

**MINUTES OF THE MEETING OF OLLABERRY PRIMARY PARENT  
THURSDAY 6<sup>th</sup> MARCH 2025 AT 7:00PM**

**Present**

Elaine Brown	Chair	Erik Robertson	Parent Member
Ross Keith	Vice Chair	Ann Johnson	Parent Member
Lauren Ramsay	Parent Member	Robert John Copland	Parent Member
Ivan Ramsay	Parent Member	Tom Ratter	Parent Member

**In Attendance**

Hannah Johnson	Head Teacher
Dawn Ratter	Clerk/Treasurer

**1. Welcome & Apologies**

Elaine welcomed everyone to the meeting.

Apologies were received from Ann-Marie Flaws, Kaye Johnson, Raymond Johnson, John Stephen, Lindsey Stephen, Natalie Carins-Ratter and John Sharp.

**2. Approval of previous minutes – Thursday 19<sup>th</sup> November 2024**

The minutes were approved by Ann Johnson and seconded by Erik Robertson.

**3. Matter's Arising from the last meeting**

**Polycrub**

Ross K will reach out via WhatsApp to arrange a date for the completion of the polycrub works.

**ACTION: RK**

**Pirate Ship**

The pirate ship has been removed. Robert John has been in contact with Tommy Poleson and he would be willing to make a replacement boat. Robert John will arrange to measure the area and let Tommy know sizes.

**ACTION: RJC**

**Christmas Concert**

The concert was amazing and very well supported by the wider community. Hannah thanked all parents for their help and support. The pupils all thoroughly enjoyed the experience.

Parents thanked Hannah for all her work with the pupils in the lead up to Christmas. There were so many thoughtful activities done with the pupils.

**School Closures**

Hannah has shared a plan regarding school closures with all parents.

**4. Head Teacher Items**

**Staffing**

- Play Support Worker (2.5hpw) – Lauren Ramsay is the preferred candidate.

**School Questionnaire**

Hannah explained she will shortly be sharing the annual parent questionnaire and encouraged all parents to complete it. The questionnaire is an important opportunity for parents to share their views on the school. It includes a tick-box format (e.g. Strongly Agree, Agree, etc.) and a comments box for additional feedback.

The information gathered will be collated by Hannah and used to help determine the school's priorities for the next academic year. It also feeds into the Standards and Quality Report, which Hannah prepares and presents the responses as anonymously in pie chart format.