**Urafirth Parent Council Minutes Thursday 19th November 2020 6.30pm**

Present: Craig Nicol, Sheena Peterson, Leanne Hamilton, Head Teacher Wendy Fraser

Apologies: Becky Bird, Kerrie Jamieson, Pamela Ruddick, Claire Herridge, Eileen Robertson, Alison Smedley and Robyn Robertson.

1. Minutes from previous meeting – Craig proposed the minutes as an accurate representation of the meeting and Sheena seconded his motion.
2. Matters arising from minutes –
3. Wendy said that the occasional holiday for Brae had been set for 24th May and it was agreed that this would be the date of our occasional day as well. Wendy said it had not been possible to change the date of the Lerwick UHA date.
4. Fence painting – members agreed that Wendy could compile a list of jobs required outdoors and these could be distributed to parents this year due to the restrictions of Covid. The paint that the Parent Council has agreed to buy will be purchased for these jobs. Parents will be able to choose a job and do it in their own time.
5. Funding for Secretary/ Treasurer – a grant applications will need to be made next March/April 2021.
6. Developing the outdoor space – Wendy reported all the works that were in process just now – quote out for nursery covered area, outdoor learning wall charts ordered, fence totally replaced and improved, mud kitchen being built and due in the new year.
7. Fundraising -Members agreed that this wasn’t a good time for any more fundraising at the moment. They also agreed to buy the primary pupils a book each and some sweeties. These will be distributed by ‘Santa’ at the Christmas party on Tues 22 December. Teachers will help choose books from the Scholastic book club and this will in turn help school funds.
8. Car park and parking problems. Wendy reported that we now had so many staff that the car park is full and that she has started parking on the slabs to ease the pressure slightly. She mooted the possibility of asking to get an electric charging point installed that could be used by the community as well as getting the car park enlarged. Wendy will make contact with Shona Thomson regarding this. Wendy will also mention the cracked slabs from a health and safety point of view.
9. Any other business – It was agreed that Wendy should look in to getting a school sweatshirt/ hoody. Craig said he had a good discount with Landsend. Wendy will also email parents information from The Parent Club and Anchor early action team.
10. Date if next meeting – to be announced.