



Shetland Islands Council
Children's Services



Head Teacher:
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<https://blogs.glowscotland.org.uk/sh/soundschool/>

Working together to improve outcomes for learners to be the best that they can be.

18 August 2023

Dear Parents and Carers,

A warm welcome back to everyone. It is good to see our pupils back in school, settled and happy after their summer break. Happiness and Determination are two of Sound Primary School's five values and are a key focus for term 1.

Term Dates Session 2023/24

Please follow the link below to view school term dates on our blog:
[Term & Holiday Dates | Sound Primary School \(glowscotland.org.uk\)](#)

Getting to School

Walking to school is encouraged. Should your child scoot or bike to school they should park their bikes/scooters in the area directly outside the main school entrance.

Crossing Patrol

There are crossing patrol assistants on the South Road and Oversund Road to assist with safe pedestrian crossing to and from the school in the morning and at the end of the day.

Car Parking

Parents/carers are requested to park in the car park to the rear of the school, accessed from Oversund Road. This car park contains accessible car parking spaces. There are an additional 2 accessible parking spaces near to the main school entrance, accessed from the South Road. Please do not use accessible parking spaces unless you are entitled to do so. Nursery parents/carers should use the pick-up/drop off parking below the nursery, opposite the fish shop.

School Transport

Please contact Shetland Islands Council Transport Department for any queries regarding the allocation of seats on school transport to and from Gulberwick.

Late Arrivals

When late arrival is unavoidable, parents/carers should contact the school office to share the reason for lateness and their child's expected arrival time. P1-7 pupils arriving late at school should report to the school office before going to class.

Absence Reporting for School and Nursery

All absences are to be reported **by telephone** to the school office by 9.30am. When reporting your child's absence please give a reason for, along with the duration, of the absence. Where the duration is unknown, parents/carers should phone the school daily.

Leave of Absence

Should your child require leave of absence from school a Leave of Absence form must be completed and submitted by email. Forms are available on the school blog or by email from the school office.

End of Day Arrangements

It is the responsibility of parents and carers to ensure that their child knows what arrangements are in place for the end of the school day.

Playtime and Lunch Breaks

Morning break for all P1-7 classes is from 10.50am to 11.05am.

Lunch Time for P1-3 is from 12.30pm to 1.15pm

Lunch Time for P4-7 is from 12.50pm to 1.35pm

Staggered lunches allows greater access to different areas of the school grounds and it is expected that all children will be outside unless the weather does not allow; please ensure your children are dressed suitably for outdoors. Break and lunchtimes are supervised.

Lunch, Snack & Milk

School lunches continue to be free for all pupils in Nursery to Primary 5. The cost of a school lunch for pupils in P6 to P7 is £2.30. The canteen uses a four-week rolling menu throughout the school year, which can be viewed, on our blog [School Meals & ParentPay](#).

Parents/carers are requested to select menu choices for their child/children. If your child has recently enrolled at Sound Primary School or you are yet to complete your child's menu selection please do so by **Monday 21 August** using the following link: <https://forms.office.com/r/QgqWYqBrjk>

Fresh milk is available for pupils at break-times at a cost of £1.05 per week for pupils in P1-7.

Payment for school milk and/or meals is made using ParentPay: www.parentpay.com, the online payment platform used by schools in Shetland. If you have any queries surrounding ParentPay, please contact the school office in the first instance.

Pupils should bring their own snack to school. **Please note Sound Primary School is a nut free school and as such all food brought into school must be nut free.**

School and Class Blogs/Microsoft Teams

Sound Primary school has a school blog <https://blogs.glowscotland.org.uk/sh/soundschool/> and within this you will find useful parent and carer information including recent communications, school menu and school events. Information about class blogs and Microsoft Teams will be shared in due course.

Pupil Medical & Contact Information

It is important that parent/carers notify the school of any changes to their child's medical needs and contact details.

Parents/carers must complete the appropriate paperwork before medication can be administered in school and this can be found on the school blog or requested from the school office.

The annual data check for your child will be shared with you later this term; this should be checked and returned to ensure we hold accurate personal and contact information.

Sound School Parent Council AGM

Sound School Parent Council AGM takes place on 04 September at 6.30pm in the school canteen. All parents and carers are welcome to attend.

Anchor for Families


Kerry Taylor, Anchor for Families Support Worker, will be based in school on Mondays between 9.00am and 1.00pm. Please follow the link for information about Anchor for Families [Anchor for Families – Shetland Islands Council](#). Kerry can be contacted on 07385965185 or email Kerry.taylor@shetland.gov.uk

Financial Assistance for Parents/Carers

Financial support may be available in the form of Free School Milk and Meals or Clothing Grants. Further information is available using this link; [EMA, Bursaries and Financial Support – Shetland Islands Council](#)

Finally, I look forward to working with our school community over the coming school year. In the meantime, please feel free to contact myself, Mrs Gail McCulloch (DHT P4-7) or Mrs Jen Williamson (DHT Nursery-P3) should you have any concerns or have anything you would like to discuss.

Kindest Regards,



Mrs A-M Angus
Head Teacher