

Burra Parent Council AGM

Minutes of the Annual General Meeting of Burra Parent Council

held in Hamnavoe Primary School on Tuesday 23 August 2022 at 6pm

Present: Kay Anderson (Chair)
Jillian Gifford (Parent)
Jennifer Nicolson (Parent)

In Attendance: Suzanne Inkster (Clerk)
Helen Robertson (Head Teacher)

Apologies: Samantha Gibney, Denise Duncan (Vice Chair)

- **Notice of Meeting:**

Kay welcomed everyone to the meeting.

- **Approve Minutes of meeting held on 8 September 2021**

Minutes were approved by Kay and seconded by Helen.

- **Chair Persons Report – Mrs Kay Anderson**

Kay gave thanks on behalf of the parent council to all school staff for their efforts last year. Covid presented a variety of different challenges for everyone. The school experienced the highest absence rate in its history. All school staff went above and beyond to ensure the bairns got what they needed. There were some really good improvements made to the school, for example the new ASN room which has been an asset to lots of bairns. The murals outside have improved the appearance around the school. Kay mentioned school trips were held, enabling every class to go somewhere around Shetland. We are now looking forward to the new school year and moving another step closer to normality through starting our parental engagement activities.

- **Treasurers Report – Suzanne Inkster**

The Parent Council Bank Account has remained unchanged from last year and has a balance of £1.34.

The School has funds that are managed by Caroline in the office, and looked after by Finance Section of Childrens Services. Helen read out the current balances of these funds:

The school fund £1459.20; Outdoor Learning Space/Murals Fund £1244.07, Global Learning Fund -£100.00; School Trip £242.15.

- **Nomination of Office Bearers**

Chair person:

Kay Anderson nominated by Suzanne seconded by Gillian

Vice Chair:

Denise Duncan nominated by Kay seconded by Suzanne

Clerk/Treasurer:

Suzanne Inkster non PC member

- **AOB**

Nothing further

The meeting closed at 6.20pm