

**Minutes of the Scalloway School Parent Council
Held on Tuesday 13th February 2024 at 6.30pm
In the Scalloway Primary School**

Present

Kenny Pottinger	Chairperson	Caroline Shewan	Parent Member
Diana Tulloch	Vice Chair	Cynthia Poleson	Parent Member

In Attendance

Morag Fox	Head Teacher	Ian Scott	Councillor
Dawn Ratter	Clerk/Treasurer	Catherine Hughson	Councillor
Davie Sandison	Councillor	Moraig Lyall	Councillor

1. Notice of Meeting

The notice of the meeting was held as read.

2. Apologies for Absence

Apologies were received from Beverley Lammings, Wendy Leith, Carrie Macdonald, Carly Cheyney, Debbie Morgan, Sara McLeod, Seth Travins, Catherine Bradley, Jamie Fullerton and Terry Barry.

3. Approval of minutes – Monday 27th November 2023

The minutes were approved by Cynthia Poleson and seconded by Diana Tulloch.

4. Matter's Arising

Indoor/Outdoor Area

One wall has been taped, filled and painted. Morag is waiting on a quote for the back wall. Some resources have been purchased from recent fundraising. The P4 pupils have spent some of the funds from the Christmas Activity Book enterprise on fairy lights for the area.

Breakfast Club

The breakfast club is going well with approximately 20-30 pupils attending each session. Morag thanked all parent volunteers for their help.

Signage

Morag wrote to Colin Gair following the last meeting to raise the following points:

- Signage at the entrance to the main road near to the new development - is there adequate signage and is the existing signage in the best location.
- Should the two-way system at the south end of the school at the swimming pool be revoked and changed to a one-way system.
- Is there any scope with increased traffic or footfall to install a crossing for pupils.

The reply from Colin noted the following points:

- The improved section of road serving upper Scalloway in the new development at Berryview still has to have white junction markings planned.
- The Berryview street name plate has been put in the wrong location.
- No other signage is planned for the area.

- The access at the south side of the school that serves the swimming pool is not a public road and so Roads could only offer technical advice on what could be done. It is not for the SIC to do or make any decision on.

- While there will be some additional traffic and pedestrians arising from the new houses at Berryview this should have minimal conflict with other school pupils and the numbers walking from both the new houses and Upper Scalloway would be limited.
- There is already a crossing in place at the games hall. Where would a new one go?

The main concern from parent members is that when you are leaving from the new housing development there is no signage in place to alert the driver that they are in a 20mph zone. The timed 20mph zone would need to start at the back of the games hall, and have appropriate signage/lights the same as the other two entry points.

Parent members feel the most appropriate place for an additional pedestrian crossing would be at Mill Brae. When there is a crossing traffic are much more aware that children could be crossing, this would be an additional safety measure.

Morag will write to Neil Hutcheson, Head of Roads to clarify these points. She will also ask for some dog fouling signage as there have been issues in the school grounds/multicourt recently. Another suggestion was to ask Neil to come out to the school at pick up time to see the issues with parking around the school.

ACTION: MF

5. Head Teacher's Report

Staffing

- Learning Support Worker (24 hpw) – preferred candidate. Christie Dag is covering this vacancy on a 6 month temporary contract.
- Learning Support Worker (30hpw) – preferred candidate. This is a temporary 6 month contract until Summer.
- Supervisory Assistant (7.5 hpw) – unable to recruit. Cover is currently being provided internally. The funding for this position is being redirected to increase 2 x 27.5 hpw posts to 30 hpw.
- Play Support Worker (2.5 hpw) – currently advertised.

Temporary arrangements in P2 are still in place. In P5 the substantive class teacher continues to be absent and a temporary arrangement is in place until Summer. These arrangements are working well.

Morag is meeting with James Johnston at the end of February to review the current staffing and management structure.

School Roll

The school roll is currently 146. Morag has been in contact with Hjaltland Housing Association and has been advised that there are several 4 bedroom houses to be allocated in March. The new P1 intake is looking to be around 23 pupils and there are 21 pupils in P7 moving up to the Anderson High School. There are currently 35 pupils in the ELC.

School Improvement Visit

Morag reported they had a really positive School Improvement Visit with James Johnston and Ann-Marie Flaws. There was a few actions to continue to develop and review but no new action points identified at the visit. The next visit will be in April.

Link Officer

Ann-Marie Flaws, Quality Improvement Officer is the new link officer for the school. This is a temporary change.

SIP and standers and quality report

Morag provided an updated on the School Improvement Plan:

- Priority 1: Raising and maintaining Attainment in Literacy and Numeracy
- Priority 2: Improving Pupil Engagement, HWB and skills for Learning, Life and Work
- Priority 3: ELC Developments with focus on Number and Number Processes

Morag explained they on target with the priorities identified for the school year 2023/24.

6. Parent Council Items

Treasurer's Report

The available balance in the bank account is £427.53. The link to the easy fundraising page is: <http://www.easyfundraising.org.uk/causes/scallowayschool>.

Re-painting of small houses & Sensory Garden

Parent members discussed applying to the Community Council for funding to purchase items e.g. wood, paint, etc. to build new houses and for the sensory garden to make steps, raised beds and a friendship bench. Cynthia agreed to take on the action to apply to the Community Council for funding.

ACTION: CP

A parent member suggested contacting Sarah Kay for help with a plan for the sensory garden.

There was a discussion on possibly applying to Shetland Community Benefit Fund for funding to install astroturf in the multicourt.

School Trip Fundraising

An overnight trip to the Bridge End Activity Centre has been organised for the P7 pupils. Morag explained that they asked parents for a donation of £10 per pupil towards the cost of school trips last year. Parent members agreed to organise a fundraising event to raise money to go towards school trips. There were a few suggestions: Multi Ball, School Dance, Coffee Morning.

ACTION: Parent Members

Cllr Lyall suggested using public service buses for school trips and pupils can use their Young Scot National Entitlement Cards which would greatly reduce costs.

7. Correspondence

None.

8. AOCB

None.

9. Date of Next Meeting

The date of the next meeting was set as Wednesday 22nd May 2024