

# Burra Parent Council

**Minutes of Meeting of Burra Parent Council held at Hamnavoe Primary School on Tuesday 8 November 2022 at 1800 hours.**

**Present:** Kay Anderson (Chair)  
Denise Irvine (Vice Chair)  
Sam Gibney (Parent)  
Joanna Goodier (Parent)  
Ken Naquin (Parent)  
Jennifer Nicolson (Parent)

**In Attendance:** Suzanne Inkster (Clerk)  
Helen Robertson (Head Teacher)

## **Notice of Meeting**

Kay welcomed everyone to the meeting.

## **Apologies**

Apologies were received from Jillian Gifford and Kate Anderson.

## **Approve Minutes**

The minutes of the last meeting on Tuesay 23 August 2022 were approved.  
Proposed by Kay, seconded by Denise.

## **Matters Arising – Outdoor Play Equipment**

Scottish Seafarms are kindly donating £1000 to the school for purchasing football goals. These will be for the younger pupils and will be situated on the grass area.

Active schools have ordered a cleaner for the surface of the multicourt.

The Pupil Council voiced that they would be keen to fundraise for swings in the playground.

## **Parental Engagement**

Discussed in the following items.

## **Parents Night**

There will be a parents evening later this month. This will be face-to-face 10 minute appointments. Information on booking appointments will be sent out soon, and the booking system will open from Wednesday 16<sup>th</sup> November to Tuesday 22<sup>nd</sup> November. Feedback on the booking system was positive and was straightforward to use.

## **Children in Need**

On Friday 18<sup>th</sup> November the school will have a 'Ramble around Hamnavoe' at 1.40pm, then back to the school for refreshments. Helen has sent out correspondence about this and the school is accepting donations of baking on that day. There will be a donations bucket on the door for anyone who would like to donate to Children in Need.

## **Christmas Shows**

The school christmas concerts will take place on 12 December at 6pm in the Burra Hall. There will be performances from P1-4 and P5-7. The Parent Council have offered to help at the prop making night on Tuesday 6<sup>th</sup> December. The art teacher is keen to involve the bairns in this, so the school will let the parent council know if they are needed nearer the time. The Parent Council will be required to set up the hall on Sunday 11<sup>th</sup> at 3pm.

## **Hamper Raffle**

The Christmas Hamper Raffle will take place this year at the christmas concerts. Money raised for this goes to the school fund. Each class puts together a hamper and it is drawn at the concert. Tickets will be sold on the door. Given the current economic climate, it was decided that families contribute only 1 item. Suzanne will purchase the raffle ticket books.

## **Family Engagement Night**

There is a family engagement night planned on 21 February 2023 from 6-8pm. The focus will be on Health and Wellbeing (part of the SIP priorities) and will consist of stalls, workshops and activities relating to different Health & Well areas. The pupils will launch the event at 6pm by doing a performance.

Carol Smith is booked to do an internet safety workshop for children, and also a session for parents without their children. It will look at how to set up your devices and what to watch out for. A person from Restorative Practices has offered to run a workshop on how to help resolve conflicts with peers. Other ideas raised are listed below:

Kay to contact Well Youth from Mind your Head  
Kay to contact NHS Health Improvement

Helen to contact Neil Beattie  
Helen to contact Active Schools Coordinators  
Helen will message Julia about her sisters drumming fitness activity  
Helen to contact dental services and kitchen staff  
Jennifer to contact Belinda Anderson about Art Therapy  
Jennifer to contact SRT to discuss family memberships  
Suzanne to contact Sandra about Yoga sessions

Helen said that the parents evening bookings system program can be used for booking onto activities/workshops at this type of event, and would like to try this out for this family engagement night.

There will be an Evaluation table and café where the parent council can issue a questionnaire for feedback on the event.

### **Feedback on Family Fun Night**

Everyone agreed that Family fun night had been very enjoyable. Joanna fed back as a new parent of the school and said that they had loved the variety of activities and the energy of the night. Kay said there had been lots of positive feedback from the fun night and a special thanks to the staff for their hard work and effort in making the night a success.

### **Grounds**

The planned 'Garden Event' in term 1 couldn't go ahead due to the weather, however the school has access to a roving janitor who has done various maintenance jobs around the grounds.

### **Update on SIP and Staff Training**

At October In-service all staff received training on a new resource 'Emotions Works'. This resource, produced by a Scottish Social Enterprise company, is all about helping young people understand their emotions. The school receives training, resources and support throughout the year from this company. Emotional health is a big focus on the SIP.

The staff also carried out training on restorative practices to help with pupil behaviour. There will be follow up in January and February where they will look at questioning used in restorative conversations, and restorative justice. Dr Clair Aldington will mentor for any issues along the way. The school hope to launch a new behaviour policy in August, and hope to have Junior restorative ambassadors in this process.

## **Parental Consultation on Future of Scotland's Education**

Kay spoke about the Scottish Governments current consultation on the future vision of Scottish Education. Kay urged everyone to participate in the consultation and it can be accessed at following link:

<https://consult.gov.scot/learning-directorate/national-discussion-on-education/>

## **Staffing**

In primary 5/6 Mrs Hunter will be leaving on 22<sup>nd</sup> November, however she will be available at both parents nights. James Soper will stand in temporarily until the recruitment has been made. Helen said that they are hoping to interview in the middle of November as the closing date is on 14<sup>th</sup> November.

In P3/4 Hannah Rose is in on a temporary contract and has agreed to do this until January. Hoping to recruit to this position soon.

## **AOCB**

Helen reported on the current fund balances.

£1244.07	Outdoor learning
£150.00	Connecting classrooms
£252.15	School trips
£2547.40	School fund
£4193.62	Current balance

In addition to this £200 donations were made on family fun night.

Discussion was held on what funds could be spent on:

Joanna mentioned including 'accessible' swings in the playground.

Helen will set a budget for each class and ask teachers and pupils to think of what could be acquired for use on rainy days.

Possible new Ipads next year.

Helen will order a new electric piano keyboard.

Ken will look into costs of PA systems as the current system is really old and new sound equipment would be useful.

It was also discussed to make use of the Burra & Trondra Community Facebook Page to advertise events for the school.

## **Date of Next Meeting**

The next meeting will be held on Tuesday 17<sup>th</sup> January at 1800 hours.