16th August 2023

To: All Primary 6/7 Parents

Dear Parent(s),

**Dr Bike**

Your child will be taking part in Bikeability Level 2 On Road Training this term and for this they will need a roadworthy bike.

We have secured funding from Cycling Scotland to give every pupil taking part in this initiative, a free bike service which will take place in the school on Friday 18th August.

The free service includes: checking both brakes, gears, chain, pedals, seat height, head set, bottom bracket, handlebars and bearings.

If you are happy for your child to get a free bike service please can you complete the slip at the end of this letter, giving us permission to work on your child’s bike in school and bring the bike to school for first thing on Friday morning.

If your child’s bike needs more work than the free service covers we will detail the work needed and associated costs, on a slip of paper. We will return the bike (unserviced) and the slip of paper to the child to take home for you to check and approve.

If you agree to the work and the cost involved you can then take the bike, payment and the slip of paper to the bike project to have the repairs carried out. You will need the bike back as soon as possible as Bikeability Level 2 starts on Thursday 24th August (your school will be in touch with more information nearer the time) so please take it in as soon as possible as they are very busy at this time of year.

The Shetland Community Bike Project prices are: Cables (brake or gear) £5, Brake blocks £8, Tyres £17, Tubes £8

We have over 250 bikes to service and we hope that we can complete most of the bike services at the school on the first visit but bikes needing extra work will need to be taken to the workshop in Lerwick where the appropriate tools are kept. This additional work will need to be paid for in advance by you the parent/carer.

Yours sincerely,

Elaine Skinley

Elaine Skinley

(Road Safety Officer)

**Dr Bike – Friday 18th August 2023**

Child’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to my child’s bike have a free bike service.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/Guardian)