

Brae High School – Parent Council AGM Minutes

Date and Time of Meeting	Wednesday 13 th November 2019 6 pm
Location	Brae Secondary Department
Those Present	Sarah Johnson, Vivian Anderson, Louise Wood, Pauline Moncrieff, Janis Nicolson, Julie Hay, Billy Forsyth, Logan Nicolson, (Scott Moncrieff Secondary Pupil Council), Janette Budge, Alison Johnson, Helene Ratter, Astrid Nicolson (Clerk)
Apologies From	Emma McDonald, Ingrid Leask, Paul Bendix, Hazel Ann Johnson, Paula Manson, Loren Manson, Shona Carter, Monique Hunter

Agenda Items No.		Person Responsible	Timescale
1	Welcome and Apologies noted as above <ul style="list-style-type: none"> • Louise welcomed everyone to the meeting • Apologies shared 		
2	Approval of Minutes <ul style="list-style-type: none"> • Proposed by Vivian, seconded by Alison 		
3	Election of Office Bearers <ul style="list-style-type: none"> • Louise and Sarah Co-Chair and Vivian Anderson Treasurer stood down • Louise and Sarah were proposed by Alison for Co-chair and seconded by Vivian • Vivian proposed by Julie for Treasurer seconded by Alison 		
4	Confirmation of Clerk <ul style="list-style-type: none"> • Astrid confirmed as Clerk 		

5	Community Representative <ul style="list-style-type: none"> Paul Bendix to stay on 		
6	Chairs Report <ul style="list-style-type: none"> Louise and Sarah ran through their report- see attached 		
7	Treasurers Report <ul style="list-style-type: none"> The council currently has £569.55 in the bank £436.86 of the current fund is ringfenced for the open area There is currently an application in for £186 from the council for Parent council expenses. We approached Enquest for possible grant/funding towards upgrading of IT equipment but they said that they couldn't help us at the moment, they did say that we could/should approach them again in January with a unique idea for funding as their current policy was to help with unique projects and not help with funding for things that the local authority would be funding. Julie suggested waterproof trousers for the early years so they could make better use of the outside area in the wet winter weather. Application in with the Northmavine Community Council for £200 to increase social interaction in the Secondary Easy Fundraising has been set up and so far £64.20 has been raised for the school 	VA VA VA	
8	Time and date of next Parent Council Meeting <ul style="list-style-type: none"> Wednesday 22nd January 2020 6pm Primary Department Next AGM November 2020 		