**Burra Parent Council**

**Minutes of Meeting of Burra Parent Council held at Hamnavoe Primary School on Tuesday 24 January 2023 at 1800 hours.**

**Present:** Kay Anderson (Chair)

Denise Irvine (Vice Chair)

Jillian Gifford (Parent)

Joanna Goodier (Parent)

Ken Naquin (Parent)

**In Attendance:** Suzanne Inkster (Clerk)

Helen Robertson (Head Teacher)

**Notice of Meeting**

Kay welcomed everyone to the meeting.

**Apologies**

Apologies were received from Kate Anderson, Sam Gibney and Jennifer Nicolson.

**Approve Minutes**

The minutes of the last meeting on Tuesday 8November 2022 were approved. Proposed by Kay, seconded by Ken.

**Parental Engagement Night Planning**

It was decided to change this name to Family Engagement rather than Parental Engagement to encourage inclusion of the whole family.

Helen updated on planning:

* Turrifield - introduction to growing your own food
* Dental Service – Looking after your teeth
* Neil Beattie (school canteens) - Making healthy foods
* Carole Smith - Internet Safety and Drugs & Alcohol
* Claire Addlington – Space2Face
* Wendy Hatrick - Family Yoga
* Ian Leask (Active Schools) – Family games
* Anchor - Support for families having difficulties
* Play bus - Variety of small world play
* SRT - Family Memberships

Still to be confirmed:

* Someone to do First-aid
* Kay not heard back from Well Youth and NHS Health Improvement, but will phone to chase them up this week.
* Helen will ask Alice Mullay about music therapy
* Helen will ask Joy Duncan to do drumming.
* Helen will ask Jennifer Teale if she can do a dance-fit activity.

Helen will be contacting the Parent Bookings site to see if activities can be booked using this system. If not, the paper version will be organised.

Pupils will do a performance at 6pm to launch the event.

All activities and arrangements finalised by Monday 13th February. Bookings will open on Tuesday 14th February.

Parent Council members and volunteers will be required on 21st February at 3.10pm to help set up, move furniture etc.

**Fundraising and new items purchased**

Helen said that the Christmas Hamper raffle had raised £650. These funds have helped purchase a PA system for £140, and a Keyboard with seat for £125.

The next fundraising activity will be the coffee morning in May. There is a provisional date set as Saturday 13th May 10.30 -12 noon. Setting up for the coffee morning will take place on Friday 12th May after school at 3.10pm.

**Grounds**

The plan remains to purchase and install a round swing for the playground. The type is a ‘Robinia’ swing from a company called Kompan. This purchase cost could be around £2500 and after all preparation and installation costs have incurred it may be double this. P4-7 have started enterprise projects and it has been decided that anything above what they make will be used towards improving the outdoor grounds. Our fundraising money can go towards this too.

Jillian suggested that we approach organisations for financial support, for example Viking Windfarms. Jillian has been involved in this process before and will make contact with them. Suzanne will contact Tesco to see about the possibility of being included in the token collection scheme. Helen will ask Magnus Malcolmson about contractors who may be available to install the swing.

**Progress with SIP including Inservice training for staff**

* Helen informed the parent council that part 2 of Restorative Justice training has been completed by teachers and support staff.
* Staff and pupils are continuing to learn the cogs from the Emotions Works resource.
* Helen said that they are continuing to build on pupil evidence folders that contain examples of work from their primary 1-7 journey. These evidence folders show work completed at the different levels of Curriculum for Excellence.
* Childrens Rights assemblies will be starting soon. P1-4 first then P5-7.

**Staffing**

* Mr Soper is the proffered candidate for P5-6 class. He will be in post until January 2024.
* Miss Rose is in P3-4 until Summer 2023.
* Ms Smith due back in August 2023.
* The school has received an additional full time Learning Support Worker last week for the increased need in the school.

**Parent Comments & Feedback**

Parents wanted to pass on their congratulations and appreciation to all staff and pupils involved in the Christmas Concerts, and the efforts that were made to make it happen despite the weather issues. It had been thoroughly enjoyed by all, and the issuing of digital copies appreciated by those who could not attend.

**AOCB**

Football, netball, knitting and table tennis clubs are all underway.

P4 have after school playground games with Robert Gordons University.

P6 are doing a Young Leaders 7 week course with Out of Schools to become buddies in the playground. This will help support pupil transition.

Friday 27th January the Glasgow Science Centre Human Body Roadshow is coming all day to the gym hall. It will start with an assembly at 9am then different lessons for each class.

**Date of Next Meeting**

The next meeting will be held on Tuesday 25th April at 6pm.