications are now open for children born between 1 March 2021 and 28 February 2022. A child does not need to go to school to receive this payment and children deferring starting primary this year still need to apply by the deadline of 28 February 2027 to receive the payment.

Children who are eligible for this payment and already receive Scottish Child Payment will be paid automatically - there is no need to apply.

Help for all ages - families with children 16 years and under

[Scottish Child Payment](#) is available to families with children under 16 and provides £112.80 every four weeks for every eligible child. It's designed to help with the everyday costs of raising a family and can make a significant difference to household finances throughout the year – not just at back-to-school time.

Check eligibility

As children head back to nursery and school after the summer holidays, now is a good time to review what financial help may be available. Eligibility is normally linked to receiving certain benefits, including Universal Credit, however it isn't a requirement for some people aged 20 and younger.

To find out more on the range of payments available and eligibility visit [Children and family - mygov.scot](#)

Parents in Partnership

This session we will continue to welcome parents to be involved in supporting the work of the school through attending our Parent and Carer Community Meetings.. **Our first Cathkin Primary Parent and Carer Community Meeting will be held at the school on Monday 31 August at 6pm. At the meeting we would like to share with parents and carers our school vision, improvement plan and how parents/carers can be involved in their child's learning and the wider aspects of school life.** All parents/carers are welcome to attend. Tea, coffee and light refreshments will be served.

Please do not hesitate to contact the school if you have any questions or queries.

Yours sincerely

Noreen Black
Head Teacher



'Working together to nurture every child providing opportunities to achieve and grow: a stepping -stone to their future'