

SOUND SCHOOL PARENT COUNCIL

Chair:

Tracey Hawkins
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Clerk:

Vacant post
Minutes taken by Keiran Groat, Parent Representative

MINUTES OF THE SOUND SCHOOL PARENT COUNCIL (SSPC) AGM MEETING Wednesday 31st August 2022, Sound Primary School

Present:

Keiran Groat, Karen Manson, Debbie Main, Tracey Hawkins, Emily McNab, Neil Pearson, Jenny Coleman, Lois Paul, Claire Reid, Gail McCulloch, Lee Stockan

1. Welcome

Tracey Welcomed everyone to the AGM and each person present gave introductions.

2. Apologies

There were apologies in advance from; Ann-Marie Angus, Nicola Leask, John Fraser, Karen Ridland

3. Previous AGM minutes

The minutes from the previous AGM (21/09/2021) were reviewed and accepted, proposed by Jenny Coleman and seconded by Debbie Main.

4. Chairperson's Report

Tracey began her report as chairperson by stating how much she appreciates how the role of the PC helps to create an environment where parents know that their views matter and that the school's motto nicely sums up what the role of the PC is striving for. Tracey then went on to state how impressed she has been with the scale of topics and issues the SSCP had brought up whilst reviewing the previous 4 terms meetings and thanked the group for their part. Whilst she could not mention all of these, she highlighted some including;

- continuing to work with the school's garden project.
- Face to face meetings between parents and teachers in December '21 and a scaled back version of the learning journey.
- The end of term disco in June.
- Fundraising including the Christmas card project which brought so much happiness to everyone as well as the funds they generated.
- The SSPC survey, which had good uptake will be able to have its results sent out soon and some PC members have expressed interest in using these results to do a 'you said, we did' outcome.
- Supporting the school's Jubilee celebration by funding Ms Sprinkles ice cream for all school-children.

She also highlighted the importance of the parent council as a body in representing the whole school, not just the class they may represent. Tracey then thanked everyone and hoped that 2022/23 year will be less challenging.

5. Treasurer's Report

Debbie Main reported that the PC accounts run to 31st March with a summary having been handed over at that point having opened the financial year with £2,224.41.

However at the point of today's meeting (31/08/2022), there is a balance of £2,977.25 with an estimated £942.50 planned to be spent over the next year on 'Sumdog', 'Cool for School' and the garden project.

Debbie mentioned that income was lower than in past years due to the lack of events such as the school coffee morning etc due to Covid restrictions/safety concerns.

6. Appointment of Office Bearers and Parent Representatives

Tracey and Karen began by offering to stand again as chair and vice chair which saw no objections and thus would continue the roles for the 2022/23 academic year.

Debbie Main announced that she will not be seeking re-election as treasurer and thanked Tracey and Karen for their hard work as chair and vice chair of the SSPC. Tracey then thanked Debbie for her hard work as treasurer.

Tracey then explained that after a year of attempting to fill the vacant clerk position, she was delighted to announce that Thea Groat had offered to fill the position of clerk and treasurer for 2022/23 with no objections.

Lois then stated she would not be seeking re-election as a Co-opted member, to which Tracey thanked her for her time she had spent on the SSPC.

Tracey explained that Nicola Leask, though not present had passed on, Nicola would be happy to seek re-election as a Co-Opted member which was agreed by all.

Following on, Tracey then discussed the appointment of Class Representatives which was completed unopposed along with the Co-opt members with the final membership group shown below.

Role within the SSPC	Name of Member
Chair	Tracey Hawkins
Vice Chair	Karen Manson
Clerk & Treasurer	Thea Groat
ELCC Representative	Vacant
Primary 1 Representative	Keiran Groat
Primary 2 Representative	Vacant
Primary 3 Representative	Emily McNab
Primary 4 Representative	Claire Reid
Primary 5 Representative	Karen Manson
Primary 6 Representative	Jenny Coleman
Primary 7 Representative	Tracey Hawkins
Sound School Senior Management	Varies
Co-Opted Member	Lee Stockan (Teacher)
Co-Opted Member	Nicola Leask (Parent)
Co-Opted Member	Neil Pearson (SIC Councillor)

Neil Pearson stated that there are three SIC Councillors who are able to attend but throughout the year at least one be in attendance for the SSPC meetings.

Keiran stated concern that this could mean that Early Learning and Childcare (ELCC) (Nursery) could remain unrepresented for a second academic year and offered to do the role if no one can be found prior to Term 1 meeting in two weeks.

It was agreed that in the next two weeks prior to the Term 1 meeting we would all seek to find possible representatives for the vacant ELCC/Nursery space and also a representative for Primary 2.

Keiran brought up the possibility of creating an A3 leaflet with all the SSPC names, roles, pictures and contact details which can be passed onto the school for distribution to ensure that parents/carers know who their class representative is and also how to contact them. This was accepted and once all positions were filled we could take this forward. Funds for printing would be needed.

Keiran asked if the SSPC part of the Sound School website could be updated to reflect the current membership as it is currently, at least 3 years out of date. Gail explained that she could do this if she was provided with the information via email. The group passed on their thanks.

<https://blogs.glowscotland.org.uk/sh/soundschool/our-school/parent-council-2/>

7. Parent Council Constitution

Tracey handed out paper copies of the Sound School Parent Council Constitution for all members to review before the term 1 meeting in two weeks to ensure all members are familiar with the contents in order to revise any out of date information.

8. Date of Next Meeting

The term 1 Parent Council Meeting will be held Wednesday 14th September 2022 at Sound School.