

Burra Parent Council AGM

Minutes of the Annual General Meeting of Burra Parent Council

held in Hamnavoe Primary School on Tuesday 29 August 2023 at 6pm

Present: Kay Anderson (Chair)
Denise Duncan (Vice Chair)
Brian Goddard (Parent)
Joanna Goodier (Parent)
Ken Naquin (Parent)

In Attendance: Suzanne Inkster (Clerk)
Helen Robertson (Head Teacher)

Apologies: Kate Anderson, Samantha Gibney, Jillian Gifford, Jennifer Nicolson

- **Notice of Meeting:**

Kay welcomed everyone to the meeting.

- **Approve Minutes of meeting held on 23 August 2022**

Minutes were approved by Denise and seconded by Kay.

- **Chair Persons Report – Mrs Kay Anderson**

Members have worked hard to restart all parental engagement events. These events have been well organised, well attended and enjoyed. Kay wished to recognise the efforts of all school staff in supporting these events, and it is hoped to build on this in the coming year. As parent council numbers are still low, it would be good to keep the parent council in conversation with other parents to try to encourage new members. The parent council look forward to fun and more fundraising including an additional event in October.

- **Treasurers Report – Suzanne Inkster**

The current bank balance is £8197.34. This is due to 2 grants received; £3000 from Windfarms and £5188 from National Lottery. These grants will be transferred to the school fund to pay for school ground improvements. Suzanne thanked Jillian for her hard work to secure these grants.

Helen added that money taken in the previous school year was £4492.12 which was mainly through fundraising. Once the grant money is transferred, the school fund will be approximately £12000. This amount will be necessary to pay for the improvements around the school grounds.

- **Nomination of Office Bearers**

Chair person:

Kay Anderson nominated by Helen seconded by Brian

Vice Chair:

Denise Duncan nominated by Joanna seconded by Ken

Clerk/Treasurer: Suzanne Inkster non PC member

- **AOB**

Nothing further

The meeting closed at 6.20pm