**Burra Parent Council**

**Minutes of Meeting of Burra Parent Council held at Hamnavoe Primary School on Wednesday 24 April 2024 at 1730 hours.**

**Present:** Ken Naquin (Parent)

Jennifer Nicolson (Parent)

**In Attendance:** Suzanne Inkster (Clerk)

Helen Robertson (Head Teacher)

**Notice of Meeting**

Helen welcomed everyone to the meeting.

**Apologies**

Apologies were received from, Kay Anderson, Denise Duncan, Joanna Goodier, Jillian Gifford and Kate Anderson.

**Approve Minutes**

The minutes of the last meeting on 21 February 2024 were approved. Proposed by Ken, seconded by Jennifer.

**Staffing Update**

Nicola Bowie is our Play Support worker. She will do 10 hours across Monday, Tuesday and Wednesday. This is a permanent post. She will also be our playground supervisor on these days along with Helen. Helen will focus on pupils with additional support needs. There is also a Temporary Supervising Assistant in place for Friday.

Mr Gill has been doing some work with our new starts, and in May they will start visits.

There will be 10 pupils starting in P1 after summer, and 14 P7s leaving.

**Coffee Morning Fundraiser**

This years Coffee Morning Fundraiser will be on Saturday 11th May from 10.30am -12 noon.

Parent Council - will organise teas, coffees and food.

Staff - will organise the activities such as bottle stall, plant stall, and games along with P5,6,7 pupils.

Parent council – raffle and kitchen duty

Everyone - to bring a raffle

Caroline - organise floats and raffle books

P1-4 – provide the home bakes

P5-7 – provide the sandwiches

Denise – getting coffee, tea, juice, paper plates, napkins, etc

Canteen staff - dishwashing

Set up for the fundraiser will be on Friday 10th May at 3pm. Cups & saucers from the hall are needed and the school trolley can be used to fetch this.

All money raised will go towards the school fund. An information letter will be sent out to parents with details.

**Tree Planting, Ability Swing and Outdoor Learning**

The Shetland Amenity Trust is coming to school on Friday to demonstrate to bairns and staff how to plant the trees. Helen will let everyone know when the tree planting will happen.

Steven Gifford, along with volunteers is planning to get the Ability Swing installed soon.

Kate Hookham is coming to school for a day in May to share ideas about things that can be done in our own school environment to promote outdoor learning.

**SIP Update**

Everything that was planned has been done.

The Shetland Equity Fund is giving support for a 1 day a week support worker to assist pupils who need a extra help to achieve their level. Her name is Mia Clark and she started last week.

**Changes to Lunch Ordering**

Parents will soon have to pre-order their childs school meals. It is likely this will be introduced before the end of this term.

**School Fund and what is needed for the school**

A few suggestions was made about items that could be purchased for the school:

* New musical instruments.
* 2 bikes for use during ‘Bike-Ability’. At the moment the school has 5 bikes in the garage. Helen said that the school is planning to install a covered bike hut outside the gym hall.
* Helen will check with teachers for suggestions of games that they think may be appreciated.
* There are lots of school trips happening this term, so the school fund can be used to support the associated costs.

**Out of School Clubs and Trips**

* Hockey, Knitting and Climate Clubs this term
* All classes will get a whole day bus trip
* P6/7 will be having a full outdoor adventure day
* A Folk Festival band will be coming to the school

The Edinburgh Trip is not going to happen this year as there is not the capacity with staff. A trip to Voxter may be an option in the future.

**Parent Comments**

Nothing discussed.

**AOCB**

Nothing discussed.

**Date of next meeting**

The AGM will take place on Thursday 22 August 2024 at 6pm, followed by the Parent Council meeting at 6.20pm.