

Brae High School – Parent Council Meeting Minutes

Date and Time of Meeting	Wednesday 17 th November 2021 6pm
Location	Via Teams
Those Present	Sarah Johnson, Louise Wood, Vivian Anderson, Janis Nicolson, Shona Carter, Logan Nicolson, Emma Macdonald, Claire Robertson, Anne Bennett, Helen Budge, Alistair Cooper, Astrid Nicolson (Clerk)
Apologies From	Shona Thompson, Emma Wilkinson

Agenda Items No.		Person Responsible
1	<p>Welcome and Apologies noted as above</p> <ul style="list-style-type: none"> • Louise welcomed everyone to the meeting. • Apologies shared. 	
2	<p>Approval of Minutes</p> <ul style="list-style-type: none"> • Proposed by Vivian, seconded by Sarah 	
3	<p>Chairs Report on Actions/Matters Arising</p> <p>Current Actions-</p> <ul style="list-style-type: none"> • Recycling opportunities - Emma has organized some bins for plastic recycling to be delivered. • School gate – Ongoing, Still waiting on a quote from Possom Doors. • School logo- ongoing, Logan to survey pupils. • Primary concerts/Winter Ball – Letter has been sent to parents to update them there will be no Winter Ball or concerts this year. Looking into some online things. • Virtual Tour – ongoing 	LN

	<ul style="list-style-type: none"> Letter from PC in support of additional Janitorial help – Letter has been sent awaiting reply 	
4	Treasurers Report <ul style="list-style-type: none"> £875.42 balance in the bank with £436.86 ringfenced for use in the new area. Available balance £435.56 Spent 2 x £500 donation from Scottish Sea Farms on equipment for the nursery. Easy fundraising has raised £21.29 Auditor of the accounts has gifted her fee that back to the PC. 	
5	Pupil Council Reports <ul style="list-style-type: none"> No meetings have been held. Logan told the meeting that in previous Pupil council meetings the pupils had suggested a covered area in the new area and wondered if there were any grants available? Vivian suggested the school could look into funding currently available possibly through Viking energy. Louise asked Logan if they could get a meeting set up before the next PC? Logan said to speak to Billy Forsyth to try and get it organized for the primary. The secondary Pupil Council had a previous meeting and discussed littering and a quiet study area which has made some progress. 	LN PC
6	School Report from Logan <ul style="list-style-type: none"> Key events- <ul style="list-style-type: none"> Total visited the secondary to work with Robotics which was well received by the pupils. Children in Need Young Enterprise hosted a sponsored event Sporting events to happen but possible cancellations due to covid restriction Winter Balls and Christmas concerts unable to go ahead but school looking into alternatives Staffing Update <ul style="list-style-type: none"> Stacey Fullerton is leaving Julie Hay to replace in the interim. Ellie Clubb joined as ASN teacher on a temporary contract. School Improvement Plan <ul style="list-style-type: none"> Jane Gregory has reached out to parents to assist in outdoor learning, Billy Forsyth supporting the primary in this. Vivian told the meeting they had received funding from the Delting Community Council to breath new life into the poly tunnels. Wellbeing – LGBTQ inclusive training resulted in 75 – 100% of pupils having a better understanding of the impact of homophobic language and bullying and 100% of pupils won't use homophobic language, over 60% of pupils 	

