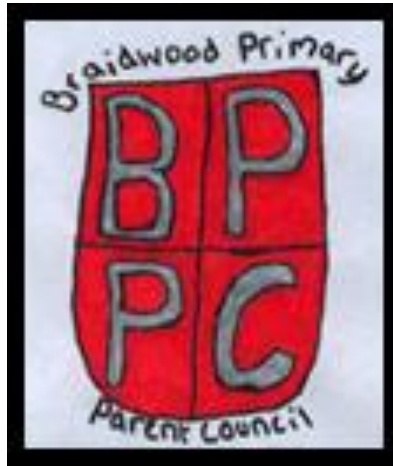


## Braidwood Parent Council Meeting



Monday 16<sup>th</sup> Sept 2024

### Attendees

| Name             | Position              |
|------------------|-----------------------|
| Gwen Sinclair    | Head Teacher          |
| Heather Naismith | Principal Teacher     |
| Lorna McFarlane  | Clerk                 |
| Karen McGinty    | Parent Council Member |
| Lesley Gilmour   | Parent Council Member |
| Rachel Leckie    | Parent Council Member |
| Kirsty Forrest   | Parent Council Member |
| Sharon Frame     | Parent Council Member |
| Stacey Rooney    | Parent Council Member |
| Claire MacKenzie | Parent Council Member |
| Angela Slaven    | Parent Council Member |

### Apologies

| Name             | Position                |
|------------------|-------------------------|
| Susan McCafferty | Parent Council Member   |
| Clare Spence     | Parent Council Member   |
| Laura Lattimer   | Parent Council Member   |
| Jessica Shute    | Parent Council Member   |
| Stephanie Kerr   | Parent Council Member   |
| Siobhan Low      | Parent Council Member   |
| Morag Fleming    | Parent Council Member   |
| Kate Stuart      | Chair of Parent Council |
| Christina Smith  | Treasurer               |

## **1. Parent Council Positions and Members**

Kate has decided to stand down as Chair Person of the Parent Council. We would like to thank Kate for her contribution.

Lorna and Christina will remain in the role as Secretary and Treasurer. We will be looking to elect a new Chairperson.

Kirsty Forrest and Sharon Frame have volunteered to support Christina in her role and be additional signatories on the bank account. We will look to get this organised.

We also welcomed two new members to the parent council, Claire MacKenzie and Angela Slaven, and thank them for joining.

## **2. Head Teacher Report**

At the end of last year we unfortunately lost a number of members of staff due to the cuts across the council. This has had an impact on the school. On a Thursday/Friday the office is not manned prior to 9 as the ladies are covering the playground (and Rita O'Brian only works Monday-Wednesday). Please be patient at this time if you need to speak to a member of staff and they will assist as quickly as possible.

This nativity this year will be performed by Primary 1-3. This is a change to the normal due to the composite classes and staffing.

This years improvement plan has a focus on reading. The children will be exploring different areas of Equality and diversity in the material.

The children have been doing skills for life this week learning skills such as chopping, preparing and making food in the bistro. They are also carrying out Forest schools activities at Braidwood Pond.

PEF Funding – This years funding is £10,000. This will be getting used to fund extra days for teachers (Mrs Patterson and Mrs MacGregor). They have been working with small groups that require additional support. The children get the opportunity to decide on what they would like a small portion of the money will be spent on whether its new playground equipment or trips. The details will be circulated regarding this soon.

## **2. Finances**

We didn't get an update of finances as Christina was absent. Once we know how much money is in the account we can look at handing as much as we can over to the school.

## **3. Fundraising and Events**

- Christmas Cards – We received 95 completed templates for the Christmas cards this year. These have been sent and hopefully the proofs will be returned soon. Ideally we will have all orders in by 12pm 9<sup>th</sup> October to receive the early bird commission of 30%.
- Halloween Party – The date for this will be Wednesday 30<sup>th</sup> October. Sharon/Kirsty and Karen have volunteered to co-ordinate this.
- We are looking to do spring fayre again this year but are planning on doing a Christmas raffle. We will make up a couple of hampers again and will ask for donations to be received by Friday 6<sup>th</sup> December. The raffle will be drawn at the nativity on Tuesday 10<sup>th</sup> December.
- Nativity – A few members from the parent council will run a tea/coffee stall at the nativity in the dining hall for a donation. We had also thought about making and selling Reindeer food, hot chocolate cones as well.
- Spring Fayre – Date for this has been set as Wednesday 30<sup>th</sup> April
- Gala Day – Date to be confirmed – We are going to get suggestions from the pupils of ideas for themes and start working on this as early as possible. I will get the entry submitted as soon as I receive the form (normally around late January).
- The ice cream seemed to be a success last year so we will get this booked again for the afternoon of the sports day, date tbc.

## **4. AOB**

- We talked again about the parking situation. We are going to reissue the letter about this in the hope that it gets parents to consider where they are parking. We discussed the idea of cones or banners but this is something that had been explored in the past but not acceptable.

## **5. Next Meeting**

- Date of next meeting is Monday 4<sup>th</sup> November

