

Minutes of Bell's Brae School
Parent Council Annual General Meeting
Held in Bell's Brae Primary School
On Monday 5th October 2020 at 8.00pm

Present:

David Thomson	Chairperson
Louise Sandison	Vice Chair
Frances Tait	Parent Member
Kerri Redfern	Parent Member
Sarah Moore	Parent Member
Caroline Henderson	Parent

In Attendance:

Jennifer Wadley	Head Teacher
Dawn Ratter	Clerk
Cllr Amanda Hawick	Councillor
Cllr John Fraser	Councillor

1. Welcome & Introductions

David thank everyone for coming and explained how the meeting would work online.

2. Apologies for Absence

Apologies were received from Cllr Peter Campbell, Leona Smedley and Katrina Nicolson.

3. Approval of Minutes of 10th September 2019

The minutes were approved by Sarah Moore and seconded by Louise Sandison.

4. Chairperson's Report

See attached.

5. Treasurer's Report

See attached.

6. Election of Office Bearers

David thanked everyone for all their work during the last year in the office bearer roles. Special thanks to Louise, who has been an excellent Vice-Chair.

Melvyn thanked the Parent Council for all their work and support towards the school – it has been very much appreciated. Melvyn asked for any expressions of interest or nominations for the role of Chairperson.

Chairperson: David Thomson

Proposed by: Louise Sandison

Seconded by: Kerri Redfern

Vice-Chair: Louise Sandison

Proposed by: David Thomson

Seconded by: Sarah Moore

David will continue the role as secretary and Caroline Henderson joined as a Parent Member.

7. Any other competent business

A note of thanks was given to the Chair and Vice-Chair for all their work during the year.

Dates of Meetings for 2020/21

Wednesday 25th November 2020

Wednesday 10th February 2021

Wednesday 26th May 2021

A discussion was held on timings of meetings. A provisional time of 8pm was set for future meetings held virtually. Timings can be reviewed during the year if meetings resume in school.

8. AOCB

No items.

9. Date of Next AGM

The next AGM will be held on Monday 20th September 2021.

David closed the AGM at 8.30pm, and thanked everyone for coming.

APPROVED

2020 Chairman's Report

Firstly, it's really good to see the school back in action and great to have our first official meeting in more than seven months. We've had lots of chats but it's not been the same. I remain impressed at how successfully the schools service met the challenge of switching from delivery-of-education-in-schools to delivery-by-remote-learning and now back again. Equally, the welcoming, sensible, safe atmosphere on re-opening this term has been exactly what I'd hope for. The competence shown by the school management in such changeable circumstances is reassuring and is one of the (many) reasons the Parent Council hasn't felt any pressure to interfere. Usually when something changes – e.g. School Dinner Menus – there's a flurry of emails and Facebook posts grumbling about the choices. While everyone's been highly concerned, there's been little in the way of people suggesting things should be done differently. That's one of the reasons why we cancelled our Term 4 meeting in May rather than postponing.

But we do need to discuss what role our Parent Council takes from here. I don't see that the main objective has changed. We're here to represent the Parent Forum. That's every parent and carer with children at the school. We can provide parents with a mechanism for asking questions of the school and give the school an opportunity to explain decisions to parents. There's a lot of decisions being made so that's possibly more important than ever. We're also here to support the school and if we can improve the communication between school and home then that's valuable. Posts on our Facebook page are now viewed by hundreds of people (and occasionally more) and can be a quick way to get news and information to parts of the Parent Forum that might not hear so fast.

Most of the things we did last year, like the Halloween and Christmas parties, won't be an option this year but the social aspect is still really important so I'm keen to see what virtual options we might have. There could be quizzes or other online events to replace the traditional gatherings. Sarah's Christmas Cards will probably be our biggest fundraiser this year so thank you to her for continuing to run that offer.

I always thank our headteacher and what unmatchable experience Mr Clark has gained in the last 14 months. Leading a school is a big responsibility but Mr Clark and the DHTs have deserved the praise given for how the school has fared and especially for the clear communication coming out of the school during the pandemic.

It would be good to see a few new faces involved in our Parent Council and I'll commend the current members for making our activities so enjoyable and easy to Chair. Louise has covered for me occasionally and has been an excellent Vice-Chair. Dawn remains her reliable self as clerk and I hope she continues to keep us right. More than ever I want the Parent Council this next year to decide on priorities and focus on them. We need to know what our Parents think is really important and make a difference to those items. To do that we need to engage with as many people as possible.

Every parent is welcome.

Thank you.

David Thomson - Chair

BELLS BRAE PARENT COUNCIL
Income & Expenditure Account
Year ending 31st March 2020

INCOME	NOTES	£'s
Xmas Cards Income	1	623.70
Halloween Night Income	2	597.18
Grant		200.00
EasyFundraising		0.00
		1,420.88

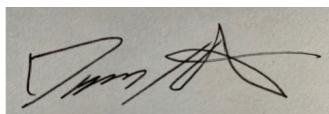
EXPENDITURE	£'s
Grant underspend 2018/19	354.32
Auditing of Accounts	20.00
Photocopying	72.80
Mileage	16.20
Groundwork UK - Pop Up Banner	278.70
Groundwork UK - Road Safety Posters	205.78
Groundwork UK - Pavement markings	589.00
ORT Books - Donation to School	502.50
Christmas Tree - Donation to School	305.40
Profit/(Deficit) for year	2,344.70
	-923.82

<u>Bank Reconciliation</u>		
Bank balance as at 1 April 2019		3,614.26
<u>add</u> 2018/19 Income		410.55
		4,024.81
<u>less</u> 2018/19 Expenses Cashed		191.68
		3,833.13
<u>add</u> Income		1,420.88
Unpresented Cheques		345.80
		5,599.81
<u>less</u> Expenditure	2,344.70	
Income not allocated	1,389.41	3,734.11
Bank balance as at 31st March 2020		1,865.70
Underspend from 2019/20 grant		91.00
Balance c/fwd 2020/21		1,774.70

NOTE: Clerk's Salary of £400 paid directly by SIC

I certify this is a true & accurate picture of the Bells Brae Primary School Parents Council's Income & Expenditure for 2019/20

Signed:



Date: 27/05/2020

Print Name: Darren Stewart

**BELLS BRAE PARENT COUNCIL
NOTES TO THE ACCOUNTS
YEAR ENDING 31 MARCH 2020**

NOTES

1	XMAS CARDS	<u>623.70</u>
----------	-------------------	----------------------

2	HALLOWEEN
----------	------------------

Income

Tickets	580.80
Tattoos	58.00
Witches Hats	63.00
Lucky Dip	53.41
Nail Bar	10.50
	<u>765.71</u>
	765.71

Expenses

L Sandison - stall supplies/food	168.53
Profit	<u>597.18</u>

Total Raised by BBPC 2019/20

£ 1,220.88

2020

BELLS BRAE PARENT COUNCIL

GROUNDWORK UK

Income

Grant	2,000.00
	<hr/>
	2,000.00

Expenses

LED Tags	474.32
Charlie Fox Banner	128.00
LED Tags - Import Taxes	149.60
Pop Up Banner	278.70
Road Safety Posters - Printing	205.78
Tesco Vouchers - Poster Competition	215.00
Grassmats Ltd - Pavement Markings	535.00
DT (Streamline) - Pavement Markings Delivery	54.00
	<hr/>
	2,040.40
	<hr/>
	-40.40