**Burra Parent Council AGM**

**Minutes of the Annual General Meeting of Burra Parent Council**

**held in Hamnavoe Primary School on Tuesday 27 August 2024 at 6pm**

**Present**: Denise Duncan (Vice Chair)

Jennifer Nicolson (Parent)

Amy Williamson (Parent)

**In Attendance:** Suzanne Inkster (Clerk)

Helen Robertson (Head Teacher)

**Apologies:** Kay Anderson, Kate Anderson, Chris Goodier, Jo Goodier, Jillian Gifford

* **Notice of Meeting:**

Denise welcomed everyone to the meeting. All office bearers and parent council members are stood down and the process begins to form our new parent council. Special mention was given to Kay Anderson who has served as our parent council chairperson for 12 years.

* **Approve Minutes of meeting held on 29 August 2023**

Minutes were approved by Denise and seconded by Helen.

* **Chair Persons Report**

No report given.

* **Treasurers Report – Suzanne Inkster**

The current balance in the School Fund is £3049.77. Helen listed examples of some items purchased: Complan swing £4000; crafting items £100; phonic reading books £2518.75; 5 new ipads £1391.70; 2 sofas £90; props for concert £251.99; grass matting for swing £810.20; buses for trips £1050; Breakfast Club £228.68. The total spend last session was £13,988.76.

The current bank balance in the parent council bank account is £9.34. 2 Grants had been received into the pc bank account (Windfarms and National Lottery) then transferred out to the school fund.

* **Nomination of Office Bearers**

**Chair person**:

No one elected

**Vice Chair**:

Denise Duncan nominated by Suzanne seconded by Jennifer

**Clerk/Treasurer:**

Suzanne Inkster non pc memeber

* **AOB**

No Chairperson has been appointed, therefore we will hold an EGM on Wednesday 11th September 2024. Helen will notify parents of this meeting.

**The meeting closed at 6.20pm**