



Partnership Agreement



E&H Building Contractors Ltd

and

Brae High School

Purpose of document

This document will record the non-legally bound agreement that **E&H Building Contractors Ltd** and **Brae High School** have made to work together to help young people become more prepared for the world of work.

Agreement details

Employer offers to:	Tick if selected (✓)	Numbers (e.g. 25)	Frequency	Other details
Provide quality work placements, visits, or work shadowing opportunities	✓	2 at any one time	Annually	We would be open to amending the numbers and frequency depending upon the circumstances.
Give a talk about careers and opportunities, current and future	✓	any	As required	
Provide help and support with a pupil/student project	✓	Any	As required	
Host an event in the workplace	✓			Due to the nature of work and risks involved this would require notice in order to prepare fully.
Participate in a careers event	✓		As required	
Mentor pupil(s) / student(s)	✓		As required	
Support mock interviews / applications and CV prep sessions				
Hire a young person / apprentice / trainee	✓	2	Annually	This could vary depending upon circumstances
Create a short film to inform young people about your industry	✓			
Offer CPD sessions for teachers				
Other – please detail				

Commitment

School / college commits to making the most out of the employers' time in a professional manner and to encourage the young people to make the most out of these opportunities.

The employer commits to this partnership agreement and agrees to use their skills, knowledge and experience to enrich learning across the curriculum, and help young people to improve their understanding and readiness for employment.

If, for whatever reason, activity has to be postponed or cancelled, notice will be given in plenty of time via e-mail and/or phone. Receipt of any message should be confirmed and where possible, alternative dates will be agreed.

Should contact(s) at the school / college or employer change this will be reflected in the partnership agreement document and an updated copy will be sent to the relevant contacts.

2019

Contact info

School or college:

Brae High School

Brae

Shetland

ZE2 9QG

Teacher or Lecturer name: Brian Murphy

Email: brianmurphy@shetland.gov.uk

Telephone: 01595 745600

Signed: _____

Date:

Employer name

E&H Building Contractors Ltd

Baillister

Tingwall

Shetland

ZE2 9XJ

Name of person at employer: Alexis Elphinstone

Job title: Quality Manager

Email: Alexis@ehbuildingcontractors.com

Website:

Signed: _____

Date

Record update

Partnership agreement progress and contact details to be reviewed annually and updated accordingly