



**Education Resources**  
Executive Director **Tony McDaid**  
**Cathkin Primary School – Head Teacher: Noreen Black**

<b>Our ref:</b>	NB/AC
<b>Your ref:</b>	
<b>If calling ask for:</b>	Mrs Black
<b>Phone:</b>	0141 634 4569
<b>Date:</b>	17 August 2020

Dear Parent/Carer

**Welcome Back**

Welcome back to a new school session at Cathkin Primary School.

I hope you all had a good summer break, given the current pandemic, and managed to make the most of the days when the weather was good.

I have been impressed to see the number of children who have come to school in their full school uniform. I am sure that you will agree that all of our children are looking extremely smart. This session we have modified our school uniform to support families who were unable to access purchasing their child's school uniform as they usually would have done.

Looking forward to this session, I would be grateful for your support with the following:

**Communication with the school**

You will be aware that we are unable to have parents/ carers come into the school building at this current time. Access to the school building will be by prior arrangement from myself or a member of our Senior Leadership Team.

If you need to contact the school then please:

**Telephone:** 0141 634 4569

or **Email:** [office@cathkin-pri.s-lanark.sch.uk](mailto:office@cathkin-pri.s-lanark.sch.uk)

Members of the Senior Leadership team will be available to communicate with parents/ carers as follows:

**Miss Harper: Nursery and P1-P3**

**Mr Frame: P4 and P5**

**Mrs Black: P6 and P7**

**Ms Glashan: ASN Department**

Please note that I will be available to communicate with any parent/ carer should they wish.

**Drop Off and Pick Up**

***At present, given the requirement for adults to social distance from each other and to socially distance from children who are not from their own household, we will be continuing to stagger drop off and pick up times as detailed below for the foreseeable future.***

As well as staggering the time I would ask that you read carefully. the information below to support our arrangements to keep members of our school community safe at the busy times in our school day.

**Primary 1 (Room 1) and Primary 2 (Room 2)**

Please drop off and pick up your child at the **small/infant playground**.

Drop off should not be before **8:45am**, as there is no adult presence in the playground before this time.

Burnside Road, Rutherglen G74 4AA Phone: 0141 634 4569 Fax: 0141 631 3393  
Email: [office@cathkin-pri.s-lanark.sch.uk](mailto:office@cathkin-pri.s-lanark.sch.uk)

**A white line has been painted in front of the infant gate and we would politely request that pupils are dropped off at this point and that parents/carers avoid congregating at the gate entrance.**

Signage has been painted on the ground to remind everyone to maintain their social distance.

*The school day for P1 (Room 1) and Primary 2 (Room 2) is 9:00am -3:00pm*

#### **Primary 2 (Room 3) and Primary 3 (Room 4)**

Please drop off and pick up your child at the **main/senior playground**.

Drop off should not be before **8:45am**, as there is no adult presence in the playground before this time.

**A white line has been painted in front of the senior gate and we would politely request that pupils are dropped off at this point and that parents/carers do not congregate at the gate entrance.**

**Prior to 3pm we would request that parents/carers picking up their child at 3pm keep left (on the path) to allow our staff and pupils in the supported classes to exit the main playground safely.**

A white 'broken' line has been painted on the path and we would ask parents to initially wait here until our supported classes pupils have safely embarked on the bus.

Parents can then move down to the white painted line and wait behind the line to allow the children to exit safely from the school playground.

Signage has been painted on the ground to remind everyone to maintain their social distance.

*The school day for P2 (Room 3) and Primary 3 (Room 4) is 9:00am -3:00pm*

#### **Primary 4 (Room 5), Primary 5 (Room 6), Primary 6 (Room 7) and Primary 7 (Room 8)**

Please drop off and pick up your child at the **main/senior playground**.

Drop off **should not** be before **9:05am**, as this will lead to increased congestion at the main gate.

*If your child comes to school before 9:05am, we ask that they do not come into the playground but wait at the 'path' behind the yellow painted line, until all of our 9:00am pupils, including pupils arriving via SLC Transport, enter the playground.*

**A white line has been painted in front of the senior gate and we would politely request that pupils are dropped off at this point and that parents/carers do not congregate at the gate entrance.**

**Prior to 3:15pm we would request that parents/carers picking up their child at 3:15pm keep left (on the path) to allow our staff and pupils exiting at 3pm enough space to exit the main playground safely.**

A yellow line has been painted on the path and we would ask parents of P4-P7 parent/carers to initially wait here until our younger and supported class pupils leave at 3pm.

