

Lunnasting Parent Council Term 3 Minutes

Date: 10th February 2026

Time: 18:30

Location: Lunnasting Primary School

Attendance:

Charlotte Allam (CA)	Chair	Louise Manson (LMA)	Secretary
Carol Nicol (CN)	Treasurer	Steven Robertson (SR)	Member
Megan Williamson (MW)	Member	Vaila Wallace (VW)	Parent/Carer
Laura Tulloch (LT)	Head Teacher	Andrew Hall (AH)	Councilor

1. Apologies:

Abbey Thompson	Vice Chair	Kim Johnson	Parent/Carer
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2. Approval of Minutes:

2.1. Clarification on Minutes

Point 6 – last paragraph: referenced Rona Johnson acting as a member of the Parent Council, when this should have read Parent Forum/Parent.

Point 6 – CA had indicated she would be happy to share an email referenced in discussion. CA outlined she had agreed to this in the moment and on reflection felt she did not wish to share the email which was now more than 5 months old. Only one person had requested to see it and CA contacted them personally to explain why sharing it would not be the right thing to do. CA therefore retracted that statement.

2.2. Approval of Minutes

SR Approved

LT Second

3. Matters Arising

3.1. Project proposal and Code of Conduct

CA confirmed the project proposal and Code of Conducts had been updated with suggested amendments and were now live on the school website.

3.2. Planticrub

SR confirmed he had been and cleared out and cut back trees that were touching the stonework. Edwin Williamson had supplied a trailer to take away the debris. SR has roped off the area to make it safe/discourage the children from going near the area. With the weather being so terrible, there has been no further progress on the stonework yet.

SR added that a large puddle/mud hole had formed at the base of the slope and asked that the children are discouraged from using and digging it out. It is unsightly and also within the fall area of the play equipment in the garden. SR offered to fill the hole, and suggested finding somewhere else in the garden that could be used for mud digging, near the mud kitchen. LT added that there used to be an area under the platform. SR suggested he could fill the hole and raise the level in that area to stop the puddle from forming, and then re-seed/turf it in the summer.

VW raised that the children love to slide down the hill and so would be difficult to discourage them from using it as they get so much from it.

3.3. Speaker

CA has sourced a speaker for around £100 and it was agreed to buy this. It will be used for PC/community events and the school can also get use out of it. LT agreed that the PC speaker and microphone could be stored at the school.

3.4. Who's Who Update

CA confirmed the Who's Who poster had been updated since VW stepped down. The new version was up in the porch and uploaded to the website.

3.5. Friday Fun

CA asked if a list of Friday Fun activities is going to be circulated to parents. LT confirmed that she has compiled a list of activities the children want to see at Friday Fun and hopes to get the Pupil Council to email out the list.

4. Treasurer Update:

CN confirmed the current accounts:

Balance as at 09/02/2026 was £6,942.73

Expenditure:

- Christmas party parcels came in at £1,233.08

Income:

- Tesco tokens £1,000
- Christmas raffle £417
- Christmas cards £488

It was noted that the Christmas card deliveries had brought in almost as much money as the previous year, and that the set up with the mail boxes had worked well and could be continued this year.

5. Goal Nets

CA raised that the nets on the goals at the back of the school were more hole than net and asked if the PC could buy new ones. These weren't too expensive (around £30) and so could buy 2 sets, to have one in reserve! Danny Peterson would be able to advise on size required. It was agreed that this would be actioned, and nets purchased.

6. First Aid / CPR Training

CA raised that Tori Johnson had previously looked into getting First Aid/CPR training for the children as a good skill to learn. A private company had been spoken to but this was quite expensive. LT mentioned that there was previously someone in the community who did this. CA has since spoken to Caitlin Johnson (lives in Vidlin, recently qualified paramedic) to ask whether she might come along and do something, and she seems interested in providing something. CA is to check back in with Caitlin to see what she is thinking and confirm some details.

7. Circulation of Minutes

CA raised whether the current process of circulating the PC minutes was working okay for everyone. Currently the minutes are sent to Linda Hughson in the office (as she used to be secretary for the PC and just naturally followed this process as a result). CA had checked with the previous Acting Head Teacher about the best way to circulate Minutes once Linda Hughson had stepped down and it was agreed to keep the same set up. CA asked whether this was still the case, or if people would prefer something different, for example putting them on the website and Facebook page, with the option to email them on request. LT confirmed that Linda doesn't mind sending out the Minutes.

There was discussion around whether there was a need to have the Minutes circulated via the school (Linda Hughson is doing part of the PC's job). It was acknowledged that not everyone has Facebook. It was decided that as the current channels for getting this information to the Parent/Carer body is working and to just leave as is for the time being.

8. School update:

8.1. Library

CA confirmed a list of around 250+ books has been drawn up at a cost of about £1,000. This includes a mixture of genres for all ages, and Linda had cross-referenced these. CA is going to start ordering these over the weekend and get them sent directly to the school.

