

Lack of **punctuality** affects learning and behaviour not only of the pupil who is late, but it has an impact on all other learners as the teacher is required to recap on missing learning for those who arrive late.

Punctuality is also a key workplace skill which must be learnt at **school** and adhered to.

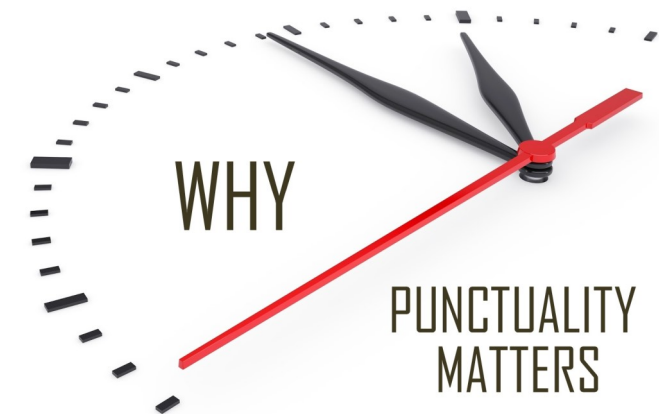
So far in session 2018/19:

68 of our learners have been late a total of 198 times.

Give your child the best possible chance to succeed – ensure they arrive on time each day!



Punctuality



Why punctuality matters:

Good punctuality to both lessons and to school plays an important part in pupil achievement.

We know that employers and further education settings place great importance on punctuality and attendance. Therefore, we have a duty to ensure that every pupil in our school understands this.

When a pupil arrives late to school, there are many consequences these include:

1. He or she misses out on essential instructions given at the beginning of lessons – in fact, arriving 5 minutes late each day adds up to missing 3 entire days of school by the end of the year.
2. Pupils might feel awkward and embarrassed going into the classroom when everyone else is already settled.
3. When one person arrives late everyone loses out – the class is disrupted and the teacher must take time away from the other pupils to explain what is going on for the lesson.

What parents/carers can do:

- Ensure that their child is appropriately prepared and organised for each school day
- Ensure that their child leaves the family home in suitable time in order to arrive at school by 0900 each morning
- Provide a note of explanation and / or inform the school of any planned lateness for their child
- Engage with school staff to ensure good punctuality
- Make use of our breakfast club

What learners can do:

Ensure that they:

- are in the school grounds by 0900 each morning
- report to the school office if they arrive after 0900
- visit our breakfast club from 0830 every day
- Be like 'Responsible Superman' and come to school on time



What school staff will do:

- Review and discuss punctuality data, procedures and intervention strategies regularly
- Ensure parents/carers are aware of the importance of good punctuality and the impact of running late
- Write to parents/carers of pupils who are persistently late to encourage improvement or arrange a meeting
- Meet with parent/carers of pupils who are persistently late to identify any necessary support that can be provided to improve punctuality
- Ensure all electronic registers are accurately taken and pupil punctuality is recorded

