# More information

More information can be found on the ParentPay website, alternatively contact sandwick@shetland.gov.uk





An introduction to our

online payment service

[**www.parentpay.com**](http://www.parentpay.com)

**What does ParentPay do?**

* enables you to pay for School Lunches and other items such as Instrumental Instruction
* offers a highly secure payment site
* gives you a history of all the payments you have made
* allows you to create a single account login across all your children that attend a ParentPay school
* shows you all items available for payment relevant to each of your children
* emails a receipt of your payment to the email address you register
* offers you the ability to set automated email/SMS payment reminders.

**How does ParentPay help you?**

* gives you the freedom to make payments to school whenever and wherever you like
* stops you having to write cheques or search for cash to send to school
* gives you peace of mind that your payment has been made safely and securely
* helps with budgeting; payments are immediate, there is no waiting for cheques to clear
* payments for many of the larger trips can be made by instalments up to the due date
* you will never need miss a payment, or have insufficient credit, with automated email/SMS alerts
* ParentPay is quick and easy to use.

**How does ParentPay help your school?**

* reduces the administrative time spent on banking procedures
* keeps accurate records of payments made to every service for every student
* reduces paper ‘waste’
* allows for easy and quick refunds to be made back to the Parent Account
* improves communication between the school and parents concerning payments
* offers a more efficient payment collection process, reducing the amount of money held on school premises
* helps us improve school-home communication with its integrated email/SMS messaging centre.

**How do you get started?**

We will send you an activation letter containing your activation details to enable you to set up your ParentPay account.

If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.