



## **Partnership Agreement**

**Marine and Air Operations  
and**

**Brae High School**



**BRAE HIGH SCHOOL**  
**"Wirk tagidder wi ean anidder"**

### Purpose of document

This document will record the non-legally bound agreement that the **Marine and Air Services and Brae High School** have made to work together to help young people become more prepared for the world of work.

### Agreement details

Employer offers to:	Tick if selected (✓)	Number s (e.g. 25)	Frequency	Other details
Provide quality <b>work placements</b> , visits, or work shadowing opportunities	✓	Dependent on uptake S4 – 1	1 week - Annually	Could be dovetailed as bespoke option for Senior Phase
Give a talk about careers and opportunities, current and future				.
Provide help and support with a pupil/student project				
Host an event in the workplace				
Participate in a careers event	✓		Once a year	
Mentor pupil(s) / student(s)				
Support mock interviews / applications and CV prep sessions				
Hire a young person / apprentice / trainee				
Create a short film to inform young people about your industry				
Offer CPD sessions for teachers	✓		As needed in consultation	Science, Computing, Engineering Science, Maths
Other – please detail	S1-2 wider experience – Maritime Experience – maximum of 8 students to be accompanied by a member of staff.			

## **Commitment**

Brae High School commits to making the most out of the employers' time in a professional manner and to encourage the young people to make the most out of these opportunities.

The employer commits to this partnership agreement and agrees to use their skills, knowledge and experience to enrich learning across the curriculum, and help young people to improve their understanding and readiness for employment.

If, for whatever reason, activity has to be postponed or cancelled, notice will be given in plenty of time via e-mail and/or phone. Receipt of any message should be confirmed and where possible, alternative dates will be agreed.

Should contact(s) at the school / college or employer change this will be reflected in the partnership agreement document and an updated copy will be sent to the relevant contacts.

2020

**Contact info**

**School or college:**

Brae High School

Brae

Shetland

Post code ZE2 9QG

Teacher or Lecturer name: Brian Murphy

Email: Brian.Murphy@shetland.gov.uk

Telephone: 01595 745600

Signed: \_\_\_\_\_

Date:

**Employer name**

SIC - Maritime and Air Operations

Address Port Administration Building

Sella Ness

Sullom Voe

Shetland ZE2 9QR

Name of person at employer: Kevin Main

Job title: Team Leader

Email: Kevin.Main@shetland.gov.uk

Website:

Signed: \_\_\_\_\_

Date

**Record update** Partnership agreement progress and contact details to be reviewed annually and updated accordingly