



# Shetland Islands Council

## Draft minutes for Dunrossness Primary School Parent Council meeting

Tuesday 10<sup>th</sup> November 2020 7.00pm Via Zoom

		<b>Actions</b>
<b>Meeting start:</b>	7.00pm	
<b>Present:</b>	Gemma McClelland (Chair), Kathryn Lomax (Vice Chair), Alice Ritch, Kate Allen Andrea Henderson (Head teacher) + Brenda Smith (Teacher Rep)	
<b>Apologies:</b>	Cheryl Geldenhuys, <b>Janette Leslie (stepping down from committee too many other commitments)</b> , Jolene Johnson, <b>MY apologies as I forgot to invite him – sorry! George Smith (Councillor)</b> Sharon Waddell (Treasurer)	
<b>Minutes from last meeting</b>	Approved by Kathryn Seconded by Kate	
<b>Finances</b>  Report	Jayne has got the forms from the bank and filled in her bit, Cheryl needs Janine to do the same then will get it to us to fill in the new signatories  Accounts – just been given to Jayne so when Cheryl gets it back, she'll pass it on	Kathryn wondered about how we transfer funds eg waterproofs.. cheques are ok but problem is signatories  <b>Gemma</b> to chase Cheryl up to sign a cheque
<b>Head Teacher</b>  Report	Andrea discussed: school roll, COVID-19 update, pick up/drop off, school lunches, staffing, parents evening, fundraising, flu spray, school developments and Christmas plans.	
<b>Matters Arising:</b>	<b>Never Get Bored book</b> <ul style="list-style-type: none"> <li>✚ Committee members kindly agreed to type up the class entries from the older classes. So, Kate – P7, Alice – P5/6 + Kathryn P4/5. Gemma to look at the entries from parents</li> <li>✚ We want more entries from parents – put a request out for recipes/songs/books etc</li> <li>✚ Helen Budge agreed to judge the front cover and winner is <b>Peter Tait!!!</b></li> <li>✚ Sharon to get in touch with local business' to ask for support with cost of printing and they would get a mention in the book</li> <li>✚ Suggestion to get mazes/colouring pages throughout the book. Gemma contacted Fiona Burr and got an entry from a P7 pupils to colour in</li> <li>✚ Thinking about how we format the book, cost and who is going to do it. Alice looking into this</li> <li>✚ Kate has come up with idea to have 6 things to do list. She is happy to do this and gives folk things to do – such as 6 birds to spot at Spiggie loch, 6 things to find at the beach, 6 things to do with a piece of paper, 6 local places to explore</li> <li>✚ 2 staff members have contributed</li> </ul>	Peter Tait is the winner – prize voucher to spend at book club £5. He spends it and we give money to school  <b>Gemma</b> scan all entries back to Andrea and get displayed for pupils to see  <b>We have agreed to use Publisher for the book and download dropbox</b>  Speak to Frances Black about how we do it??  Proposal to get it out at March time?



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	<p><b>Halloween</b></p> <p><u>Due to families saying no</u></p> <p><b>Christmas Cards</b></p> <p>Gemma asked if bairns could still send in xmas cards to pupils</p> <p><b>Staff photo</b></p> <p>Gemma asked to see it!</p> <p><b>Garys present and response</b></p> <p>We got Gary bottle of port, glass and pen and he was very humbled</p> <p><b>P5/6 email</b></p> <p>Money from Sumburgh fire crew so each class got toys. They wanted a mud kitchen and sourced and made their own. They love it. They still want to use it in all weathers! Group of 5 to use @ £14.95 plus quarantine – so 10 suits. (10 – 11 year olds)</p> <p><b>SQR (Standard Quality Report) + SIP (School Improvement Plan)</b></p> <p>Andrea to share</p> <p><b>Stuart Clubb placing requests</b></p> <p>Inc Stuarts qs</p> <p>Proposed qs: what are your perceptions about Sandwick? Whats your perception of Anderson? What would help you make the decision of which school? What are the reasons why you may want to put your child to Sandwick/Anderson? What are your priorities when choosing a secondary school? How can the transition to S5 be made better?</p> <p><b>COVID blog</b></p> <p>Spoke about in HT report</p> <p><b>Communication</b></p> <p>Class based stuff should be emailed in /phoned</p>	<p>PC have approved it and will get Cheryl to sign 2 cheques!</p> <p><b>Gemma</b> to make a form and send to Andrea 1<sup>st</sup></p> <p>Who set up PC fb page to check who approves posts. Change admin to office bearers. <b>Kathryn</b></p> <p><b>Andrea</b> going to send out teachers glow emails again</p>
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	<p><b>Road safety</b> – parent concern about fast cars and obeying speed limit.</p> <p>JRSOs no need to speed – have got the happy/sad speed control. Chat about parking around the school and suggestions off 1 way system.</p>	<p><b>Brenda</b> to ask JRSO to write to police to have a presence around school</p> <p>Can George advise? <b>Kathryn</b> to email Anna Arnett?</p>
<p><b>Fundraising ideas</b></p>	<p><del>Sharon suggested hot chocolate cones to sell to each class at Christmas</del></p> <p><del>Hampers to still go ahead (possibly) if quarantined raffle ticket money is only foreseeable problem</del></p> <p><del>Christmas cards are still being done. Photocopy to go home of design and parents say what they want</del></p> <p><del>Possible photo calendar competition with a theme – PC judge</del></p>	<p>Will look at again next meeting</p>
<p><b>Events</b></p>		
<p><b>AOCB</b></p>	<p>Home learning survey -</p>	<p><b>Andrea</b> to collate and feedback</p>
<p><b>Date of next meeting:</b></p>	<p>NGB book – 12<sup>th</sup> Jan 7pm</p> <p>2<sup>nd</sup> Feb 7pm Via Zoom with Alice as host</p>	<p><b>Alice</b> to set up nearer the time</p>
<p><b>Meeting end</b></p>	<p>8.45 pm</p>	