Parents can then move down to the white painted line and wait behind the line to allow the children to exit safely from the school playground.

Signage has been painted on the ground to remind everyone to maintain their social distance.

*The school day for P4 (Room 5), Primary 5(Room 6), Primary 6(Room 7) and Primary 7 (Room 8) is 9:15am -3:15pm*

**We would ask that parents/carers of P1-P7 pupils do not to stand close to the nursery entrance/exit or in the parking bay area for SLC Transport. This will support the above arrangements as we strive to ease congestion at the start and the end of the school day.**

#### **Gym and Indoor shoes**

Pupils in Primary 2 to Primary 7 may bring 'clean white soled' trainers for PE. These trainers should be kept in school and only be used for PE or indoor after school activities.

***All pupils are expected to change from their outdoor shoes into indoor shoes before they enter the classroom.***

***These can be 'plimsoles', soft shoes or 'clean-soled' trainers. If children are unable to tie their shoes independently then please ensure that their shoes are able to be fastened easily – e.g. with Velcro fastening***

#### **Water in school**

In light of the current pandemic, we have provided water in cups to limit the number of items transferring between home and school. School. Each pupil has been given their own personalised labelled cup. These cups are thoroughly washed at the end of each day for use on the next day.

If your child does bring a water bottle to school, please be aware that their water bottle will have to remain in their school bag and it will be the responsibility of each pupil to keep their bottle clean and safety stored in their school bag.

Throughout the school day we will continue to encourage children to access drinking water throughout the school day.

***Please note that no flavoured or fizzy water/ drinks should be brought into school for drinking in class. Fizzy drinks should also not be brought into school to be drunk at break/ lunchtimes.***

## Lunch Boxes

Although we have requested that pupils bring their lunch in a paper/disposable bag we would suggest that if pupils are bringing their own lunch bag, then they bring antibacterial wipes to clean off their lunch bag before and after use.

## Nut Free Zone

Our school is a nut free-zone. Please ensure that children are not bringing in any snacks that contain nuts.

## Breakfast Club

Our breakfast club is not currently running. We continue to await guidelines with regards to when the breakfast club will be able to restart.

## Payment via Parent Pay

Please note that **all payments** for school lunches, milk and school trips/events will now only be made via Parent Pay.

## Car Parking

We would encourage all pupils, parents/ carers to walk to school or park further away and park and stride. Space within the school car park is limited and we will be continuing to restrict access to the school car park at the following times:

Please remember that the gates to our school car park will be closed to all vehicles entering our school grounds from **2:50pm - 3:10pm**. This is to continue to minimise the amount of traffic coming into the car park and to enable pedestrians to leave our school grounds safely.

**Access during this time will only be for South Lanarkshire Council's ASN transport (buses/taxis) and any parent/ carer who holds a registered blue badge. All other drivers will be required to find alternative parking nearby.**

**Blue badge holders should note that if they arrive after 2:45pm, parking spaces might be limited.**

If you are a Blue Badge Holder, please ensure that it is clearly displayed, as you will be asked to present it to gain access to the school car park.

***Any parents/carers of pupils in P4 –P7, who travel by car when picking up their child/children should refrain from parking within the school grounds until the gates re-open at 3:10pm.***

May I remind drivers who are dropping off or picking up children to only park in the designated parking bays and not the parking spaces reserved for taxis/buses/ mobility card holders.

**Please DO NOT block cars, double park or park at the double yellow lined areas.** This is to ensure that pupils embark/disembark safely.



May I also remind drivers that driving speed within the school grounds should not exceed more than 5mph.

Thank you to all parents/carers and visitors for their patience when entering and leaving our school car park.

## Parent/ Carer Questions

As your child returns to school, you may have questions/ queries regarding the different routines which have been introduced this session. Our Google Form is still 'live' for any parent/carer who may wish to ask a question. The form can be accessed at the following link:

<https://docs.google.com/forms/d/1S3DwtwqqGdVRBV9-jwStsJtg9WW87IY0PBJx3oo3k4A/edit>

The Senior Leadership Team will be working on producing a FAQs leaflet, which should support you to be aware of the safety measures in place for our pupils and staff. This will be issued to you soon

Thank you for your continued support.

Please do not hesitate to contact me if you have any questions or queries. If you have any

Yours sincerely

**Noreen Black  
Head Teacher**