**Urafirth Parent Council Minutes Thursday 3rd September 2020 6.30pm**

Present: Craig Nicol, Claire Herridge, Alison Smedley, Sheena Peterson, Aileen Roberston, Pamela Ruddick. Staff representative Anne Margaret Laurenson, Head Teacher Wendy Fraser

Apologies: Leanne Hamilton, Becky Bird, Kerrie Jamieson and Robyn Robertson.

1. Chairman’s report – Craig welcomed everyone to the meeting.
2. Annual Accounts – Rosalind has kindly done the PSA accounts for the previous 3 years and members agreed that she should continue to prepare the accounts for £50 per year.
3. Election of:
4. Chair – Craig Nicol
5. Vice Chair – Leanne Hamilton
6. Treasurer - vacant
7. Secretary – vacant

Wendy will enquire about the possibility of getting the grant for a Clerk this financial year. Otherwise the applications go in next May.

**Parent Council Meeting Thursday 3rd September 2020 6.30pm**

1. Homework and keeping in touch with parents during the pandemic – members agreed that they would like written homework once we have devised a method to quarantine the paper. Wendy said reading books will be sent home and it will be ones they have already completed at school for revision and consolidation at home. Parents will be asked if they would like downloadable books.
2. Occasional holiday – agreed that Monday 24th May will be a good date if that is what Brae High School confirms. Wendy will further investigate moving the Lerwick UHA day this year.
3. Fence around play area – members agreed that the fence was looking very shabby. They agreed to pay for the oil based Valti paint and brushes which will cost approx. £200. Members also agreed to paint the fence and Wendy will check with Anderson and Cluness if this can be done at this time of year.
4. School Improvement Plan – Wendy suggested that we should build on the improvement priorities set in place last year and after discussion members agreed that the following priorities were suitable –
5. Closing the attainment gap post Covid-19 in literacy and maths.
6. PEF – developing the outdoor area to enhance outdoor learning and making the main hall more welcoming.
7. Continue to develop digital learning.
8. Any other business – members were saddened to hear of the loss of the day cleaner, Wendy explained that recruitment was underway but that ultimately the pupils were affected by the loss because other staff needed to take on the main duties to ensure cleanliness. It was also agreed that 6.30pm was a suitable time for the meeting but that we would look at linking with Ability Shetland Youth Club in the future so that childcare is covered. It is unclear when the youth club will be able to start.
9. Date of next Meeting – is was agreed to set the next date at the beginning of next term due to the current uncertainties caused by Covid-19.