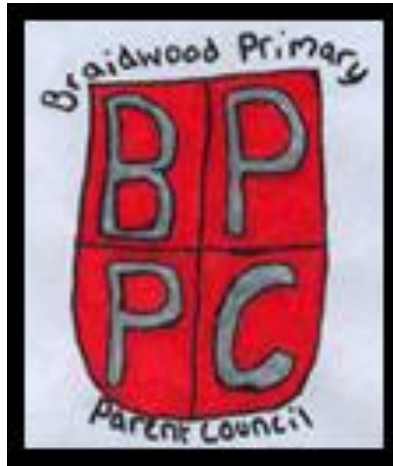


## Braidwood Parent Council Meeting



Tuesday 25th April 2023

### Attendees

Name	Position
Gwen Sinclair	Head Teacher
Heather Naismith	Principal Teacher
Laura Lattimer	Chair of Parent Council
Jen McGarry	Clerk
Christina Smith	Treasurer
Clare Spence	Parent Council Member
Michelle Dearie	Parent Council Member
Kate Stuart	Parent Council Member
Rachel Leckie	Parent Council Member
Jessica Shute	Parent Council Member
Jackie Connolly	Parent Council Member
Lorna MacFarlane	Parent Council Member
Lesley Gilmour	Parent Council Member
Kirsty	Parent Council Member
Jessica Shute	Parent Council Member
Siobhan Low	Parent Council Member

### Apologies

Name	Position
Susan McCafferty	Parent Council Member
Karen	Parent Council Member

## **1. Head Teacher Report**

Recent letter issued contains lots of dates for the diary.

PEF funding is £11,000 and around 3-4k will be used on transport for school trips. Remaining funding is used to fund additional teaching resource to focus on challenge learning.

Mrs Sinclair cannot confirm the class structure yet for next year and this is because SLC have not confirmed the approved placing requests yet. However, she is expecting 7 straight classes.

Final report cards will be issued in June.

Swimming lessons – unfortunately swimming lessons have not been possible this year as Clare Burns from South Lanarkshire Leisure has not had the resource to fulfil. Mrs Sinclair continues to chase in the hope Braidwood will be prioritised next year. Challenge remains regarding transport as it is expensive to hire buses.

Mrs Sinclair has asked the parent council if they would consider issuing a letter to parents regarding the parking at the school. All other avenues have been exhausted and there is no improvement. Jen McGarry will draft a letter in collaboration with the other members to be issued.

## **2. Finances**

There is currently £2574 in the bank. Christina proposed to give the school a cheque for £1500 this term and that still leaves enough in the account as the minimum balance is £500. The group agreed and Mrs Sinclair thanked the parent council for the donation. This money will go towards leavers hoodies, class trips and new novels.

Christina updated the group advising that it has been difficult to deal with the bank regarding paperwork for signatories. This has now been completed, but requires more people from the parent council who can provide a signature on the cheques. Preferably those with children in p1-p3 as it is difficult to change signatories. Parent council members should come forward if they are willing to do this.

### **3. Fundraising and Events**

Gala day is fast approaching. A separate committee will need to be formed to discuss floats, costumes and plans for the day. The theme is Braidwood Explorers. The parent council will draft a letter to go out to parents to advise further details. Jen McGarry will issue to Mrs Sinclair to issue to parents.

Summer raffle is planned. Mrs Sinclair will provide a letter that can be used for the parent council members to approach local businesses for donations. Susan McCafferty will arrange the printing of the tickets. This raffle tends to bring in a lot of funds.

Summer Beach disco – Planned for Thursday 15<sup>th</sup> of June. Christina will coordinate. A letter will need to be sent out to parents.

### **4. AOB**

Sports day – Parent council asking whether parents and carers can attend. Mrs Sinclair advised that its not easy to coordinate as the MUGA will be used for sports day and as such not much space but has advised parents can view from the outside of the MUGA pitch.

### **5. Next Meeting**

Next meeting date has not been arranged but will be arranged after the summer break.