**Draft minutes for Dunrossness Primary School Parent Council AGM**

**Tuesday 1st September 2020 7.30pm Via V- scene**

**Present;** Gemma McClelland (Chair), Jolene Johnson, Alice Ritch, Andrea Henderson, Kathryn Lomax (Vice Chair), Sharon Waddle Kate Allen

**Apologies:** Cheryl Geldenhuys, Janette Leslie + Amber Davies

1. **Minutes of AGM held 18th September 2019**

approved by Alice Ritch and second by Kathryn Lomax.

1. **Head-Teacher’s Report:**

See attached - Andrea said it was great to be back in school and to be hearing bairns back in the playground. She thanked parent council for hard work throughout the year.

1. **Chairperson’s Report:**

see attached, Gemma McClelland gave the chair persons report

1. **Financial Report:**

See attached report. Gemma read out a brief report from Cheryl about current finances.

1. **Appointment of Office Bearers:**

Gemma McClelland (Chair) and Kathryn Lomax (Vice Chair) are happy to stay on this was second by Kate Allen.

Sharon Waddell was proposed as treasurer by Kathryn Lomax and second by Gemma McClelland.

1. **Appointment of Parent Council Members.**

Welcome to new Parent council member Kate Allen. Amber Davies has stepped down as parent council member.

Jolene asked if we had a representative on the parent council for each class this was worked out by all member that there was. But we would always encourage new members, Alice said it would be nice to get some Dads on the Parent Council.

1. **Amendments to the Constitution**

No amendments were made to the constitution.

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**Apologies:** Cheryl Geldenhuys, Janette Leslie + Amber Davies

1. **Minutes** from Last meeting

approved.

1. **Matters arising:**

Gemma said she would like the parent council to be more pro active, as able in current circumstances

1. **Recruitment** of the new Parent Council Clerk;

Gemma explained that Gary Cape had resigned and that they were looking for a new clerk to work between Cunningsburgh Sandwick and Dunrossness. In the meantime, we will share the clerk’s duties between all in the Parent Council. No volunteers at present

1. **School improvement plan**

Andrea mentioned that she has touched on this during the head teachers report

1. **Fundraising ideas:**

Kathryn had a good idea to do a Dunrossness School ‘Never Get Bored’ book where children could be asked to contribute activities that they had done thorough out lockdown. Jolene suggested that maybe they could do a competition for the children to design a front cover. Jolene + Gemma said about Shetland walking routes and places to explore. Gemma mentioned cooking/baking and painting stones all as ideas.

1. **Events**

Andrea would like the Parent Council to help with homework.

1. **A.O.C.B**

School menu to be shared weekly, Kate pointed out that the weeks menu was on the school blog. Looking further into the provisions of free school meals for nursery children, Gemma read email that she had received from Sam FLaws and said that all nursery parents had received this but things still not clear. Alice acknowledged what a difference the new end time of 3pm made.

1. The **next meeting**

has been arranged for Tuesday 15th September at an earlier time of 7pm. Due to connection problems Alice suggested that a different medium (Zoom) could be used for the meeting Andrea will look into using Teams Corporate. Andrea will send us a link to trial it and Gemma to let everyone know which medium we are using.

1. Gemma **thanked** everyone for attending.

**Meeting end** 8.35pm.