	<p>identify they have a more positive view of people identify as LGBTQ. As a result, the curriculum is now being audited to make sure it is more LGBTQ inclusive.</p> <ul style="list-style-type: none"> ○ Equalities group working on the Right Respect School Award ○ Claire Robertson is our QAMSO - Quality Assurance Moderation Support Officer and she is working to strengthen the approach to writing, she is working with senior leadership team to strengthen approach to quality assurance of writing in the school. ○ Pupil Equity Funding – Emma Nicolson and Valerie Watt continue to close the attainment gap in literacy. ○ Mr. Murray is working to close the attainment gap in Numeracy ○ Currently working to replace the Family Learning Support worker <ul style="list-style-type: none"> ● Alistair asked if Logan is aware of the Scottish Crime Prevention short film “That Guy” As he thought it would be good for young people, Logan to pass information onto Brian Murphy ● ELC – now operating from the Hall and proving to be a success. Work is going ahead in the ELC department on the improvements ● Covid – significant absences likely to have an effect throughout the term. ● Parents Evening – In person evenings were going to go ahead but with the recent Covid cases increase it is thought online would be more sensible. ● Lehanne Johnson – currently working on the Prelim Timetable 	LN
7	<p>School Meals</p> <ul style="list-style-type: none"> ● Tuck shop options have been reduced/changed due to new government dietary guidelines being introduced, these options are not necessarily ones that the pupils would choose so some consultation with the pupils will go ahead before new snacks are bought. ● Helen Budge says they are introducing the cashless to the Anderson first then it will be rolled out to other schools shortly. 	
8	<p>School Grounds</p> <ul style="list-style-type: none"> ● The school is working on tidying the grounds after the janitor’s having a busy period with Covid. ● Logan has asked for the temporary barriers outside the lower primary classes to be made permanent, waiting on quote. ● Sarah reminded Logan of the money that is to be spent on the new area. Logan thought surveying the pupils on how to best spend it might be an idea. ● Logan to look into the offers from parents to help with the gardening and school grounds. ● Alistair raised the issue with the woods next to the school and the vandalism being caused, Logan says the school has been working with the local woodland group and the Amenity Trust so the school gardening group will be harvesting seeds from the wood to try and grow some more seedling for replanting. ● Vivian raised a concern for that a lot of young drivers seemed to be using the school carpark as a bit of a racetrack and felt it was an accident waiting to happen. She also said the lighting around the Gym Hall wasn’t very good. Logan is going to 	LN LN LN

	<p>check the timers are set to the correct times on the lights. Logan will mention the car park issue to the Police liaison officer and have them investigate. Anne Bennett concurred with Vivian's concerns</p> <ul style="list-style-type: none"> • Claire asked if the Police Liaison office could keep an eye on the woodland/trees area? Logan said he would mention that to her also. 	<p>LN</p> <p>LN</p>
9	<p>AOB</p> <ul style="list-style-type: none"> • Vivian told the meeting that they are trying to get a shelter for the Voe school pupils that are dropped by the feeder bus at the Hall as there is no shelter from the weather or lighting. So far, she has no response from anyone within the council. Logan suggested changing the drop off point to the bus shelter at the shop. Vivian said any option would be good as opposed to what was in place. Emma McDonald has emailed also but is waiting for a response. Helen told the meeting Shona Thompson is on leave so Emma was to forward the email to her, and she would look into it. • School update from Helen Budge – SIC have approved the Strategic outlined case for Sustaining Education in Brae in September, the outline business case is now being prepared looking at all 5 options available. They are hoping to present the case to the next cycle of meetings in January. The invitation to bid to the Government Learning Estate Investment Program is to be issued by the end of this calendar year but no time scale for submission is available as yet. Next update should be just after the new year. • Shona asked if there have been any changes from SQA for exams? Logan said there has been no changes as yet, but parents will be updated as and when there is. New study guides have been ordered. • Vivian asked if the school could promote getting outside? Logan said the school is quite conscious of this and try to get the kids out as much as possible. They will look at finding the new outdoor equipment to encourage play outside. 	
10	<p>Date and time of next meeting</p> <ul style="list-style-type: none"> • Wednesday 26th January 7pm 	

Action No.		Person Responsible	Update on Progress
	Logan and Ryan Thomson to look into the recycling opportunities and get update to the PC	LN/EM	Bins for Plastic Recycling have been arranged by Emma
	School gate- Awaiting quote from Possum Doors.	LN	On going
	School Logo- Communication dept had come with sample, Logan to survey the pupils	LN	On going
	PC to be involved in primary pupil council, PC to look into ways as currently not allowed to attend meetings in person	PC Office Bearers/LN	On going
	Logan to Look into funding possibly from Viking Energy Grants for possible covered area in the new area	LN	
	Survey pupils on what to spend existing donation for the new area	LN	
	Offers of help from parents for the outside arear	LN	
	Raise concerns about the carpark being used as a racetrack and the vandalism in the woods with the Police Liaison officer	LN	