LT confirmed that Kenny had taken the sketch of the library plan and was gathering wood. Kenny has made a small prototype to make sure the design is what the school wants. LT added she didn't have a price for this yet. CA added that around £1,500 was earmarked for the library so there was money still available (and PC funds healthy anyway).

LT added that the designs included wrap-around shelving, kallax units for displaying books and to turn it into John's reading neuk they will need to get a plaque, rugs, lamps, etc.

8.2. Summer term trip

LT confirmed that Bridge End (Outdoor Centre in Burra) had been booked for the P6/7 trip on a Tues/Weds around mid-May (late teens) but would confirm the date shortly. LT added that the P6/7 would have the whole day Tuesday to themselves and the whole school would join them on the second day.

8.3 Staffing updates

LT confirmed that:

- Maria Leask was in for Dancing.
- VW is taking up a new role as ELC Manager at Sandwick.
- There would be a requirement to recruit to the 9.5 hours Learning Support Assistant hours.
- Mhairi Gifford was no longer doing PE, but Fiona Marshall would be taking the Children for PE. Miss Mitchell was doing extra PE with the big class (at the school until 4th March).
- Jeanette Leask would also be coming in for cover from time to time.

CN asked about the music festival. LT added that Mrs. O'Dwyer had entered the big class to do the "Innocent or Guilty" song from the Christmas Concert. The Music Festival is w/c. 16th March.

9. Connect:

CA confirmed there wasn't much update from Connect but reiterated that anyone can join any of their online webinars.

10. AOB:

10.1. Voar Redd Up

LM raised that last year's Voar Redd Up was done by individual families who picked an area around Vidlin to concentrate on. Following discussion, it was decided to put to the Parent Forum whether to follow the same format or try to get a date to do it as a community. LM agreed to take this forward and ask on Facebook what the appetite was for a community event.

10.2. Leavers Hoodies

CA raised that a request had come through to get leavers' hoodies for the P7's leaving this year. The PC usually get a gift for the leavers (last year a calculator). It was agreed that the PC would happily fund this. Hoodies were likely to be around £25 each. CN would follow up with LHD on prices and also styles, colours, etc.

10.3. Summer ball / Leavers Assembly

LT confirmed that the date for the leavers assembly/Summer ball is likely to be moved back 1 week (than stated on the timetable of events circulated at the start of the term) but would confirm shortly.

10.4. Class Split

LT confirmed that for the new term the classes would be split P1-3 and P4-7 (as has been in previous years). This is to ensure a more even split of numbers across the classrooms. LT confirmed that they had been (and will continue to) to do work between the 2 classes, and transitions were currently being planned.

10.5. Scottish Assembly

CA raised that information had been shared on the Facebook page about the Scottish Assembly seeking participants from Shetland in particular as it was the only area not represented. SR added that he may get in touch, it is a nationally supported ground and interested to see what they want to gain. LT added it may be worth sharing on Facebook again in case anyone wanted to do it as a group.

10.6. Living Well local showcase

AH added that he had attended this event alongside children from local schools and had found it really interesting (discussed what is good in the area, what needs improved, etc.). AH added that Lunnasting children were brilliant. Activities included a map of the area and post-it notes for +/- about the area. AH highlighted that Vidlin children had brought up the issue of the goals being taken away from the playpark (at

the hall) every year. AH added he followed up with Magnus Malcolmson who had confirmed that this coincides with the growing season, having it any later would have a knock-on effect. Typically, football is played in the summer months in Shetland and that is why multi-courts were built so play could continue in the winter months.

It was discussed that (if we have a summer like we did last year) that October would be a better cut off. SR raised that the issue of the goals could be an easy fix – how difficult is it if it has been a good summer to delay taking away the goals, this could be a simple announcement and could be location specific.

CN added that the playpark also caters to much younger children, so removal of the goals leave little for them, and added whether a basketball or netball hoop would be an alternative.

SR added that if the PC looks to repair/replace the goal nets at the school – this will be available all year round for playing football.

AH added that the event had been good, a great experience for the kids. On the other hand as with other projects he has seen (through other local community councils), it's great to ask for all the ideas and what needs to be improved, but in the end there is likely not the money available to make said improvements.

Conversation then focused around the road to the school – a topic which has been discussed previously at PC. There is a lack of pavements/barriers on the road to the school from the junction. Through audits, it has been deemed as safe. VW added that they should be taking the audits while the ferry is running from Vidlin.

CA suggested that one option might be for the Roads Department come to the school to discuss concerns with parents/carers/children in person, and to better understand why certain decisions are taken or made. LT added that the Pupil Council could invite the Roads Department to the school to voice concerns about the road to the school. LT to action this.

AH added that an “active travel audit” had been done and Vidlin was included in this. The Community Council had been sent a copy of this audit and information from this might be useful for this conversation. LM to liaise with the Community Council for a copy of the travel audit.

11. Date of Next Meeting

The date for the next meeting was sent tentatively as 12th May.

The meeting closed at 19.45.