

**Minutes of the Scalloway School Parents' Council AGM  
Held on Wednesday 14<sup>th</sup> September 2022  
At 6.00pm in the Scalloway Primary School**

**Present**

Kenny Pottinger	Chairperson
Diana Tulloch	Vice Chair
Wendy Leith	Parent Member
Beverley Lamming	Parent Member
Caroline Shewan	Parent Member
Carly Cheyney	Parent Member
Carrie McDonald	Parent Member
Caroline Shewan	Parent
Seth Travins	Parent
Nadia Mackenzie	Parent
Jamie Fullerton	Parent
Catherine Bradley	Parent

**In Attendance**

Morag Fox	Head Teacher
Dawn Ratter	Clerk/Treasurer
Ian Scott	Councillor

**1. Welcome & Introductions**

Kenny welcomed everyone to the Annual General Meeting.

**2. Apologies for Absence**

Apologies were received from Sara Macleod, Jaqueline Irvine, Veronique Coyne, Marie Wynn, and Cllr Catherine Hughson.

**3. Approval of Minutes of AGM held on Wednesday 8<sup>th</sup> September 2021**

The minutes of the previous AGM were approved by Diana Tulloch and seconded by Carly Cheyney.

**4. Chairperson's Report**

As attached.

**5. Treasurer's Report**

As attached.

**6. Review of the Constitution**

Current constitution states a maximum of 14 parent members. The Parent Council suggested increasing this to 25 members. This proposal was proposed by Kenny and seconded by Morag.

**7. Election of Office Bearers**

**Chairperson: Kenny Pottinger**

Proposed By: Morag Fox

Seconded By: Carly Cheyney

**Vice Chair: Diana Tulloch**

Proposed By: Kenny Pottinger

Seconded By: Carrie McDonald

Debbie Morgan, Carly Cheyney, Caroline Shewan Jamie Fullerton, Seth Travins, Nadia Mckenzie, Sarah McLeod and Catherine Bradley all joined as Parent Members.

Marie Wynn stepped down as a Parent Member.

Dawn will email all members not present to check if they would like to remain on the Parent Council as a Parent Member.

**ACTION: Dawn**

Morag will have a conversation with staff to see if anyone is willing to join as a staff representative.

**ACTION: Morag**

**8. Date of Next Meeting**

The next AGM will be held on Wednesday 20<sup>th</sup> September 2023 at 6.00pm.